



# Project Partnership Agreement

## Definitions and Abbreviations

For the purpose of this agreement, the following words and abbreviations shall have the following meanings:

**Agreement** means the project partnership agreement

**Approval Decision** means the approval decision of the monitoring committee as indicated in the subsidy contract

**Application Form** means the application form as set out in annex I of this contract together with any amendments to the application form which are approved by the programme authorities.

**Lead Partner** means: lead beneficiary as referred to in Article 13 of Regulation (EU) No 1299/2013

**Programme** means the Interreg Europe programme

**Programme Authorities** means the managing authority, joint secretariat, certifying authority and/or audit authority

**Programme Manual** means the latest published version of the programme manual

**Project Partners** means the project partners named in the application form, including the lead partner

**Project** means *[PGI05871, EURE, EFFECTIVENESS OF ENVIRONMENTAL URBAN POLICIES TO IMPROVE RESOURCES EFFICIENCY]* as described in the application form

**Subsidy** the maximum ERDF co-financing allocated to the project in accordance with the application form



## PGI05871, EURE – EFFECTIVENESS OF ENVIRONMENTAL URBAN POLICIES

Having regard to:

- Article 13(2) of Regulation (EU) no 1299/2013 of the European Parliament and of the Council of 17 December 2013, on the European Territorial Cooperation goal,
- The programme manual section “project partnership agreement”, whereupon partners in a project funded under Interreg Europe have to conclude an agreement concerning their mutual financial and legal responsibilities, including the functions and responsibilities of the lead partner,
- The subsidy contract signed between the managing authority and the lead partner, Article 10

For the implementation of the Interreg Europe project *PGI05871, EURE, EFFECTIVENESS OF ENVIRONMENTAL URBAN POLICIES TO IMPROVE RESOURCES EFFICIENCY*, approved by the monitoring committee – on *04/06/2019*, the following agreement shall be made between the partners of the project.

### *Article 1*

## **Parties to the agreement**

The parties to this agreement are the lead partner and the project partners as listed in the latest approved version of the application form.

### *Article 2*

## **Subject of the agreement**

1. Subject of this agreement is the organisation of a partnership in order to implement the project *PGI05871, EURE, EFFECTIVENESS OF ENVIRONMENTAL URBAN POLICIES TO IMPROVE RESOURCES EFFICIENCY* as indicated in the annexes. The annexes comprise:
  - the latest version of the application form approved by the programme (Annex I)
  - the subsidy contract between the managing authority and the lead partner (Annex II),
  - Budget by budget line by partner, spending plan by partner, allocation of tasks and objectives, outputs and results by partner (Annex III),
  - Phase 2 lump sum division (Annex IV)<sup>1</sup>
2. The annexes - including all provisions they are based on and refer to - are considered to be an integral part of this agreement.

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<sup>1</sup> Only applicable for 4th call projects.



### Article 3

## Obligations of the parties

### Lead partner's obligations

1. The lead partner will comply with all obligations deriving from article 13 (2) of Regulation (EU) No 1299/2013, the subsidy contract and the programme manual, and inter alia, ensure the transfer of the subsidy to the project partners as quickly as possible and in full.
2. The lead partner will inform the partners on a regular basis about any relevant communication between the lead partner and the joint secretariat.
3. Before submitting a request for change to the joint secretariat, the lead partner shall obtain the approval of its partners on the changes proposed. The lead partner may set a deadline to the partners for this approval so that beyond this deadline the proposed changes are considered as approved by the partners.

### Partners' obligations

4. To be eligible as project partner under Interreg Europe, the partner has to be a legal entity.
5. All partners will do everything in their power to implement the project as defined in the present agreement and in line with the latest approved version of the application form.
6. All partners shall comply with the provisions of the subsidy contract, the programme manual, the Cooperation Programme and the latest approved version of the application form.
7. All partners shall comply with the statutory rules under European law, national statutory regulations, orders, decrees and rulings, permits and exemptions which are relevant for the performance of the present agreement, specifically with respect to their own portion of the project.

In addition, they shall fulfil the following obligations:

8. To nominate a project manager and a financial manager for the parts of the project for which it is responsible and give the lead partner the authority to represent the partner in the project;
9. To provide the lead partner with all the information, in the prescribed form, necessary to draw up the mandatory reports for the project as well as all other reports on activities, requests for payment and other documents or information requested by the joint secretariat. The information so requested will be provided to the lead partner on time and complete;
10. All exchanges of information with the programme authorities shall follow the programme requirements.
11. To make the partner contributions available as foreseen in the latest approved version of the application form and this partnership agreement;
12. To actively encourage the involvement of the stakeholder groups in their regions, their participation in the project, and their cooperation with respect to disseminating the project results;



13. To react promptly to any request of the lead partner, of programme authorities and bodies involved in the programme implementation, in particular for what concerns requests related to the coordination, implementation and evaluation of the project;
14. To notify immediately the lead partner of any event that could lead to a temporary or final discontinuation or any other deviation of the project, as well as any change related to the name of the organisation, its contact details, legal status or any other change concerning the partner's legal entity which may have an impact on the project or on their eligibility to the programme.
15. To comply with the planned budget by budget line, spending plan by partner, allocation of tasks and objectives, outputs and results by partner as indicated in Annex III of this agreement and to notify the lead partner without delay of any event that may lead to a deviation.

#### *Article 4*

### **Eligibility of Expenditure**

1. Each project partner can only report eligible expenditure. In order to be deemed eligible, the reported expenditure of each project partner shall:
  - a. relate to activities and costs which are carried out, incurred, and paid from the date of the Approval Decision to the project end date as indicated in the application form;
  - b. relate to activities set out in the application form which are necessary for carrying out the project and achieving the project's objectives, outputs and results, and are included in the budget of the application form;
  - c. be reasonable, justified, and comply with the applicable EU and programme rules. In the absence of rules set at EU or programme level or in areas that are not precisely regulated national or institutional rules in accordance with the principles of sound financial management apply;
  - d. be incurred and paid out by the project partner and be substantiated by proper evidence allowing identification and checking;
  - e. be identifiable, verifiable, plausible, determined in accordance with the relevant accounting principles, and recorded in a separate accounting system or with an adequate accounting code;
  - f. be verified by a first level controller in accordance with Regulation (EU) no 1303/2013, Article 125(4).
2. By derogation to Article 4.1 (a) to (e), simplified costs options may be indicated in the programme manual and have to be applied accordingly by each project partner.
3. In case a project partner does not comply with the eligibility rules, the lead partner and/or the programme authorities may impose corrective measure which have to be implemented by the concerned partner. Those corrective measures can lead to the exclusion of any ineligible expenditure and to the request for repayment of all or part of the concerned subsidy.



#### Article 5

### Decision-making under the agreement

1. Decisions with regard to the:
  - general project activities will be taken by **the project Steering Committee as indicated in the application form**
  - individual activities of project partners will be taken by **the project Steering Committee as indicated in the application form**
  - general project budget will be taken by **the project Steering Committee as indicated in the application form**
  - individual budget of project partners will be taken by **the project Steering Committee as indicated in the application form**
  - request for the exclusion and addition of partners will be taken by **the project Steering Committee as indicated in the application form**
2. The decision will be taken by **consensus and, when this consensus won't be possible, by majority vote.**

#### Article 6

### Financing of joint activities and preparation costs

1. The financing of joint activities are governed by the contracting-partner-only principle. The contracting partner is the only one that budgets, contracts, actually pays, ensures verification and reports 100% of the cost item of joint benefit and receives the related ERDF.
2. The preparation costs will be reimbursed through a lump sum of 15,000€ per project and the corresponding ERDF (12,750€) or NO funding (7,500€) will be paid to the lead partner.

#### Article 7

### Project and programme performance

1. In case a project partner does not successfully reach one or more expected objectives, outputs or results as set out in the application form are not successfully reached, the concerned project partner is responsible to follow the requested corrective measures by the programme authorities.
2. In case one or more project partner(s) fail to respect the contractual arrangements on delivery in time, delivery to budget and delivery of outputs as defined in the annexes of this agreement, the programme may reduce the subsidy allocated to the project and, if necessary, stop the project by terminating the subsidy contract. In such cases, the concerned project partner(s) will be liable in compliance with article 8 of this agreement.



3. Subsidy payments not requested by each project partner in time and in full as indicated in the spending plan included in annex III may be lost for the concerned project partner.

#### *Article 8*

### **Liability**

1. In case a project partner does not comply with its obligations as agreed upon in this agreement and the relevant annexes, the concerned project partner shall be the sole responsible for any liabilities, damages and costs, resulting from the non-compliance.
2. No project partner shall be held liable for not complying with its obligations as agreed upon this agreement and the relevant annexes should the non-compliance be caused by force majeure. In such a case, the partner involved must announce this immediately in writing to the other partners of the project.

#### *Article 9*

### **Audit rights, evaluation of the project / archiving of documents**

1. The European Commission, the European Anti-Fraud Office, the European Court of Auditors and, within their responsibility, the relevant bodies of the participating EU Member States [and the Kingdom of Norway] or other programme authorities are entitled to audit the proper use of funds by the project partners or arrange for such an audit to be carried out by authorised persons.
2. Each project partners will produce all documents required for the audit, provide necessary information and give access to their business premises.
3. In accordance with Regulation (EU) 1303/2013 Articles 56 and 57 each project partner undertakes to provide independent experts or bodies carrying out any project evaluation with any document or information necessary to assist the evaluation.
4. Each project partner will archive documents related to the project implementation for the period required by and in compliance with Regulation (EU) No 1303/2013 Article 140. The lead partner will inform the project partners of the start date of the period referred to in paragraph 1 of Article 140 of Regulation (EU) no 1303/2013 in due time. This period might be interrupted in duly justified cases and will resume after any such interruption. Other possibly longer statutory retention periods, as might be stated by national law, remain unaffected.
5. In accordance with Regulation (EU) No 1303/2013, Article 140 (the archiving of the documents) each project partner must ensure that all documents are kept either:
  - a. in their original form;
  - b. as certified true copies of the originals;
  - c. on commonly accepted data carriers including electronic versions of original documents



d. or documents existing as electronic version only.

Notwithstanding the foregoing, the archiving formats have to comply with national legal requirements.

6. The requirements as indicated in points (4) and (5) also apply to any project partner which leaves the partnership before the end of the project.

#### *Article 10*

### **Communication and publicity**

1. Each project partner will implement a communication and dissemination plan that ensures adequate promotion of the project and its results towards potential target groups, project stakeholders and the general public in compliance with the Annex XII (2.2) of Regulation (EU) No 1303/2013, the subsidy contract (Article 12) and the programme manual.
2. Unless differently required by the managing authority, any notice or publication in relation to the project, made in any form and by any means, including the Internet, must state that it only reflects the author's views and that the programme authorities are not liable for any use that may be made of the information contained therein.
3. Each project partner agrees that the programme authorities shall be authorised to publish, in any form and by any means, including the Internet, the following information:
  - a. the name and contact details of the lead partner and of the project partners,
  - b. the project name,
  - c. a summary of the project activities,
  - d. the objectives of the project and the subsidy,
  - e. the project start and end date,
  - f. the amount of the subsidy and the total budget of the project,
  - g. the geographical location of the project implementation,
  - h. progress reports including the final report



#### *Article 11*

### **Intellectual Property Rights**

1. All intellectual property, outputs and results (whether tangible or intangible) that derive from the project will be the property of the lead partner and the project partners.
2. Notwithstanding the terms of Article 11.1, the results of the project have to be made available to the general public free of charge by the lead partner and project partners. The managing authority and any other relevant Programme stakeholder (such as the national points of contact, the European Commission) may reserve the right to use them for information and communication actions in respect of the programme. If there are pre-existing intellectual and industrial property rights which are made available to the project, these will be fully respected provided that they are notified by the lead partner and project partners to the managing authority in writing.
3. Any income generated by the intellectual property rights must be managed in compliance with the applicable EU, national and programme rules in the fields of net revenue and state aid.

#### *Article 12*

### **Cooperation with third parties, delegation legal succession and outsourcing**

1. In case of cooperation with third parties including suppliers of good/services, the project partner concerned shall remain solely responsible to the lead partner concerning compliance with its obligations as set out in this project partnership agreement.
2. The lead partner shall be informed by the project partner about the subject and party of any contract concluded with a third party.
3. No project partner shall have the right to transfer its rights and obligations under this project partnership agreement without the prior consent of the other project participants and the responsible programme implementing bodies.
4. In cases of legal succession, the lead partner or concerned partner is obliged to transfer all duties under this partnership agreement to the legal successor.
5. Outsourcing to consultants or to suppliers of goods/service shall be undertaken in accordance with procedures set out in the public procurement rules applicable to the contracting partner and in compliance with the EU directives on public procurement.

#### *Article 13*



## Duration and right of termination

1. The agreement will enter into force on the date on which it is signed. It will remain in force until complete fulfilment of the lead partner and partners' obligations under this project partnership agreement and the subsidy contract. In particular, all relevant provisions necessary for the fulfilment of the archiving and audit obligations defined in article 9 of this agreement shall remain in force until the end of the period referred to in article 140 of Regulation (EU) No 1303/2013.
2. The agreement can be terminated prematurely by means of a decision taken by the **project Steering Committee** which also makes arrangements regarding the consequences of such premature termination.

### Article 14

## Non-fulfilment of obligations and disputes

1. Should one of the project partners not fulfil its obligations, the lead partner shall contact the concerned partner and remind this partner to comply within a maximum of **15 days**. The lead partner shall make any effort to contact the concerned partner(s) in order to solve the difficulties, including seeking the assistance of the joint secretariat / the managing authority of the programme.
2. Should the non-fulfilment of obligations continue, in spite of notifications as mentioned under point one of this article, the partnership may decide to exclude the concerned partner from the project. The managing authority / joint secretariat shall be informed immediately by the lead partner if the partnership intends to exclude a partner from the project.
3. In case of non-fulfilment of a partner's obligation having financial consequences for the funding of the project as a whole, the lead partner may demand compensation to cover the sum involved.
4. In case of any disputes, even if regarded as such by only one of the partners, which may arise owing to a further agreement or an actual action which is wholly or partly subject to the present agreement, the project partners shall first work towards an amicable settlement. In case the partners do not reach an amicable settlement, the settlement will be adjudicated by the competent court in the district in which the lead partner has its registered office. The lead partner's registered office is located in **Rúa Bolivia 4, bajo. 36203, Vigo (Spain)**.



## Article 15

### **Demand for repayment**

1. Should the programme authorities in accordance with the provisions of the subsidy contract demand repayment of all or part of the subsidy already transferred, each partner concerned is obliged to reimburse its share of the subsidy amount unduly received to the lead partner.
2. The lead partner shall, without delay, inform the concerned partner about any ERDF/Norwegian fund amount unduly paid due to an irregularity as soon as it is informed by the Managing Authority/Joint Secretariat. It shall also forward, without delay, the letter by which the managing authority has asserted the recovery order and notify each partner of the amount to be repaid. This amount is due by the deadline indicated by the lead partner in accordance with the recovery procedure described in the programme manual. In case the amount to be recovered shall be subject to interest, the interest rate will be determined in accordance with the provisions of the subsidy contract (Article 14.3) and would be applied to each concerned partner.
3. According to article 122.2 of Regulation (EU) 1303/2013 and article 27.3 of Regulation (EU) 1299/2013, if the Lead Partner does not succeed in securing repayment from other Project Partners or if the Managing Authority does not succeed in securing repayment from the Lead Partner after having used all reasonable endeavours in accordance with point 5.4 of the Cooperation Programme and the Procedure for the recovery of irregularities, the EU Member State or third country on whose territory the beneficiary concerned is located shall reimburse the Managing Authority any amounts unduly paid to that beneficiary. The EU Member State or third country (Norway) on whose territory the concerned beneficiary is located shall be entitled to undertake any legal action that it may deem necessary towards the concerned beneficiary in order to recover the unduly paid amount, based on national jurisdiction rules and in accordance with any agreement the EU Member State or third country (Norway) may have entered into with the beneficiary. In that case, the Lead Partner shall have the right to transfer its rights and obligations under this agreement to the EU Member State or third country (Norway) on whose territory the concerned beneficiary is located provided that the EU Member State or third country (Norway) agree to this transfer.



#### Article 16

### Amendment of the project partnership agreement, withdrawals

1. This agreement shall only be amended in writing by means of an amendment to that effect signed by all parties involved.
2. Modifications to the project (e.g. concerning activities, time schedule or budget) that have been approved by the programme authorities, in compliance with the procedure set in the programme manual, can be carried out without amending the present agreement.
3. If one of the project partners withdraws from the partnership, the lead partner and the project partners shall endeavour to cover the contribution of the withdrawing project partner, proposing to the programme authorities either to reallocate the tasks of the withdrawn partner inside the partnership and/or to replace the withdrawn partner by one or more new project partners.

#### Article 17

### Working language

1. The working language of this Partnership shall be English.
2. The English version of the partnership agreement is the binding one.

#### Article 18

### Final provisions

1. This agreement is governed by **Spanish** law.
2. If any provision in this agreement should be wholly or partly ineffective, the parties to this agreement undertake to replace the ineffective provision by an effective provision which comes as close as possible to the purpose of the ineffective provision.



## Signatures

### The lead partner

Title of the institution: **ATLANTIC AXIS OF PENINSULAR NORTHWEST**

Place and date: VIGO, 12<sup>TH</sup> JULY 2019

Name and function of the signatory: **XOAN VAZQUEZ MAO – SECRETARY GENERAL**

Signature/Stamp: .....



**The project partner 2**

Title of the institution: **AGENCY FOR THE DEVELOPMENT OF THE MPOLESE VALDELSA**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**The project partner 3**

Title of the institution: **ALBA IULIA MUNICIPALITY**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**The project partner 4**

Title of the institution: **LUBELSKIE VOIVODESHIP**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**The project partner 5**

Title of the institution: **DEPARTMENT OF COORDINATION OF EUROPEAN PROJECTS OF THE PILSEN CITY**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**The project partner 6**

Title of the institution: **NICOSIA DEVELOPMENT AGENCY - ANEL**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**The project partner 7**

Title of the institution: **ACR + - ASSOCIATION OF CITIES AND REGIONS FOR SUSTAINABLE RESOURCE MANAGEMENT (*Advisory Partner*)**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**The project partner 8**

Title of the institution: **CONFERENCE FOR ATLANTIC ARC CITIES - CAAC**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**The project partner 9**

Title of the institution: **RIGA CITY COUNCIL**

Place and date: .....

Name and function of the signatory: .....

Signature/Stamp: .....



**PART A – Project summary**
**A.1 Project identification**

<b>Project title</b>	Effectiveness of Environmental Urban policies to improve Resources Efficiency			77 / 300 characters
<b>Project acronym</b>	EURE			4 / 22 characters
<b>Name of the lead partner organisation in English</b>	Atlantic Axis of Peninsular Northwest			
<b>Specific objective</b>	4.2. Improving resource-efficient economy policies			
<b>Project duration</b>	<b>Phase 1 Duration</b>	<input type="text" value="36 Months"/>	<b>Project start date</b>	<input type="text" value="01/08/2019"/>
	<b>Phase 2 Duration</b>	<input type="text" value="12 Month"/>		
	<b>Total No. months</b>	<input type="text" value="48"/>		

**A.2 Project abstract**

The urban dimension of the cohesion policy has been considerably reinforced for the period 14-20, recognising the relevant role of cities in the application of the Europe 2020 Strategy. This is particularly evident, once according to article 7.4 of its Regulation, Member States must allocate at least 5% of their national ERDF, within the framework of the investment for growth & job objective, to the support of sustainable urban development integrated strategies. These strategies are especially relevant for the improvement of urban environment quality and efficiency of the environmental management of EU urban areas. Thus, EURE proposes the exchange of experiences among managing authorities and local authorities (including their representatives/associations) of the policy instruments addressed by them to the development of ERDF Article 7, about the different ways they articulate the above mentioned 5%, for the improvement of environmental performance management of EU urban spaces, including the urban areas of low population density.

EURE main output are:

- Joint report about how the funds allocated by article 7 of the ERDF Regulation for the development of urban policies are being used for
- Thematic seminars about how the funds allocated by the ERDF article 7 for the development of urban policies are being used in the partners territories
- Action plans for improving the policy instruments addressed by the project.

Its main beneficiaries will be:

- Managing authorities responsible for the policy instruments that apply the article 7 of the ERDF Regulation funds – that will have structured and consensual measures to improve the efficiency of the application of those funds
- EU urban areas – that will have support to implement more resource-efficient urban policies and to improve their environmental performance management
- Citizens – that will enjoy of a better urban environment thanks to the new measures implemente

1,946 / 2,000 characters

**A.3 Project budget summary**

Programme Funding			Partner Contributions			Total Budget	
	Amount	Funding Rate	Public Contribution	Private Contribution	Total Contribution		
ERDF	<input type="text" value="1,303,690.05"/>	<input type="text" value="85.00 %"/>	<input type="text" value="230,062.95"/>	<input type="text" value="0.00"/>	<input type="text" value="230,062.95"/>	Total eligible to ERDF	<input type="text" value="1,533,753.00"/>
Norway	<input type="text" value="0.00"/>	<input type="text" value="0.00 %"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	Total Norway	<input type="text" value="0.00"/>
INTERREG Europe	<input type="text" value="1,303,690.05"/>	<input type="text" value="85.00 %"/>	<input type="text" value="230,062.95"/>	<input type="text" value="0.00"/>	<input type="text" value="230,062.95"/>	Total INTERREG Europe	<input type="text" value="1,533,753.00"/>
						Other Funding	<input type="text" value="0.00"/>
						Grand Total	<input type="text" value="1,533,753.00"/>

#### A.4 Overview of project partners

N°	Organisation	Country	Partner Budget		
			Programme Funding	Partner Contribution	Total
1-LP	Atlantic Axis of Peninsular Northwest	 ES	285,153.75	50,321.25	335,475.00
2-PP	Agency for the Development of the Empolese Valdelsa	 IT	130,605.05	23,047.95	153,653.00
3-PP	Alba Iulia Municipality	 RO	137,360.00	24,240.00	161,600.00
4-PP	Lubelskie Voivodeship	 PL	127,585.00	22,515.00	150,100.00
5-PP	Department of coordination of European projects of the Pilsen City	 CZ	120,190.00	21,210.00	141,400.00
6-PP	NICOSIA DEVELOPMENT AGENCY (ANEL)	 CY	131,197.50	23,152.50	154,350.00
7-AP	ACR+ - Association of Cities and Regions for sustainable Resource management	 BE	127,160.00	22,440.00	149,600.00
8-PP	Conference of Atlantic Arc Cities	 FR	116,853.75	20,621.25	137,475.00
9-PP	Riga City Council	 LV	127,585.00	22,515.00	150,100.00

#### Lead partner confirmation

By submitting the application form the lead partner hereby confirms that:

- The information provided in this application is accurate and true to the best knowledge of the lead partner.
- The project is in line with the relevant EU and national legislation and policies of the countries involved.
- The lead partner and the project partners will act according to the provisions of the relevant national and EU regulations, especially regarding structural funds, public procurement, state aid, environment and equal opportunities, as well as the specific provisions of the programme.
- No expenditure related to the above mentioned project has been, is or will be funded by any other EU funded programme, except for partners that do not receive funding directly from the Interreg Europe programme.

## PART B – Partnership

### B.1 Partner's details

#### Partner 1

<b>Partner role in the project</b>	<input type="text" value="Lead partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="Eixo Atlántico do Noroeste Peninsular"/>		
	37 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="Atlantic Axis of Peninsular Northwest"/>		
	37 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="European Analysis and Strategy"/>		
	30 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Other"/>
<b>Please specify other type</b>	<input type="text" value="Non-profit organisation"/>		
<b>Address</b>	<input type="text" value="Boliva 4, bajo"/>		
	14 / 200 characters		
<b>Town</b>	<input type="text" value="Vigo"/>	<b>Postal code</b>	<input type="text" value="36203"/>
	4 / 200 characters		5 / 200 characters
<b>Country</b>	<input type="text" value="Spain (ESPAÑA )"/>		
<b>NUTS 1 level</b>	<input type="text" value="NOROESTE"/>		
<b>NUTS 2 level</b>	<input type="text" value="Galicia"/>		
<b>NUTS 3 level</b>	<input type="text" value="Pontevedra"/>		
<b>Legal representative</b>	<input type="text" value="Xoán Vázquez Mao"/>		
	16 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Marta Cabanas"/>		
	13 / 200 characters		
<b>Phone office</b>	<input type="text" value="0034986480616"/>	<b>Mobile (optional)</b>	<input type="text" value="0034672258686"/>
	13 / 200 characters		13 / 200 characters
<b>Email</b>	<input type="text" value="eu@eixoatlantico.com"/>	<b>Website (optional)</b>	<input type="text" value="www.eixoatlantico.com"/>
	20 / 200 characters		21 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text" value="Xoan Vázquez Mao"/>		
	16 / 200 characters		
<b>Phone (optional)</b>	<input type="text" value="0034699303329"/>	<b>Email (optional)</b>	<input type="text" value="sg@eixoatlantico.com"/>
	13 / 200 characters		20 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

## Partner 2

<b>Partner role in the project</b>	<input type="text" value="Partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="Agenzia per lo Sviluppo Empolese Valdelsa Spa"/>		
	45 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="Agency for the Development of the Empolese Valdelsa"/>		
	51 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="Research, Innovation and Territorial Cooperation Project Area"/>		
	61 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Agency (different from business support organis"/>
<b>Address</b>	<input type="text" value="Via delle Fiascaie 12"/>		
	21 / 200 characters		
<b>Town</b>	<input type="text" value="Empoli"/>	<b>Postal code</b>	<input type="text" value="50053"/>
	6 / 200 characters		5 / 200 characters
<b>Country</b>	<input type="text" value="Italy (ITALIA )"/>		
<b>NUTS 1 level</b>	<input type="text" value="CENTRO (IT)"/>		
<b>NUTS 2 level</b>	<input type="text" value="Toscana"/>		
<b>NUTS 3 level</b>	<input type="text" value="Firenze"/>		
<b>Legal representative</b>	<input type="text" value="Tiziano Cini"/>		
	12 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Lorenzo Sabatini"/>		
	16 / 200 characters		
<b>Phone office</b>	<input type="text" value="0039057176650"/>	<b>Mobile (optional)</b>	<input type="text" value="00393491041538"/>
	13 / 200 characters		14 / 200 characters
<b>Email</b>	<input type="text" value="l.sabatini@asev.it"/>	<b>Website (optional)</b>	<input type="text" value="www.asev.it"/>
	18 / 200 characters		11 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text" value="Grazia Rossi"/>		
	12 / 200 characters		
<b>Phone (optional)</b>	<input type="text" value="0039057176650"/>	<b>Email (optional)</b>	<input type="text" value="g.rossi@asev.it"/>
	13 / 200 characters		15 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

**Partner 3**

<b>Partner role in the project</b>	<input type="text" value="Partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="Municipiul Alba Iulia"/>		
	21 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="Alba Iulia Municipality"/>		
	23 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="International Affairs Business Environment and Civil Society Cooperation Partnerships"/>		
	86 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Local public authority"/>
<b>Address</b>	<input type="text" value="5A Moșilor Street"/>		
	17 / 200 characters		
<b>Town</b>	<input type="text" value="Alba Iulia"/>	<b>Postal code</b>	<input type="text" value="510134"/>
	10 / 200 characters		6 / 200 characters
<b>Country</b>	<input type="text" value="Romania (ROMÂNIA)"/>		
<b>NUTS 1 level</b>	<input type="text" value="MACROREGIUNEA UNU"/>		
<b>NUTS 2 level</b>	<input type="text" value="Centru"/>		
<b>NUTS 3 level</b>	<input type="text" value="Alba"/>		
<b>Legal representative</b>	<input type="text" value="Mircea Hava"/>		
	11 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Nicoaie Moldovan"/>		
	17 / 200 characters		
<b>Phone office</b>	<input type="text" value="+40372586413"/>	<b>Mobile (optional)</b>	<input type="text" value="+40723667719"/>
	12 / 200 characters		12 / 200 characters
<b>Email</b>	<input type="text" value="moldovan.nicoaie@gmail.com"/>	<b>Website (optional)</b>	<input type="text" value="www.apulum.ro"/>
	27 / 200 characters		13 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text" value="Alexandra Andreea Cirstoiu"/>		
	26 / 200 characters		
<b>Phone (optional)</b>	<input type="text" value="+40756418600"/>	<b>Email (optional)</b>	<input type="text" value="alexandra.cirstoiu@gmail.com"/>
	12 / 200 characters		28 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

**Partner 4**

<b>Partner role in the project</b>	<input type="text" value="Partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="Województwo Lubelskie"/>		
	21 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="Lubelskie Voivodeship"/>		
	21 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="Department of Strategy and Development"/>		
	38 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Regional public authority"/>
<b>Address</b>	<input type="text" value="4 Artura Grottgera Street"/>		
	25 / 200 characters		
<b>Town</b>	<input type="text" value="Lublin"/>	<b>Postal code</b>	<input type="text" value="20-029"/>
	6 / 200 characters		6 / 200 characters
<b>Country</b>	<input type="text" value="Poland (POLSKA)"/>		
<b>NUTS 1 level</b>	<input type="text" value="REGION WSCHODNI"/>		
<b>NUTS 2 level</b>	<input type="text" value="Lubelskie"/>		
<b>NUTS 3 level</b>	<input type="text" value="Lubelski"/>		
<b>Legal representative</b>	<input type="text" value="Mr Jarosław Stawiarski"/>		
	22 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Katarzyna Kiszczak"/>		
	18 / 200 characters		
<b>Phone office</b>	<input type="text" value="+48814416869"/>	<b>Mobile (optional)</b>	<input type="text"/>
	12 / 200 characters		0 / 200 characters
<b>Email</b>	<input type="text" value="katarzyna.kiszczak@lubelskie.pl"/>	<b>Website (optional)</b>	<input type="text" value="www.lubelskie.pl"/>
	31 / 200 characters		16 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text"/>		
	0 / 200 characters		
<b>Phone (optional)</b>	<input type="text"/>	<b>Email (optional)</b>	<input type="text"/>
	0 / 200 characters		0 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

**Partner 5**

<b>Partner role in the project</b>	<input type="text" value="Partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="Útvar koordinace evropských projektů města Plzně, p.o."/>		
	54 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="Department of coordination of European projects of the Pilsen City"/>		
	66 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="Integrated Territorial Investments unit"/>		
	39 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Local public authority"/>
<b>Address</b>	<input type="text" value="Divadelni 3"/>		
	11 / 200 characters		
<b>Town</b>	<input type="text" value="Pilsen"/>	<b>Postal code</b>	<input type="text" value="306 32"/>
	6 / 200 characters		6 / 200 characters
<b>Country</b>	<input type="text" value="Czech Republic (ČESKÁ REPUBLIKA)"/>		
<b>NUTS 1 level</b>	<input type="text" value="ČESKÁ REPUBLIKA"/>		
<b>NUTS 2 level</b>	<input type="text" value="Jihozápad"/>		
<b>NUTS 3 level</b>	<input type="text" value="Plzeňský kraj"/>		
<b>Legal representative</b>	<input type="text" value="Erich Beneš"/>		
	11 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Markéta Kubičková"/>		
	17 / 200 characters		
<b>Phone office</b>	<input type="text" value="00420602386131"/>	<b>Mobile (optional)</b>	<input type="text" value="00420602386131"/>
	14 / 200 characters		14 / 200 characters
<b>Email</b>	<input type="text" value="kubickovam@plzen.eu"/>	<b>Website (optional)</b>	<input type="text" value="www.ukep.eu"/>
	19 / 200 characters		11 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text" value="Veronika Eretová"/>		
	16 / 200 characters		
<b>Phone (optional)</b>	<input type="text" value="000420601329746"/>	<b>Email (optional)</b>	<input type="text" value="eretovav@plzen.eu"/>
	15 / 200 characters		17 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

**Partner 6**

<b>Partner role in the project</b>	<input type="text" value="Partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="ΑΝΑΠΤΥΞΙΑΚΗ ΕΤΑΙΡΕΙΑ ΛΕΥΚΩΣΙΑΣ (ΑΝΕΛ)"/>		
	37 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="NICOSIA DEVELOPMENT AGENCY (ANEL)"/>		
	34 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="N.A."/>		
	4 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Agency (different from business support organis"/>
<b>Address</b>	<input type="text" value="6 Evagora Pallikaridi, Latsia"/>		
	29 / 200 characters		
<b>Town</b>	<input type="text" value="Nicosia"/>	<b>Postal code</b>	<input type="text" value="2235"/>
	7 / 200 characters		4 / 200 characters
<b>Country</b>	<input type="text" value="Cyprus (ΚΥΠΡΟΣ (KYPROS))"/>		
<b>NUTS 1 level</b>	<input type="text" value="ΚΥΠΡΟΣ (Kypros)"/>		
<b>NUTS 2 level</b>	<input type="text" value="Κύπρος (Kypros)"/>		
<b>NUTS 3 level</b>	<input type="text" value="Κύπρος (Kypros)"/>		
<b>Legal representative</b>	<input type="text" value="Mr. Eleftherios Loizou"/>		
	22 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Mr. Eleftherios Loizou"/>		
	22 / 200 characters		
<b>Phone office</b>	<input type="text" value="+35722489105"/>	<b>Mobile (optional)</b>	<input type="text" value="+35722489105"/>
	12 / 200 characters		12 / 200 characters
<b>Email</b>	<input type="text" value="eloizou@anel.com.cy"/>	<b>Website (optional)</b>	<input type="text" value="eloizou@anel.com.cy"/>
	19 / 200 characters		19 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text" value="Mrs Eleni Malekkidou"/>		
	20 / 200 characters		
<b>Phone (optional)</b>	<input type="text" value="+35722489105"/>	<b>Email (optional)</b>	<input type="text" value="emalekkidou@anel.com.cy"/>
	12 / 200 characters		23 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

**Partner 7**

<b>Partner role in the project</b>	<input type="text" value="Advisory partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="ACR+ - Association of Cities and Regions for sustainable Resource management"/>		
	76 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="ACR+ - Association of Cities and Regions for sustainable Resource management"/>		
	76 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="N.A."/>		
	4 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Other"/>
<b>Please specify other type</b>	<input type="text" value="Non profit organization"/>		
<b>Address</b>	<input type="text" value="Avenue d'Auderghem 63"/>		
	21 / 200 characters		
<b>Town</b>	<input type="text" value="Brussels"/>	<b>Postal code</b>	<input type="text" value="1040"/>
	8 / 200 characters		4 / 200 characters
<b>Country</b>	<input type="text" value="Belgium (BELGIQUE-BELGIË )"/>		
<b>NUTS 1 level</b>	<input type="text" value="RÉGION DE BRUXELLES-CAPITALE / BRUSSELS HOOFDSTEDELIJK GEWEST"/>		
<b>NUTS 2 level</b>	<input type="text" value="Région de Bruxelles-Capitale / Brussels Hoofdstedelijk Gewest"/>		
<b>NUTS 3 level</b>	<input type="text" value="Arr. de Bruxelles-Capitale / Arr. van Brussel-Hoofdstad"/>		
<b>Legal representative</b>	<input type="text" value="Françoise Bonnet"/>		
	17 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Philippe Micheaux Naudet"/>		
	24 / 200 characters		
<b>Phone office</b>	<input type="text" value="003222346502"/>	<b>Mobile (optional)</b>	<input type="text" value="003222346502"/>
	12 / 200 characters		12 / 200 characters
<b>Email</b>	<input type="text" value="pmn@acrplus.org"/>	<b>Website (optional)</b>	<input type="text" value="www.acrplus.org"/>
	15 / 200 characters		15 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text" value="Françoise Bonnet"/>		
	16 / 200 characters		
<b>Phone (optional)</b>	<input type="text" value="003222346502"/>	<b>Email (optional)</b>	<input type="text" value="fb@acrplus.org"/>
	12 / 200 characters		14 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>What are the partner's competences and experiences in the issue addressed by the project?</b>	<input type="text" value="The Association of Cities and Regions for sustainable Resource management (ACR+) is an international thematic network of cities and regions who share the aim of promoting smart resource consumption &amp; sustainable waste management through waste prevention, product reuse &amp; material recycling. In the last 20 years, ACR+ has been continuously working on developing and promoting the expertise of public authorities in effective waste-product-resource policies, as well as encouraging practical action. ACR+ involves local &amp; regional authorities covering very diverse territorial realities (densely or sparsely populated, inland or coastal areas, islands, etc.), valuable both as a source of expertise &amp; as replication areas. ACR+ has a large experience in supporting the transition of cities &amp; regions towards resource efficiency, including territories of smaller size and means. ACR+ has been involved in many projects related to material resource efficiency, waste management &amp; waste prevention, in particular for the exchange of practices and methodologies under the INTERREG programmes, on research within Horizon 2020, implementation within LIFE, as well as cooperation and capacity building within Europeaid and Erasmus+. Throughout these projects, ACR+ has been responsible or a main actor for the gathering, analysis &amp; dissemination of technical knowledge between project partners and through its network."/>		
	1,411 / 1,500 characters		

**What is the organisation's role in the project?**

The added value of ACR+ as advisory partner will be its extensive expertise in the subject and in activities aimed to increase the capacity of partners and enable the learning of public authorities and stakeholders, with the view of a better implementation of Structural Funds.

As technical advisory partner ACR+ will support the baseline situation analysis on the basis of data provided by the partners and guidance for local action plans based on SWOT analysis. ACR+ will take part in the gathering and benchmarking of good practices, the peer working between partners and the project pool of experts.

As communication manager ACR+ will be responsible of the communication strategy in order to ensure visibility, engagement and networking, will manage the website and publish newsletters and press releases.

810 / 1,500 characters

**Partnership from**

01/08/2019

**Partnership until**

31/07/2023

**Partner 8**

<b>Partner role in the project</b>	<input type="text" value="Partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="Conférence des Villes de l'Arc Atlantique"/>		
	41 / 200 characters		
<b>Name of organisation in English</b>	<input type="text" value="Conference of Atlantic Arc Cities"/>		
	33 / 200 characters		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="General Secretariat"/>		
	19 / 200 characters		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Regional public authority"/>
<b>Address</b>	<input type="text" value="12 rue du Nivernais"/>		
	20 / 200 characters		
<b>Town</b>	<input type="text" value="Rennes"/>	<b>Postal code</b>	<input type="text" value="35000"/>
	6 / 200 characters		5 / 200 characters
<b>Country</b>	<input type="text" value="France (FRANCE)"/>		
<b>NUTS 1 level</b>	<input type="text" value="OUEST"/>		
<b>NUTS 2 level</b>	<input type="text" value="Bretagne"/>		
<b>NUTS 3 level</b>	<input type="text" value="Ille-et-Vilaine"/>		
<b>Legal representative</b>	<input type="text" value="José Maria Costa"/>		
	16 / 200 characters		
<b>Contact person 1</b>	<input type="text" value="Tamara Espineira"/>		
	16 / 200 characters		
<b>Phone office</b>	<input type="text" value="0033223252089"/>	<b>Mobile (optional)</b>	<input type="text" value="0033610150911"/>
	13 / 200 characters		13 / 200 characters
<b>Email</b>	<input type="text" value="sg@atlanticcities.eu"/>	<b>Website (optional)</b>	<input type="text" value="http://www.atlanticcities.eu"/>
	20 / 200 characters		28 / 200 characters
<b>Contact person 2 (optional)</b>	<input type="text"/>		
	0 / 200 characters		
<b>Phone (optional)</b>	<input type="text"/>	<b>Email (optional)</b>	<input type="text"/>
	0 / 200 characters		0 / 200 characters
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

**Partner 9**

<b>Partner role in the project</b>	<input type="text" value="Partner"/>		
<b>Name of organisation in original language</b>	<input type="text" value="Rīgas dome"/>		
	<small>10 / 200 characters</small>		
<b>Name of organisation in English</b>	<input type="text" value="Rīga City Council"/>		
	<small>17 / 200 characters</small>		
<b>Department/unit/division (if applicable)</b>	<input type="text" value="Pilsētas attīstības departaments (City Development Department)"/>		
	<small>63 / 200 characters</small>		
<b>Legal status</b>	<input type="text" value="Public body or body governed by public law"/>	<b>Type of partner</b>	<input type="text" value="Local public authority"/>
<b>Address</b>	<input type="text" value="Ratslaukums 1"/>		
	<small>13 / 200 characters</small>		
<b>Town</b>	<input type="text" value="Rīga"/>	<b>Postal code</b>	<input type="text" value="LV-1539"/>
	<small>4 / 200 characters</small>		<small>7 / 200 characters</small>
<b>Country</b>	<input type="text" value="Latvia (LATVIJA)"/>		
<b>NUTS 1 level</b>	<input type="text" value="LATVIJA"/>		
<b>NUTS 2 level</b>	<input type="text" value="Latvija"/>		
<b>NUTS 3 level</b>	<input type="text" value="Rīga"/>		
<b>Legal representative</b>	<input type="text" value="Armands Krūze, Acting Director"/>		
	<small>30 / 200 characters</small>		
<b>Contact person 1</b>	<input type="text" value="Agnese Gūtmane"/>		
	<small>14 / 200 characters</small>		
<b>Phone office</b>	<input type="text" value="0037167105449"/>	<b>Mobile (optional)</b>	<input type="text"/>
	<small>13 / 200 characters</small>		<small>0 / 200 characters</small>
<b>Email</b>	<input type="text" value="Agnese.Gutmane@riga.lv"/>	<b>Website (optional)</b>	<input type="text" value="www.riga.lv"/>
	<small>22 / 200 characters</small>		<small>11 / 200 characters</small>
<b>Contact person 2 (optional)</b>	<input type="text"/>		
	<small>0 / 200 characters</small>		
<b>Phone (optional)</b>	<input type="text"/>	<b>Email (optional)</b>	<input type="text"/>
	<small>0 / 200 characters</small>		<small>0 / 200 characters</small>
<b>Partner financed through the Investment for Growth and Jobs programme (article 96 (3d) of Regulation (EU) No 1303/2013)</b>	<input type="text" value="No"/>		
<b>Partnership from</b>	<input type="text" value="01/08/2019"/>	<b>Partnership until</b>	<input type="text" value="31/07/2023"/>

## B.2 Policies addressed and territorial context

Number	Name	Structural funds link	Letter of support required	Responsible Body Name	Country
1	Plurirregional Operational Program for Sustainable Growth 2014-2020	Yes	Yes	Ministry of Finance and Public Service. General Direction of European Funds. Subgeneral Direction of EFDR Management	 ES
2	ROP ERDF 2014-2020 - Axis VI "URBAN"	Yes	Yes	TUSCANY REGION – Unit Managing Authority of the ROP ERDF	 IT
3	Integrated Urban Development Strategy	No	No	Alba Iulia Municipality	 RO
4	Regional Urban Policy for Lubelskie Voivodeship	No	No	Lubelskie Voivodeship	 PL
5	Integrated territorial investments	No	Yes	Ministry of regional development CZ	 CZ
6	Operational Programme Competitiveness and Sustainable Development	Yes	Yes	Directorate General for European Programmes, Coordination and Development (DG EPCD)	 CY
7	Bretagne ERDF Operational Program 2014 - 2020 41/5000 Priority Axis 3 Energy Transition	Yes	Yes	Bretagne Regional Council - Europe and ERDF1 Direction	 FR
8	Operational Programme "Growth and Employment"	Yes	Yes	Ministry of Environmental Protection and Regional Development of the Republic of Latvia	 LV

## B.2.1 Policy instrument 1

### B.2.1.1 Definition and Context

#### Definition

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

Plurirregional Operational Program for Sustainable Growth 2014-2020

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

This policy instrument (PI) develops the ERDF Article 7 through its thematic axis 12 -Sustainable Urban Development- tackling the challenges faced by urban authorities to reach the real sustainable urban development, namely by improving the urban environmental conditions.

Within this axis urban areas can address one (or more) of the 5 challenges defined by that article where is included the environmental challenge that should be treated as a transversal factor of local urban policies aligning its sectorial dimension with the territorial one.

It includes the thematic objective 6 (to preserve & protect the environment & promote the resource-efficiency) as cities are strong consumers of natural resources, big generators of residues & of air & acoustic pollution (specifically the investment priority (IP)6c that addresses the improvement of the urban environment).

Yet, the actions/projects supported by this IP are more focused in the recovery of degraded urban areas & of decontamination & recovery of public soils than in assuring a proper environmental management & the inclusion of the circular economy principles in that management.

The support of the ERDF Article 7 doesn't reach equally to the territory around. Small populations aren't supported, without considering their influence on their territory & that dispersed areas are precisely those where an improvement of urban environmental management will have greater incidence & where resources-efficiency search is not a priority.

1,499 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

Yes

Is the body responsible for this policy instrument included in the partnership?

No

Please name the responsible body and provide a support letter from this body

Ministry of Finance and Public Service. General Direction of European Funds. Subgeneral Direction of EFDR Management

116 / 300 characters

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

The efficiency of this policy instrument can be improved:

- on one hand, by including new projects supported addressing action for improving environmental urban management and the inclusion of the circular economy principles in that management
- on the other hand, by changing in the strategic focus of the policy instrument (structural change) by extending the support of the ERDF Article 7 to sparsely and less populated areas where improved environmental performance management can have major impact in terms of efficiency, cost savings and environmental protection.

572 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Number of new typology of projects financed

43 / 200 characters

#### Territorial context

What is the geographical coverage of this policy instrument?

national

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

In Spain, urban areas represent 81,6% of total population but only 20.4% of the territory. Those urban areas had presented, in the last few years, different (sometimes opposite) behaviours regarding growth, demography, employment or smart specialization.

Consequently of the referred disparities, phenomena like natural environment and resources pressure that continue to increase as well as atmospheric, acoustic and light pollution or waste residues, all resulting in deeper regional asymmetries.

In adding, 198 municipalities (out 408 Spanish municipalities with urban characteristics) are urban areas with less than 20.000 inhabitants. These urban areas, many times play a key role for the development of their regions as are the main urban area, giving services to other even smaller. This fact places the improvement of the urban environmental performance of the main city as a key factor, as it should manage environmental aspects of the others as well. However, these areas, due to their size, are excluded as beneficiaries of the funds coming from the application of the ERDF Article 7.

Moreover, the implementation of urban agendas/urban environmental strategies and policies continues to be difficult in low-density territories because there are no tools foreseen to finance them.

In this context, Spanish cities are facing structural imbalances regarding their growth model that are urgent to correct. One of these structural imbalances is due to the demographic challenge faced in an increasing number of urban areas, mainly at the interior of Spain, due to the migration of young people to big cities. Another relevant imbalance is the discontinuous and fragmented urban growth along the main roads might lead to increasing energy consumption in the domestic, transport, industrial and commercial sectors.

Land use change has also been recognized as an important driver of environmental change on all spatial and temporal scales.

1,944 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

Yes

**If yes, how?**

As the RIS3 strategies are regional in Spain (each Autonomous Region has its own RIS3), several of them address themes like environmental performance (linked with territorial sustainability), circular economy, resource use efficiency (linked to the endogenous resources) and also demography (linked with the aging of the population).

332 / 500 characters

**B.2.1.2 Partner relevance for policy instrument 1**

**Partner Relevance 1**

1-LP Atlantic Axis of Peninsular Northwest

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

Atlantic Axis of Peninsular Northwest is a cross-border association grouping municipalities of the regions of Galicia (Spain) and North of Portugal.  
This organization, with more than 25 years of experience in supporting municipalities in developing local urban policies and strategies, is the main responsible for the current structure of the Euroregion Galicia-North of Portugal urban system. It has several publications and strategic studies under the thematic of urban development policies (including the first Cross-border Urban Agenda of Europe, in which urban environment is one of the main priority axis), and a long-term experience in promoting the resource-efficiency and the improvement of the environmental urban performance management having created a crossborder urban ecology agency to support their cities in those aims that is working since 2009.

864 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

Eixo & MA have periodical meetings & 2 entities linked to Eixo (RIU-Urban Initiatives Network & FEMP-SP Federation of Municipalities) are involved in the PI government  
Pg 229 of the PI: "Actions in the Urban priority, where regions & organizations grouping municipalities as the FEMP play a relevant role, will be coordinated through the RIU" (...) "an institutional and programmatic structure with wide participation in public administrations at different territorial levels, as well as in other linked bodies, as municipal associations, universities and cities"  
RIU is a network for coordination in the field of urban development & EU funds integrated by bodies responsible for the urban policies as FEMP & FEGAMP (Galician Federation of Municipalities). These bodies have representation at executive level of the cities members of Eixo, that supports them in the field of urban policies & its alignment with the EU Urban policies, in the preparation of their position papers & the network meetings

998 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

Eixo will contribute with its experience in supporting municipalities to develop policies & strategies for peripheral urban areas & in supporting municipalities to improve resource-efficiency, waste management, environmental performance management & sustainable mobility, making available to all partners the experience gained through the Urban Ecology Agency.  
They will benefit from the good practices & experiences of the other partners regarding the application of the ERDF Art7 funds.

488 / 500 characters

**B.2.1.3 Stakeholder group relevant for policy instrument 1**

**Please provide the indicative list of stakeholders to be involved in the project**

- Ministry of Finance and Public Service. General Direction of European Funds. Subgeneral Direction of EFDR Management
- Ministry of Finance and Public Service. General Direction of European Funds Subgeneral Direction of Urban Development
- Urban Initiatives Network
- Galician Federation of Municipalities and Provinces (FEGAMP – representing the Spanish urban areas)
- Eixo Atlántico Urban Agenda Group of experts
- Eixo Atlántico Urban Ecology Agency experts
- Local authorities members of Eixo Atlántico

510 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

The first entity is the managing authority of the policy instrument so the main responsible for its implementation, evaluation and adaptation/change if necessary.  
The third one is a member of the coordination group of the policy instrument strategic axis 12.  
The other entities are experts and local authorities whose expertise and experience is relevant to support the partner in the development of the action plan for improving the policy instrument once they are experts in the thematic or potential beneficiaries of the all for proposals coming from it.

558 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

The Local Stakeholders Group will meet each semester to support Eixo Atlántico in the project activities implementation, in the evaluation of the other partners' good practices regarding its possible transference to its territory and in the definition of the action plan contents.  
They will be also invited to participate in the project thematic seminars and study visits as well

381 / 1,500 characters

## B.2.2 Policy instrument 2

### B.2.2.1 Definition and Context

#### Definition

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

ROP ERDF 2014-2020 - Axis VI "URBAN"

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

Within the PI, Axis VI is addressed to urban policies & combine at this purpose several thematic objectives (TO) & investment priorities, particularly concerning:

- functional recovery & reuse of buildings for purposes of social inclusion & employment support
- promotion of eco-efficiency & the reduction of energy consumption in public buildings & public lighting networks
- measures to increase sustainable mobility.

Some specific objectives are:

- Reduction of energy consumption & integration of renewable sources
- Increasing sustainable mobility in urban areas
- Improvement of the urban texture in areas with low lawfulness

Tuscany chooses to combine several TO in a single axis because multiple dimensions (social, environmental, economic, cultural) are strongly intertwined in urban policies which need of an integrated approach and to ensure a concentration of resources in urban areas.

The Urban Innovation Projects (PIU) represent the tool for implementing the urban strategy: they are an integrated set of actions aimed at solving social, economic and environmental

1,076 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

Yes

Is the body responsible for this policy instrument included in the partnership?

No

Please name the responsible body and provide a support letter from this body

TUSCANY REGION – Unit Managing Authority of the ROP ERDF

56 / 300 characters

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

PIUs represent the tool and the management mode for the implementation of this priority of PI but in their start-up phase they are showing limitations that can be improved through the 3 the 3 types of intervention: new projects (T1), improved governance (T2), structural change (T3). Specifically:

PIUs management (MA and municipalities) and implementation (beneficiaries) require several skills, looking at green and societal challenges, but dealing with very different themes (city planning, building, environment, mobility): Projects (municipalities) as well as Axis management (MA), need to benefit from the skills of people existing in different sectors of their institutions in an integrated form (T1 – T2 improvements)

Each PIU is a set of vertical projects: their functional integration is weak and it is difficult to monitor and demonstrate the added value of the whole PIU especially on environmental parameters (T1 – T2 improvements)

A clear lack in the transferability of a PIU (practice) to another regional territory is arising. No clear/sufficient measures have been taken at this purpose. An improvement of ex-ante and ex-post actions is needed too (T2 – T3 improvements)

Lack in financial management: PIUs are integrated projects which deal with several internal sectors of the MA. The budget of the urban axis is not unique, but a sum of balance sheet items coming from different sectors (T2 improvements)

1,431 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Redeveloped and refurbished urban open spaces (green areas, parks, squares, etc.) in m2

87 / 200 characters

#### Territorial context

What is the geographical coverage of this policy instrument?

regional

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

Outside the metropolitan ones (Florence, Pisa, Livorno) Tuscany has many densely populated areas where integrated urban redevelopment interventions are needed aiming to refurbish/rethink public buildings and green areas (parks, avenues, gardens) for a greater sustainability and social welfare, reduce the mobility of private cars by improving public transport and cycling routes, improve the efficiency of public lighting.

A sustainable urban development, is a strategic objective of the regional policies and Tuscany addressed 49,2M€ in the ROP ERDF- Axis VI (30% on OT4) to be used for large integrated interventions in neighbouring municipal areas with a multi-sectorial approach (Urban Innovation Projects - PIU).

In order to identify the areas of intervention, MA adopted specific criteria focusing on medium-sized cities with the greatest environmental and social needs. In 2015, 14 Urban Functional Areas (FUA) were selected: they involve 42 municipalities, with a population between 10-50.000 inhabitants. FUAs correspond also to the key areas of the daily commuting for work reasons for people coming from remote areas. FUAs reach strong peaks of territorial concentration of inhabitants/commuters, high levels of pollution, show a high ratio between productive activities and residents, are exposed to high environmental and social risks.

Each PIU must be focused on a FUA and include more interventions (vertical projects) aiming to solve specific needs connected both to the central municipality around which the FUA is constituted and the related neighbouring municipalities such as: refurbishment of open green areas and public buildings, reducing consumption for public lighting, decreasing greenhouse gases, improving quality of life of inhabitants/commuters, fostering use of public transport, integration of the local urban strategies.

Each PIU is implemented after a call+negotiation procedure between the MA and the groups of Municipalities that constitute a FUA.

1,985 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

No

### B.2.2.2 Partner relevance for policy instrument 2

#### Partner Relevance 1

2-PP Agency for the Development of the Empolese Valdelsa

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

ASEV is a territorial development, innovation and training agency that operates throughout the region but is owned by all the municipalities of the Empoli and Valdelsa area where it has own headquarter. Particularly ASEV developed the PIU of the Empoli's area (1 of the only 7 approved for funding by the regional Authority) and it is coordinating its development together with the Municipality of Empoli (leader) and the surrounding territorial areas (+ 10 smaller municipalities). Moreover ASEV (and own area) is working on several projects in close synergy with urban policies: self-entrepreneurship, social inclusion, energy saving. Finally ASEV has experience and skills in EU projects and interregional cooperation, as also from its several participation in INTEREGs (IVC, EUROPE, VA), ECO-INNOVATION, LLP and ERASMUS+.

826 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

ASEV aims to influence the Tuscany ROP concerning measures & management of Axis VI, called "Urban Axis", which is structured in few, big & wide strategic actions called PIUs (Urban Innovation Projects) which represent the tools for implementing a regional urban & sustainable strategy. One of the 7 launched regional PIU (9 scheduled) is formally led by the municipality of Empoli through ASEV  
ASEV technically coordinates the PIU of the "Empolese Valdelsa" & participates to the formal management "board" of the PIUs coordinators which represents the only body made up of representatives of public-private entities outside the regional authority that collaborates with the MA for the implementation of the policies of the Urban Axis & that is therefore able to influence MA decisions or raise issues/problems for the following improvement of the PI  
The only way to influence it & address measures is through the participation in the above-mentioned body & ASEV is one of its members

986 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

ASEV will transfer to EURE own wealth of skill arising from a running experience with urban policies and running Tuscany PIUs and will benefit from partner experience, particularly those who gained a higher level of urban policies development to:  
-facilitate the integration of societal and environmental challenges  
-supporting a green sustainable urban development of the non-metropolitan areas, particularly focusing on medium-sized cities and peripheral ones

463 / 500 characters

### B.2.2.3 Stakeholder group relevant for policy instrument 2

**Please provide the indicative list of stakeholders to be involved in the project**

- A. Tuscany Region (Managing Authority) - General Directorate for the government of the territory (Urban Axis) and key representatives of cross thematic areas such as Mobility and Environment
- B. Municipality of Empoli (PIU lead partner), 11 Municipalities of the Empolese Valdelsa Area and technical PIU's stakeholders
- C. Key responsible(s) of the other running regional PIUs (such as the Municipality of Cecina which has the bigger and in a more advanced stage project)
- D. ARPAT – Regional Agency for Environmental Protection
- E. Local industry associations and chambers of commerce, Environmental and Civil associations (e.g. LEGAMBIENTE)

639 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

- A. MA of the policy instrument. Several areas of the regional authority affect the PIU under the whole coordination of the DG for the government of the territory
- B. Main responsible(s) of the local PIU directly followed by ASEV (HOPE. <https://www.comune.empoli.fi.it/hope/home-hope.htm>).
- C. PIUs represents the core of the running urban policies by ERDF ROP. Several coordinators will be contacted and involved in the EURE activities both for practice sharing and for participating in the improvement of the policy instrument
- D. ARPAT is the regional agency responsible for monitoring all key environmental parameters. It is the main technical reference of MA for environmental matters.
- E. Associations will be invited in order to get different point of views on the policy improvements

788 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

A. ASEV contacted and involved the MA and the DG for the government of the territory at early stage and built with them the current EURE proposal. Other cross-thematic internal areas will be involved as stakeholders during the learning process. In the management of the urban axis they already constitute together the Technical Assessment Unit

B. ASEV is already partner of the local PIU working group

C. ASEV and MA will operate in order to facilitate a bilateral integration between EURE learning process and the already running operative working groups for the monitoring and assessment of the PIU's development and results

D. ARPAT is operated by the regional authority. A relevant head office is placed in Empoli

E. ASEV will contact and involved several key representatives coming from civil and industry associations related to the green urban development issues

All these stakeholders will be involved in the exchange of experience process in order to improve the regional strategies for sustainable urban policies and the identified policy instrument. This will happen both at regional level, with periodical meetings managed by ASEV in compliance with the EURE progress, and at interregional one, by inviting key representatives to participate at the EURE events.

1,275 / 1,500 characters

**B.2.3 Policy instrument 3**

**B.2.3.1 Definition and Context**

**Definition**

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

Integrated Urban Development Strategy

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

The Integrated Urban Development Strategy of Alba Iulia is a planning tool for sustainable urban development the municipality  
The development of the strategy is mandatory during the current programming period  
PI is a key document whose purpose is to provide a coherent development vision for the municipality, a portfolio of priority proposals, ideally supported by the community and fundable by the EU  
This strategy outlines an inclusive, open and intelligent city. A territory where strategic urban management facilitates growth, improving living standards and competitiveness  
PI outlines an inclusive, open and intelligent city, and has the aim to develop and improve living standards, competitiveness, sustainable development, coherent and resilient use of resources, and energy efficiency, in accordance with the EU's territorial and urban policies  
Through the PI, Alba Iulia wants to develop the green city concept by increasing air and water quality, recycling and efficient waste management, green areas, using renewable energy sources and easy access to products and services which will develop a green lifestyle (organic products, clean transport)  
The aim is to improve its approach in developing targeted, policies regarding urban areas environmental challenges and increasing resource-efficiency through projects that will improve and stimulate green growth, eco-innovation and environmental performance. The main aim of these objectives is developing a sustainable circular economy

1,494 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

No

Is the body responsible for this policy instrument included in the partnership?

Yes

Name of this responsible body

3-PP Alba Iulia Municipality

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

The knowledge accumulated during the project will provide innovative measures that will improve the efficient use of funds available to the municipality and will interconnect the solutions offered by different financing opportunities in a smart way. The policy instrument needs constant improvement and update in order to be relevant and useful, which could be assured through this project, that can provide the partnership with tools such best practice examples in the addressed fields. The project will provide a platform that will encourage communication and joint strategies with the different stakeholders involved in this field, at local and regional level. It is expected to be improved not only in terms of governance but also in terms of new actions to be supported (rising form the exchange of good practices between the partnership).

845 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Number of projects approved under the new typology

50 / 200 characters

**Territorial context**

What is the geographical coverage of this policy instrument?

local

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

The area of Alba Iulia is characterized by typical urban noise pollution, the most important source being road traffic, especially during the day. Noise is one of the disturbing factors of the environment, which influences the urban environment in which the activity and the life of the inhabitants take place. With a population of 74631 (17% higher than in 2011 census – 63536) Alba Iulia has a total of 30,425 vehicles, of which 26,642 are vehicles that use Alba Iulia's street tram and emit CO2. Located in one of the major EU (the Pan-European Corridor IV) it contributes to highlight also the existing dysfunctions at the Alba Iulia street network.

The development of urban environment management strategies are fundamental for cities with these characteristics and for the quality of life of their inhabitants.

In the context of polycentric development, Alba Iulia and the urban functional area need a common strategy for territorial and infrastructural, environmental, industry, tourism and mobility development being EURE an opportunity to explore other municipalities and regions good practices.

Energy consumption is also a problematic issue as it is quite high in public buildings, but also in private housing 66.2%, this being the main area in which energy efficiency improvement actions need to be identified. Also, project initiatives to produce energy (thermal and electrical) from local renewable energy sources need to be much increased, thus reducing the dependence on classical sources of energy, which have such a negative impact on the environment.

Other main field of intervention is the education of the population regarding the protection of the environment and the efficient use of resources.

All these aims can be improved in the Alba Iulia Policy Instrument with the support of the project partners experience.

1,839 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

No

**B.2.3.2 Partner relevance for policy instrument 3**

**Partner Relevance 1**

3-PP Alba Iulia Municipality

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

The management and implementation of the PI will be carried out by an extensive implementation structure consisting of the employees of the Alba Iulia Municipality (internal structure), external representatives from various public institutions, companies, utilities providers, local education institutions, county, regional, national and international. During the previous reporting period 2007-2013 the municipality developed and implemented more than 20 projects financed by European grants with a value exceeding 80 million euro, being the first city in Romania, at the amount of funds attracted per capita. The municipality implemented several projects that had the aim of developing a circular economy and a resilient city, like the PlastiCircle project that is based on four-step innovation associated with plastic waste: collection, transport, sorting and recycling, funded through Horizon 2020, and EPICURO project that has the aim of increasing urban resilience and is founded ECHO program.

999 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

Alba Iulia Municipality is the responsible body of the selected policy instrument.

82 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

The Municipality will contribute with its experience regarding project management issues (namely in URBAT projects), design and implementation of urban policies, communication with and involvement of the stakeholders and local community. It will benefit from all the lessons learnt and good practices of the project improving its knowledge and skills regarding improving the resource-efficiency and urban environmental performance management.

443 / 500 characters

**B.2.3.3 Stakeholder group relevant for policy instrument 3**

**Please provide the indicative list of stakeholders to be involved in the project**

- Regional Development Agency
- Alba Iulia Intercommunity Development Association
- 1st December 1989 university
- Alba Public Transport Company
- Local Energy Agency Alba - ALEA,
- Regional Development Agency Center
- Alba County Council
- Chamber of Commerce, Industry and Agriculture Alba
- County Directorate for Culture in Alba
- Electric Power Supply Agency – Alba
- Architectural Office "STRAJAN"
- Agency for Environment Protection

439 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

The role of the stakeholders in relation to the policy instrument is that they are part of the process of implementation of the measures proposed by the PI and also beneficiaries of the PI. They will be involved in all the stages of the project. All the selected stakeholders were "external partners" in the project development and each one of them has an important role in the implementation and development of the selected public policy, with specific attributions in this respect. Agency for Regional Development - is responsible for the regional development strategy and European funding for selected public policy  
Alba Iulia Municipality - Alba Iulia City Hall through specialized departments and departments manages and regulates the implementation and planning of selected public policy  
Alba County - Alba County is directly responsible for the control and selection of the regional waste operator and the implementation of national and European public policies.  
The Chamber of Commerce and Industry of Romania is permanently trained by the compliance of the quality management system with the applicable regulations and standards as well as with the requirements of the interested parties. In this respect, in correlation with the strategic objective and the principles of quality management, we continually improve our internal operational flows with the main objective to increase customer satisfaction and the business environment in terms of the services offered.

1,476 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

The stakeholders will be involved in all the stages of the project in order to achieve the targeted results. Throughout the implementation of the project there will be (biannual) joint sessions with the LSG, and they will be actively involved in all stages of the project, through periodic consultations and exchange of good practices. Stakeholders will also participate in study visits, interregional workshops and project local events. This type of actions will highly contribute to the enhancement of the knowledge and disseminate information about the project and about the available financial instruments but also for collecting ideas about how the PI could be improved. Meetings will be organized with the aim of discussing the project theme, contributing to the action plan for the improvement of the policy instrument in a participative and collaborative approach. Some special meetings will be organized with representatives of Managing Authority aiming to assure the approval and effectiveness of the improvements proposed for the policy instrument.

1,060 / 1,500 characters

## B.2.4 Policy instrument 4

### B.2.4.1 Definition and Context

#### Definition

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

Regional Urban Policy for Lubelskie Voivodeship

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

The policy of Lubelskie Voivodeship towards cities in the region focuses on:

- preparing the cities (and the region) for a new financial perspective CP 2020+,
- elaborating a new model of cooperation at all levels of administration (synergy),
- creating a platform for cooperation and building partnerships of cities and their surroundings,
- including rural municipalities located in functional urban areas in development process planning.

Main elements of Regional Urban Policy for Lubelskie Voivodeship:

- support areas – towards all cities
- actions – towards specific cities

Support areas define 3 levels of urban development resulting from basic functions of city (common for all cities):

- developing external functions;
- strengthening economic base;
- improving the quality of living.

The quality of living strongly depends of the improvement of the environmental conditions in urban areas. Regional Urban Policy for Lubelskie takes up a challenge of creating an urban area attractive and friendly for inhabitants focusing on implementation of the idea of “a green city” prepared for the effects of climate change and environmental pollution.

1,156 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

No

Is the body responsible for this policy instrument included in the partnership?

Yes

Name of this responsible body

4-PP Lubelskie Voivodeship

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

Expected policy instrument impacts are of Type 2: Change in the management of the policy instrument. Lubelskie Voivodeship is responsible for elaboration, implementation and monitoring of Regional Urban Policy for Lubelskie Voivodeship. Lessons learnt during the project will be integrated into the revision of regional policies and the action plan will lead us to potential changes in different levels: Improvements in the governance and management of the policy by adoption of better methodologies for improvements in the articulation of the funds allocated by the Article 7.4 of the ERDF Regulation for the next financial frame.

633 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Number of mechanism created for improving the management of urban environment in regional development policy

109 / 200 characters

#### Territorial context

What is the geographical coverage of this policy instrument?

regional

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

Lubelskie Region is the least urbanized region in Poland. The region is also facing a problem of decreasing number of city inhabitants. Cities of the region are multifunctional centers with the predominant role of Lublin and sub-regional cities whereas small towns do not have clearly shaped specialisation. The city of Lublin and subregional cities are included in the centers most exposed to the negative effects of air pollution. Air quality is shaped mainly by low emissions (heating of buildings), heat production and industry (point emission) and communication traffic (line emission). River valleys and green areas are the basic elements of the ecological landscape of urban areas having influence on air ventilation and regeneration. Therefore, the urbanization of the valleys is an important threat to the function of the urban air ventilation system. The poor quality of atmospheric air is also caused by the improper formation of spatial structures and the gradually decreasing share of green areas in cities. Moreover, Lublin and sub-regional cities are characterized by the most unfavorable acoustic climate conditions in the voivodship caused by road transport, with the increasing intensity of urban traffic and transit traffic. Other unfavorable phenomena in urban development are suburbanisation and depopulation. Hence, there is a need of a new approach to eliminate these weaknesses and to propose integrated actions aiming at improvement of environmental performance management of urban areas.

1,515 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

Yes

**If yes, how?**

Regional Innovation Strategy for the Lubelskie Voivodeship 2020 has four areas of smart specialisation. The first of these areas, bioeconomy, is the key smart specialisation in the voivodeship and covers all types of economic activity based on biotechnology, including: the management of pollution level and the management of efficiency of resource use (especially product regeneration, preservation of nature and ecological construction).

439 / 500 characters

#### B.2.4.2 Partner relevance for policy instrument 4

##### Partner Relevance 1

4-PP Lubelskie Voivodeship

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

Lubelskie Voivodeship designs and implements regional policy:  
- Development Strategy for the Lubelskie Voivodeship,  
- Spatial Development Plan for Lubelskie Voivodeship,  
- Regional Urban Policy for Lubelskie Voivodeship.  
Lubelskie Voivodeship has managed ERDF under OP Lubelskie and territorial cooperation since 2004; it has implemented the initiatives in cooperation with a wide range of regional stakeholders.

416 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

Lubelskie Voivodeship designs and implements regional policy:  
- Development Strategy for the Lubelskie Voivodeship,  
- Spatial Development Plan for Lubelskie Voivodeship,  
- Regional Urban Policy for Lubelskie Voivodeship.  
They are the Managing Authority for ROP 2014-2020.

275 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

Lubelskie Voivodeship will improve capacities, services in order to implement Regional Urban Policy for Lubelskie Voivodeship through the participation in the project interregional meetings, study visits & thematic seminars & their participation on the interregional learning process.  
They will benefit from & contribute to policy learning process: through good practices contribution & analysis. They will also contribute to the programme policy learning platform & benefiting from learning options.

500 / 500 characters

#### B.2.4.3 Stakeholder group relevant for policy instrument 4

**Please provide the indicative list of stakeholders to be involved in the project**

- Every city of Lubelskie Region
- Municipalities indicated in Lubelskie functional area

89 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

The role of the stakeholders in relation to the policy instrument is to be part of the process of identification of the needs and problems of urbanised areas. "City Cards" have been created as a tool to facilitate this process.  
The involvement of the cities and municipalities in the cooperation will allow for a better identification of potentials and identification of development opportunities and barriers, as well as to find solutions to overcome them.

458 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

Within multidimensional aspects of the learning process the involvement of stakeholders group is not only a key success factor to interregional learning process, the engagement of the relevant stakeholders also ensure transfer and adoption of good practices and recommendations, increasing the chance of policy change and improvement.  
Moreover, the stakeholders group will take part in all activities of the learning process, including the preparation of learning documents and the evaluation of the good practices presented. The stakeholders groups will have also a key role in the frame document gathering the results design and follow up. The stakeholders will benefit from experiences of other partners regions and good practices recommended by them. They will promote own experiences and solutions possible to be developed by other regions. Their key role will be contributing to the Action Plan elaboration. By active participation in project activities, the regional stakeholders will increase their competences in international project participation and contribute to the implementation of projects listed in the action plan. The regional stakeholders will also promote results of the project – knowledge, information materials and reports on project results.

1,271 / 1,500 characters

**B.2.5 Policy instrument 5**

**B.2.5.1 Definition and Context**

**Definition**

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

Integrated territorial investments

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

he main improvement expected to reach with the support of EURE is to make easier to run territorial strategies and promote more local (place-based) form of policy-making for urban issues, especially when talking about urban environmental performance as it is directly linked to cities and citizens.  
The policy instrument emerges from the EU cohesion policy that promotes the establishment of policies and strategies to assure an integrated (and more efficient) territorial investment taking into account unique characteristics of the area. In this particular case, this policy instrument is used to solve problems that occur in the cities and urban functional areas having as one its strategic axes (PO4) "Technical infrastructure and the environment" mainly dedicated to water management.  
As ITI is an instrument promoting integrated use of funds and has potential to achieve better results with the same amounts of public investments, the PI had other strategic axis that tackles (directly or indirectly the environmental management performance and, above all, to the urban areas sustainable development.  
Due to the lack of focus and quite complicated management, this tool is not reaching the expected results. In this context, it is necessary to learn about the way of implementation in different countries to improve this IP.

1,333 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

No

Is the body responsible for this policy instrument included in the partnership?

No

Please name the responsible body and provide a support letter from this body

Ministry of regional deveploment CZ

35 / 300 characters

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

The use of the ITI tool in the Pilsen metropolitan area in the field of the urban environmental management should be improved by a more sophisticated preparation of the strategy paper for period 21+, especially in closer cooperation with territorial partners. The discussed problems must be addressed beyond the boundaries of particular municipalities. That is why it is necessary to associate mayors of municipalities, representatives of the region and managing authorities and find suitable synergies in the area so that the impact of individual projects is as great as possible. With the combination of financial resources from several funds is necessary to support projects that will improve the interconnection of the strong center with municipalities in its surroundings and thus strengthen the mutual positive impact on the environment.

In this context PI will be improved through the implementation of new projects aiming at fostering cooperation, not only between local authorities but also with other relevant bodies of Pilsen metropolitan area..

1,057 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Number of new typology of projects financed within ITI

54 / 200 characters

**Territorial context**

What is the geographical coverage of this policy instrument?

regional

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

PI of ITI is used in the largest metropolitan areas of Czech Republic in accordance with Article 36 of the General Regulation & is based on their definition in the Regional Development Strategy of the Czech Republic  
In Czech Republic ITI there are 7 metropolitan areas, with more than 50 % of the population of the Czech Republic. Among them, Pilsen metropolitan area has 117 municipalities & a population of almost 310 000 inhabitants (54 % of the population of the whole Pilsen Region)  
Metropolitan areas cannot be understood only as the sum of the municipalities around the larger city, where each has its own characteristics, but as a new form of settlement unit  
Environmental issues are closely linked to transport infrastructure in the Pilsen metropolitan area, that has higher risks & barriers due to its geographical conditions & insufficiently developed technical infrastructure, especially in the field of water management. These facts negatively affect the quality of life of the population  
Functional links are intensifying between the city & its surroundings. In terms of potential impacts on air quality, the PI has the ambition to contribute to the reduction of air pollution through the modernization & construction of cycling paths & urban rail systems. It focuses on supporting the construction of bypasses, which will reduce the acoustic & emission level in the core areas. Another important areas solved by PI are the implementation of flood control measures, the construction of retention tanks, the construction & modernization of wastewater treatment plants & sewerage systems, & other measures that will contribute to mitigating the pressure on the aquatic environment  
The PI is able to solve a complex problem using financial resources from various sources. At the same time, territorial partners must cooperate as environmental issues can't be solved only at municipal border level, & communication with the MA must be strengthened to solved the problem as a whole

1,988 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

Yes

**If yes, how?**

RIS 3 is one of the documents from which ITI strategy is patterned on. The ITI strategy tries to solve problems which are also defined in RIS 3.

144 / 500 characters

### B.2.5.2 Partner relevance for policy instrument 5

#### Partner Relevance 1

5-PP Department of coordination of European projects of the Pilsen City

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

The city of Pilsen is the ITI strategy holder and also works as intermediate body for 3 operational programmes. As local authority they are responsible for design and implement their own urban strategies having also competences in the urban environmental performance. Pilsen has experience in participating in territorial cooperation projects as a partner and as a coordinator.

377 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

It is possible to influence ITI through negotiations with managing authorities. ITI cities have also their own deputy in the PI monitoring committees. In this context, Pilsen city is member of the bodies of the policy instrument being also responsible for its implementation at the local level.

296 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

Pilsen will contribute to the project by sharing their good practices (namely the settings of ITI in the Pilsen metropolitan area, how the evaluation of projects are done, and how to evaluate its contribution to the development of the urban area). They expect to benefit from the good practices of the other partners, improving their skills, competences and knowledge. In particular, Pilsen aims to benefit from the implementation of policies for regional development on urban level.

484 / 500 characters

### B.2.5.3 Stakeholder group relevant for policy instrument 5

**Please provide the indicative list of stakeholders to be involved in the project**

Ministry of Regional Development CZ  
Mayor of the City of Pilsen (Chairman of the ITI Steering Committee)  
1 representative of the Pilsen Region  
1 representative of the University of West Bohemia (Pilsen)  
1 representative Regional Economic Chamber of the Pilsen Region  
Director of the European Projects - Coordination Unit of the City of Pilsen  
ITI Manager

354 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

All the selected stakeholders members of the Steering Committee of the PI (ITI of Pilsen Metropolitan Area) so all of them are in position to defend and propose actions and measures to improve the PI. They all are members of the main strategic body of the PI at the regional level. The Director of the European Projects (Coordination Unit) of the City of Pilsen and the ITI Manager are permanent guests without voting rights. The PI managing authority will also be a member of the LSG of Pilsen.

498 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

The Local Stakeholders Group will meet each semester to support Pilsen city in the project activities implementation, in the evaluation of the other partners' good practices regarding its possible transference to its territory and in the definition of the action plan contents. They will be also invited to participate in the project thematic seminars and in the study visits. They will be invited to support the partner in the organization of the interregional learning activities organized in Pilsen.

502 / 1,500 characters

**B.2.6 Policy instrument 6**

**B.2.6.1 Definition and Context**

**Definition**

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

Operational Programme Competitiveness and Sustainable Development

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

Regarding the Operational Programme: Competitiveness and Sustainable Development (included in the Structural Funds of the Republic of Cyprus 2014-2020), the project will address (aiming to improve it under) the priority axis 4A - Protection of Environment and Resource Efficient Management. In particular, focusing in the related priority investment 6i - investments in the waste sector to meet requirements of the EU acquis in the field of environment (specific objective: 6i.2 - Increasing the recycling rate and prevention of waste production).  
The above mentioned policy instrument is based on the need to cover deviations from the acquis communautaire, according to the National Strategy of Cyprus through:  
- The reduction of biodegradable materials disposed in landfills (max to 35% by weight, Directive 1999/31 / EC).  
- Increasing the proportion of recyclable materials to 50% (Directive 2008/98 / EC).

909 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

Yes

Is the body responsible for this policy instrument included in the partnership?

No

Please name the responsible body and provide a support letter from this body

Directorate General for European Programmes, Coordination and Development (DG EPCD)

83 / 300 characters

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

Currently, the Department of Environment of the Ministry of Agriculture, Natural Resources and Environment (the responsible body for policy making of waste management on national level) is in the process of defining new methods of waste collection and recycling to be applied on local level through the Municipalities of Cyprus (the latter are the executive entities of the policy). For example, the "Pay As You Throw" system is currently being analysed in order to define the best method to be applied by each Municipality. This initiative is being put forward as a part of the policy instrument described above. Through the project's activities, especially through the exchange of experience procedure, ANEL would be able to contribute in this initiative by suggesting innovative methods already implemented in partners' areas within its capacity to represent the local authorities in the process of designing and supporting new projects.  
It should be highlighted that waste management is part of the urban policies. In our concrete case, the focus on the improvement of the urban environment is proved by ANEL since they represents 9 municipalities in the urban area of the capital city of Nicosia.  
Thus, the improvement of the policy instrument will be tempted through new typologies of projects to be supported by it.

1,322 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Number of new projects for increasing the recycling rate and prevention of waste production in urban areas.

107 / 200 characters

**Territorial context**

What is the geographical coverage of this policy instrument?

national

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

Urban areas represent 69% of the total population in Cyprus however; they represent a very low % of the territory. These areas present various features in relation to different sectors such as resource-efficiency, green growth, eco-innovation and environmental performance management. As a result, several differentiations are observed in relation to their natural environment and their characteristics on waste disposal and control, noise levels, water treatment etc. Furthermore, only 4 out of the 23 urban municipalities are designated as planning authorities whilst the rest depend on the central government's planning department. Hence, a huge gap exists between the 2 categories of urban municipalities in regards to their developmental planning and implementation procedures. In addition only the specific (4) municipalities are considered eligible under the ESIF Priority Axis "sustainable urban development". Consequently, the implementation of urban agendas/urban environmental strategies and policies becomes very difficult for those excluded urban areas / municipalities since there are no sufficient financing tools and mechanisms to work towards increasing their resource-efficiency, green growth, eco-innovation and environmental performance management policies. Under these circumstances, it is obvious that Cypriot cities face structural imbalances regarding their growth model and this is a necessity to be tackled. For example, waste management, as a part of urban policies, is an immediate necessity, in order to effectively address the associated environmental impacts and ensure a high level of environmental protection and public health. Although the content of EU policy is in general applied in Cyprus, the sector is not characterized by an integrated and coherent approach in urban areas, with negative results in both environmental protection and the rational management of resources, since only 20% of municipal waste is used for recycling and the rest is sent for burial.

2,000 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

Yes

**If yes, how?**

In Smart Specialization Strategy of Cyprus (S3Cy) the "Promotion of holistic, integrated, complex and multi-parameter solutions that will enhance the competitiveness of the priority sectors" is defined as a primary objective. In S3Cy's Priority Sectors, the Environment is defined as an important sector of horizontal character. In addition, pollution reduction and ecosystem's design and establishment are also highlighted as important sub-categories of the Environment protection priority.

491 / 500 characters

### B.2.6.2 Partner relevance for policy instrument 6

#### Partner Relevance 1

6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

Nicosia Development Agency (ANEL) is a non-profit Agency established by the (9) urban municipalities of the capital district of Nicosia, Cyprus. Its main objective is to support its shareholders regarding the implementation of their development plans & policies on every aspect of their interest & areas of intervention  
ANEL undertakes initiatives on energy efficiency, resource efficiency, RES application, innovation, waste management & sustainable development. ANEL promotes its objectives through the design and implementation of a variety of projects, specializing in European cooperation  
ANEL is being utilized as a tool for promotion of national policies on local/district level as well as the Ministry's advisory body for transformation & adaptation local level in the form of local urban policies. Additionally, ANEL forms the consultative link between the Managing Authority, the Ministry & the local authorities for transforming the national policies into projects on executive urban level

1,000 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

The intermediary body for the implementation of the specific PI described above is the Department of Environment of the Ministry of Agriculture, Natural Resources and Environment. ANEL has a special relation of cooperation with this body during the past 5 years.  
ANEL is the consultative link between the Ministries of Cyprus, the DG EPCD (Managing Authority of ESIF) and its member local authorities.  
ANEL participates in all procedures of the policy making bodies representing its local stakeholders when a process for policy making is on-going.  
ANEL is a tool used by the national Ministries and the Managing Authority for the promotion of national policies and the coordination of project's design and implementation on local operational level.  
ANEL has the ability and responsibility to propose policy improvements according to the local needs. Furthermore, ANEL is used in order to manage the cooperation of different sectors on local level.

947 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

ANEL will inform the partners about the situation in Cyprus regarding the issue addressed. Good practices and policies will be defined and shared with other partners. Good practices/policies will be analysed and compared to those that will be presented by other partners. Good practices/policies of other partners will be evaluated and if possible transformed in a form suitable for transfer according to local conditions. All these activities will form the Action Plan.

471 / 500 characters

### B.2.6.3 Stakeholder group relevant for policy instrument 6

**Please provide the indicative list of stakeholders to be involved in the project**

1. Directorate General for European Programmes, Coordination and Development (DG EPCD)
2. Department of Environment of the Ministry of Agriculture, Natural Resources and Environment of the Republic of Cyprus (DoE)
3. ANEL's 9 member municipalities
4. University of Cyprus (UCY)
5. Open University of Cyprus (OUC)
6. Local NGOs dealing with the issue tackled
7. Local private SMEs specialized in the field of resource efficiency, recycling and waste management

458 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

1. DG EPCD (governmental/national level) – Managing Authority of Structural Funds of Cyprus
2. DoE (governmental/national level) – Intermediary body for implementation of policy instrument to be addressed through the project. Body responsible for policy formulation in the sector of waste management, environment protection, resource efficiency, recycling etc.
3. ANEL's 9 member municipalities (public sector) - executive bodies (final beneficiaries) of the Policy Instrument
- 4&5. UCY and OUC (academic institutions) - research and development of innovation for efficient and effective policy implementation
6. NGOs (civil society) - operating for promoting and supporting the policy on local level
7. SMEs (private sector) - promoting and applying new methods and services to support the policy implementation system

818 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

These stakeholders will be invited to form the local stakeholders' group that will work together with ANEL for discussing and analysing the developments of the project and will have the opportunity to exchange experience and learn about good practices already applied in other partner regions.

LSG will play a key role in the process of interregional exchange (both in exporting and importing) existing policies and practices relevant to the selected PI. On the one hand, the selected stakeholders will be requested to evaluate and analyse the above-mentioned PI. The analysis process and its results will be shared on interregional level with the project's consortium as an input for further analysis, comparison and discussion.

On the other hand, relevant good practices defined by other partners will be analysed, evaluated on local level by the stakeholders' group and if possible transformed (according to local conditions) into proposed activities that would constitute the Local Action Plan. Finally, specific suggestions that would be produced through the discussions of the local stakeholders' group meetings regarding specific measures, methods, or any other element for improving the existing selected PI will be officially communicated to the PI's MA for reviewing and possibly change it for improvement.

The action plan will be communicated and explained to the body(ies) in specific meetings responsible for policy making and MA

1,442 / 1,500 characters

## B.2.7 Policy instrument 7

### B.2.7.1 Definition and Context

#### Definition

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

Bretagne ERDF Operational Program 2014 - 2020  
41/5000 Priority Axis 3 Energy Transition

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

EU wished to strengthen the urban dimension of its cohesion policy. Article 7 of the ERDF Regulation requires that "at least 5% of the ERDF resources allocated at national level under the "Investment for growth and jobs" target (be) allocated to actions for sustainable urban development "

Whereas the 5% is quite successful, the level of decentralisation is different depending on the country, causing disruption & inefficiencies when it is too low. In France, each region has adapted their own OP's to the circumstances of the territory & thus sustainable urban development is mainstreamed for Brittany. Same as per environment, whereas the whole programme has a greener economy as objective, we will focus for practical reasons in Axis 3: Energy transition and its impact in local authorities

However, Brittany is strongly mobilized around 3 major axes: the development of renewable energies, the control of consumption & reinforcement of networks. Cities are the main targets of those axis. Climate & Energy transition are conveyed locally through "Climate and Energy Transition Plans" ("Plan Climat") that Brittany fosters through a regional network. Investment priority 3 of axis 3 is therefore oriented to sustainable urban development & thus to those Climate Plans

The urban dimension is fostered transversally by the OP in its section "An integrated approach of territorial development" where ITI are envisaged. As for consistency of our analysis, ITI's of Rennes & Brest must be included

1,498 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

Yes

Is the body responsible for this policy instrument included in the partnership?

No

Please name the responsible body and provide a support letter from this body

Bretagne Regional Council - Europe and ERDF1 Direction

54 / 300 characters

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

We have chosen Brittany not only for natural reasons but also because it presents the different cases of "urban" forms present in France. Thus, we will carry an analysis on cities (villes), agglomerations (communautés d'agglomération), metropolis (métropoles, that are also ITI's), intercommunalities (communautés de communes) in order to examine how axis 3 of the OP is implemented and which are the differences depending on the legal form of the entity. Once the state of the art is complete, several actions will be put in place:

1. We will encourage the exchange of the regional network of Climate plans with EURE partners and other EU stakeholders, so new initiatives may arise and scale economies are created (i.e. joint public command)
2. We will counsel Brittany local authorities so they can make their Climate Plans reach a higher scale, competing for URBACT / LIFE / H2020 projects and/or proposing Urban Innovative Actions
3. We will work together with Brittany Region and concerned local authorities so new systems of energy and climate governance can be examined i.e. enhancing citizens' participation through schemes similar to URBACT's Local Action Groups. In this context, the improvement of the Policy Instrument will be achieved through new project supported. The new typologies will emerge from the conjunction of the above-mentioned actions with EURE exchange of experience process. The goal is to transform the 3 actions identified in projects funded by the policy instrument.

1,498 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Number of financial aid programmes/specific objectives supporting the development of green infrastructure

105 / 200 characters

#### Territorial context

What is the geographical coverage of this policy instrument?

regional

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

Between 2010 and 2015, the Breton population increased on average by 0.59% per year, a rate slightly higher than the national average (+ 0.48%). Brittany benefits from a dense territorial network thanks to 28 medium-sized towns. It is the French region with the highest proportion of inhabitants living in a medium city (26.4%) that even rises to 41% of the total Breton population if we add the inhabitants living in the suburban crown.

Concerning resource efficiency, Brittany works on their "green and blue paths", with 26% of the region as biodiversity reserve. 75% of water resource is in surface, whereas only 35% of water masses are in good state. Green algae are a threat in some coasts. As per waste, 2.5 tons are household waste, 2 tons from retail, 9.3 from building and public works. Its management represents more than 200 million euros/year.

Local energy sources (11%) are wood, wind and sea energy –oil energies are still heavy. The average annual expenditure of households is equal to 1,220 euros for heating and hot water consumption and 670 euros for commuting and forced travel. 24% of Breton households are in a position of energy vulnerability.

The objectives of the PI (mainly objective 3) are to reduce its geographical dependency on external sources of energy and to improve the energy performance of the housing sector. However results are slow. For instance, energy performance improved is planned for 4768 households but today there are only 76 in place. Nevertheless, the PI reserves only a cross-cutting role to other resources (i.e. eco-innovation in the general objective 2, innovation; water as a dimension on port's efficiency, etc.)

Lastly, the reduction of resources for local authorities caused by the elimination of the housing tax last year is also a negative factor that can shift priorities as far as environment is concerned. Results are today fragmented, with "metropolises" relatively more advanced thanks to their 21 Agendas and Climate plans.

1,990 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

No

### B.2.7.2 Partner relevance for policy instrument 7

#### Partner Relevance 1

8-PP Conference of Atlantic Arc Cities

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

CAAC is an association, composed of 20 EU local authorities (3 in Brittany) that represent almost 400 municipalities. The Conference aim is to develop a collaborative relationship between its members and to enable them to be heard by the European institutions.  
Since 2017 it counts on a Sustainable Urban development Commission, in charge of following up EU Urban policy. CAAC is member of the Structured Dialogue on Structural Funds of the EU Commission and of the URBAN intergroup of the European Parliament. It also works directly with local authorities and indirectly, through various agreements with regional (especially Brittany, Galicia and the Basque Country) and national authorities in the 5 countries of the Atlantic Arc. CAAC is also an observer of the Congress of Local and Regional Authorities of the Council of Europe.

834 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

The specific PI is managed by Brittany Region, one of the promoters of the association in 2000, with Rennes, Brest and Lorient  
We take part in ERDF fora, directly (at least twice a year: ECs' Structural Dialogue as an expert, INTERREG Atlantic Area Monitoring Committee, as Advisors, EU programmes' workshops in the region...) or represented by our Briton cities (ex. discussions to agree their "Metropolitan Contracts", at the OP yearly monitoring committees or as members of the Regional Committee for Programming, 10 times per year.) Those cities have a prominent role in the network: Rennes is the honorary president (permanent), Lorient is treasurer & Brest leads the Ocean Commission. Their contributions build, among others, on networks' documents (i.e. the Atlantic urban strategy approved by the General Assembly in 2015)  
Coordination with CPMR & its Atlantic Arc Commission, where Brittany is key, are in place; both the Secretariat and members like Brest attend CPMR meetings as observers

997 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

CAAC Sustainable Urban Commission will be a privileged forum to share the information and challenges conveyed bottom up (from Atlantic Cities to Europe) and top down (from European Institutions to cities)  
Thus CAAC will contribute to EURE with the strength of the 300 local entities it represents and whose climate experts work in this Commission. At the same time, CAAC members and the endeavours of its Secretariat will be tune fined thanks to the contributions of EURE partners.

482 / 500 characters

### B.2.7.3 Stakeholder group relevant for policy instrument 7

**Please provide the indicative list of stakeholders to be involved in the project**

- Several departments of Bretagne Regional Council
- Rennes City Council and Rennes Metropole
- Brest City Council and Brest Metropole
- Lorient City Council and Lorient Agglomeration
- Other local authorities in Brittany (counties, cities, "communes") and the network of Climate Plans
- Urbanism and Energy Agencies
- Members (local authorities) of CAAC's Sustainable Urban Development Commission, led by La Rochelle Agglomeration (Poitou-Charentes)
- Environmental NGO's (Bretagne Nature Vivante, Conseil scientifique de l'environnement de Bretagne,...)
- Citizens' NGO's (Maison de l'Europe, Maisons de Quartier, Maison de la Consommation et l'Environnement...)
- Private Sector (Chambers of Commerce, Trade Unions...)
- Universities (Bretagne-Loire, Rennes 1, Rennes 2, ...)

783 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

The selected stakeholders are entities that work in close connection with the policy instrument managing authority as they had been heard in the preparation phase of the policy instrument and their point of view about the effectiveness and results of this instrument are relevant for the authority in charge.  
Half of them are directly in charge of applying the policy instrument. The other half its beneficiaries.

411 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

The LSG will be informed on the progress of the project by a newsletter every six months (as previewed in the project work plan)  
They will also have a virtual postbox for suggestions and contributions.  
Every semester and/or after each the exchange of the interregional learning process activities they will be conveyed so as to share the results.  
Moreover, they will be the basis for the selection of experts to come to the meetings and / or intervene as speakers during project seminars.  
They will also be invited to participate in all the project events to be hold in France and to particiate in their organization.

619 / 1,500 characters

## B.2.8 Policy instrument 8

### B.2.8.1 Definition and Context

#### Definition

Please name the policy instrument addressed. For Structural Funds programmes, please provide the exact name of the Operational or Cooperation Programme concerned.

Operational Programme "Growth and Employment"

Please describe the main features of this policy instrument (e.g. objective, characteristics, priority or measure concerned) and the reason(s) why it should be improved.

The PI aims at achieving key national development priorities along with the "Europe 2020" objectives. Within the framework of this OP, the funding allocated to the City of Riga under the Article 7.4 of the ERDF Regulation is used for implementation of the following priority axes:

- Shift towards a low-carbon economy in all sectors (priority axis 4). Together with investments in energy efficient economy, these funds contribute to reaching Latvia's national Europe 2020 target of renewable energy
- Measures dedicated to environment, sustainable use of natural resources and adaptation to climate change (priority axis 5), including investments to ensure the fulfilment of the EU environmental acquis requirements.

Within implementation of various projects under the Article 7.4 of ERDF Regulation, the City of Riga has witnessed that there is a lack of awareness, including from the supervisory authorities, on the role and benefits of green infrastructure solutions applied in urban areas as part of different urban development projects – brownfield regeneration, urban transport infrastructure development, urban environment management (i.e. urban floods management, storm-water management, wastewater management) and other.

1,230 / 1,500 characters

Is this an operational/cooperation programme financed by Structural Funds? (Only select YES if this policy instrument is one of the Investment for growth and jobs or European territorial cooperation programmes approved by the EC)

Yes

Is the body responsible for this policy instrument included in the partnership?

No

Please name the responsible body and provide a support letter from this body

Ministry of Environmental Protection and Regional Development of the Republic of Latvia

87 / 300 characters

How do you envisage the improvement of this policy instrument (e.g. through new projects supported, through improved governance, through structural change)?

Our aim is to change the strategic focus of the policy instrument, e.g., to propose modifications to existing measures, by integrating both the lessons learnt from the cooperation among the project consortium and our own experience from the various projects the city has implemented over the last years. Namely, in close collaboration with our stakeholders and following the exchange of knowledge and best practices among the project consortium, we are aiming at:

- in-depth analysis of our existing structural funds policy instruments;
- subsequent elaboration of proposals how the application of green infrastructure solutions could be promoted under different priority axes and specific objectives of the policy instrument;
- and further, developing a local partner's action plan for the integration the conditions to support implementation of the green infrastructure solutions in urban development projects funded within the framework the Article 7.4 of ERDF Regulation.

976 / 1,500 characters

Proposed self-defined performance indicator (in relation to the policy instrument addressed)

Structural changes proposed within environment-related priority axes of the policy instrument (number of priority axis)

119 / 200 characters

#### Territorial context

What is the geographical coverage of this policy instrument?

national

**What is the state of play of the issue addressed by this policy instrument in the territory? Why is this particular issue of relevance to the territory and what needs to be improved in the territorial situation?**

As one of climate change consequences, cities around the Baltic Sea (incl. Riga, Latvia) are facing more frequent and heavier extreme weather events (rainfalls, urban flooding). At the same time the trend in urban planning is to densify urban areas, often along with considerable increase of non-permeable surfaces that are already dominating in our built environment. It leads to even more serious urban flooding that causes costs, environmental degradation, including decrease of urban waters quality, risks to human safety, etc.

An efficient solution how to increase adaptive capacity and resilience of urban environment against common challenges caused by climate change is to promote use of green infrastructure solutions that, compared to conventional infrastructure solutions, have proven to be resource efficient and low-carbon solutions, at the same time providing wider benefits such as enhancing ecosystem services and preventing loss of biodiversity in urban areas.

At the end, the main goal is to improve the environmental management performance of the urban areas through those efficient solutions.

1,114 / 2,000 characters

**Is this issue linked to the national/regional innovation strategy for smart specialisation (RIS3)?**

No

### B.2.8.2 Partner relevance for policy instrument 8

#### Partner Relevance 1

9-PP Riga City Council

**What are the partner's competences and experiences in the issue addressed by this policy? In case the partner is involved in several applications / projects, please justify this multiple involvement.**

In order to fulfil the conditions stipulated by the Article 7.4 of the ERDF Regulation, on November 13, 2015 the Delegation Agreement for the Integrated Selection of Territorial Investment Project Applications (hereinafter – Delegation Agreement) has been concluded between the Ministry of Finance of the Republic of Latvia and, on behalf of the Riga City Municipality, the City Development Department of the Riga City Council.  
Within this framework the City Development Department provides the evaluation of integrated territorial investment project applications and selection of projects to be funded in the Riga City Municipality, as well as, strictly following the set requirements for the separation of functions, the City Development Department ensures supervision and support to implementation of the project applications submitted within the framework of priority axis 5.

880 / 1,000 characters

**What is the capacity of the partner to influence the above policy instrument 1? (e.g. in case the partner is not the policy responsible organisation, what are its links with this organisation? How is the partner involved in the design and implementation of the policy instrument?)**

Prior to drawing up the regulatory framework guiding the implementation of the policy instrument, the sectoral ministries address the municipalities of Latvia, including the Riga City Municipality, to participate in the drafting of the respective regulatory framework. Having such right, Riga City Municipality actively uses the opportunity to submit our proposals for supplementing, amending and/or clarifying the regulatory enactments, representing interests of the city/municipality and justifying our opinion.

513 / 1,000 characters

**How will the partner contribute to the content of the cooperation and benefit from it?**

Riga City Municipality has accumulated extensive experience in development and implementation of structural policy instruments in our municipality – this experience will be shared among the project consortium.  
They expected to benefit from the experience and good practices of the other partners and use this knowledge in the improvement of their won policy instrument.

370 / 500 characters

### B.2.8.3 Stakeholder group relevant for policy instrument 8

**Please provide the indicative list of stakeholders to be involved in the project**

1. Ministry of Environmental Protection and Regional Development of the Republic of Latvia
2. Ministry of Finance of the Republic of Latvia
3. Structural units of the Riga City Council (Property Department, Environment and Housing Department, Riga Energy Agency, etc.)
4. Association of Large Cities of Latvia

311 / 1,000 characters

**Role of these stakeholders in relation to the above policy instrument? (e.g. in the decision making process)**

1. Is responsible for implementing policy in the areas of environmental protection & regional development. As stipulated by the PI (approved by the EC in November 2014), the ministry is responsible for 11 specific support objectives of the PI with a total funding of EUR 713.8 million, related to implementation of projects in such investment areas as sustainable development of centres of national/regional significance, environment, energy efficiency & RES application, revitalization of territories, support to 89 local governments, etc.
2. is responsible for the co-ordination of the resources of EU Structural Funds and the Cohesion Fund.
3. are responsible for sectorial planning and sectorial policy-making, as well as for implementation of the EU co-financed projects within the respective fields of competences.
4. Association of Large Cities of Latvia, established by 9 largest cities of Latvia with aim to improve collaboration, defend interests and support balanced development of these cities. Among other, it provides wide spectrum of advisory, training and capacity building measures, including assistance within the EU funds acquisition and implementation the EU projects.

1,189 / 1,500 characters

**How will this group be involved in the project and in the interregional learning process?**

The LSG will be the advisory body of the partner in the project development and support them in evaluation of identified good practices and in the development of proposals for the partner's action plan.  
Following our established practices, LSG will be involved in the project activities, being invited to participate in both local and international exchange and capacity building activities.  
Members of LSG either take part themselves in such activities, or are briefed by the project staff on the outcomes, results and conclusions of such activities.  
Regular local consultative group meetings will be held (in a biannual basis) to ensure active participation of stakeholders in development of the project outcomes.

717 / 1,500 characters

## PART C – Project description

### C.1 Brief history of the project

Being one of the main attributions of Eixo Atlántico to structure and support a balanced development of the urban system of Galicia-North of Portugal region, the project idea emerges from several meetings & discussions among the cities member of Eixo Atlántico about the main challenges they face in their daily governance & the political decision making process.

Several Spanish members complained about how funds for urban issues under art 7 EFDR are being managed, as they are not fulfilling cities expectations regarding their usefulness to design and implement a proper urban policy, especially in the field of resource-efficiency environmental quality. This is due to different reasons. On one side, small urban areas do not have access to these funds due to their low population density (in spite of facing similar challenges than bigger urban areas). On the other side, big urban areas with access to those funds complain about the difficulty of including in their projects for integral urban development strategies the circular economy principles.

Those problems were shared with other Interreg Europe partners that also considered that the funds allocated by article 7 of the ERDF Regulation could represent a better support for promoting more resource-efficient urban policies in their (peripheral) territories. At this stage ASEV & PILSEN had joint the project consortium supporting since the beginning Eixo Atlántico not only in the project development but also in the identification of new partners.

At the same time, Eixo hired an external technical assistance (TA) to support the development of the project proposal. They had published the project idea in the Interreg Europe (IE) website having received several expressions of interest from different types of entities with similar problems in their territories. Meanwhile, it was received also the IE feedback allowing to fine-tune the project idea & contents (assuring their conformity with the programme objectives) & select the more suitable partners (after a preliminary evaluation of their capacity of influence their PIs & also the good practices they can offer to the other partners).

Once the partnership was closed, it was set up a work schedule for the development of the project application. It established deadlines & tasks that all partners should accomplish to ensure the inclusion of their individual data & gather their active involvement & participation in the project preparation. The approved calendar included the deadlines for submission of the required administrative documents.

It also included the preparation of an initial project draft that was improved with contributions from all partners generating a 2nd draft and the project budget proposal (both reviewed by all partners).

In the last day the project proposal was reviewed because former P5 could't present the need letter of support.

2,885 / 3,000 characters

### C.2 Issue addressed

In recognition of cities' importance in the delivery of the Europe 2020 strategy the urban dimension of Cohesion Policy has been significantly strengthened for the 2014-2020 period. Specifically this strategy recognise that urban areas are the main resources consumers and the main responsible for the urban environment quality.

In this context, the project will contribute to Europe's sustainable growth and territorial cohesion, both of them dimensions of the above-mentioned strategy. Namely, it will contribute to the achievement of the flagship initiative "Resource efficient Europe" by helping/supporting urban areas in a sustainable and more efficient use of resources and in the introduction of the circular economy principles in cities governance.

The project tackles Interreg Europe specific objective 4.2 - improve the implementation of regional development policies and programmes aimed at increasing resource-efficiency, green growth and eco-innovation and environmental performance management by addressing the policy instruments responsible for the allocation of the funds of the article 7 of the ERDF Regulation. The objective is, by interregional cooperation, to improve the way these funds (reserved for urban issues) address the environmental urban challenges of cities at peripheral regions, paying also attention to those cities of small dimension but with influence in the sparsely populated areas where they are located. The final aim is to improve the support to European urban areas in being more resource-efficient, to include as transversal priority of the integrated urban policies the principles of circular economy and assure a proper environmental performance management (at the urban level).

This approach will allow to target the main consumers of natural resources, the main waste producers as well as work upon the local policies and strategies in order to improve the local governance of the waste management, water treatment and recycling.

The interregional cooperation, mutual learning and exchange of knowledge will be key factors for the good development of the partners action plans to improve their policy instruments.

Within the project, partners will exchange good practices (and lessons learnt from failed practices) as well as knowledge resulting in better and new competences and skills of the policy makers of the urban areas involved.

As the project activities join together urban policy makers and urban support programmes managing authorities, the interregional learning process will contribute to the improvement of local authorities governance in the aim of resource-efficiency and to improve PI focus to better adapt them to urban real needs.

At the same time, it is expected to contribute to the reduction of regional asymmetries within the EU as well as to the alignment of the European urban policies (through the actions plans resulting from the project).

This contribution is an expected result of working with cities from peripheral areas (reduction of disparities regarding other areas) and with small cities in sparsely areas (reduction of disparities with major cities).

It will also stimulate interregional synergies between European urban areas (municipalities of the project territory) that will be able to share their experiences and improve their urban policies regarding resources efficiency based on the lessons learned from each other.

Interregional cooperation will also allow raising Europe's awareness regarding the importance of the article 7 of the ERDF Regulation and the impact of its application is having (here included the deepening of territorial unbalances due to the limitation imposed to its allocation in different member States).

3,719 / 4,000 characters

### C.3 Objectives

**Programme priority specific objective the project will contribute to**

Improve the implementation of regional development policies and programmes, in particular programmes for Investment for Growth and Jobs and, where relevant, ETC programmes, aimed at increasing resource-efficiency, green growth and eco-innovation and environmental performance management.

**Overall objective and sub-objectives**

The project overall objective is to promote the exchange of knowledge and good practices among managing authorities and local authorities (including its associations and representatives) on methods and actions to improve the effective contribution of art 7 ERDF funds for a better monitoring and management of urban areas environment. The expected results are territorial action plans establishing schemes for improving the governance of key urban environmental activities like, for example, waste management, water treatment and recycling/circular economy in an integrated way through projects under the article 7.4 of ERDF Regulation enlarging its application to low population density urban areas. The project specific objectives are:

- To promote de inclusion of low population density urban areas as beneficiaries of those policy instruments
- To raise awareness of the responsible of those policy instruments about the regional asymmetries (between European urban areas, especially in peripheral regions) the projects they support can represent
- To support local authorities in improving their governance in the field of environment and resource efficiency
- To foster interregional cooperation between the main stakeholders of the urban development policies encouraging effective networking and exchange of experiences between urban areas
- To improve the inclusion of environmental urban management strategies in the integrated strategies for urban development

1,471 / 2,000 characters

#### C.4 Project approach

**Describe the project approach to achieve the project's objective and to produce the intended outputs and results.**

The interregional learning process has as main goal the exchange of experiences & the identification, understanding & transference of good practices (GP) that support project partners in the definition & implementation of action plans (AP) aiming at improving the policy instruments (PI) each one of them address as well as the introduction of improvements in the articulation that each Member State makes of the funds allocated by Article 7.4 of the ERDF Regulation in order to assure their contribution to the improvement of the resources-efficiency, environmental performance management & the local governance of the main urban environmental activities.

EURE will start with a meeting of the project team.

With the support of a pool of experts in urban environment (group of experts with a supporting role regarding the knowledge transfer between partners by producing analytical information dully adapted to each partner regions context), they will define a joint structure & methodology that, aiming to obtain comparable data, each partner will apply in its territory to produce a state of play regional report. With the support of the pool of experts, partners will develop a joint report about how the funds allocated by article 7 of the ERDF Regulation for the development of urban policies are being used for. It will correspond to a catalogue of policies, actions & GP that partners consider as relevant & can support them in the improvement of their own policies & programmes. In addition, this joint report will include a chapter of Recommendations to improve the management of these funds from the point of view of cities, the final beneficiaries. Once closed the 1st version of the regional state of play reports (at each partner level), they will be presented in a study visit to each territory (all partners will know in situ the situation of the other members of the partnership). These visits will allow partners to understand the real context of the report, to know in situ the GP of each territory & to meet the main regional stakeholders. That way, all partners will have the necessary knowledge & data to produce specific recommendations & identify their own GP can support the other partners in the improvement of the PI addressed by them. The agenda of the study visits will include a thematic seminar with the participation, as speakers, of the MA of the addressed PI as well as of experts in urban policies focused in urban resource-efficiency, environmental management performance & circular economy as transversal principle of urban governance. The thematic seminars will allow partners to improve their skills & knowledge about urban policies & resource-efficiency both at the political definition level & operation level.

Each partner will create a local stakeholders group with the mission of following up the development of each stage of the interregional learning process & discuss/validate the project deliverables, in particular the AP proposed by the partner (evaluating if it is applicable & if it represents an effective improvement of the PI). Local stakeholders groups will be composed by members with capacity & competences both in the definition of the PI addressed by the project & in its implementation. These groups will meet once each semester and will be invited to take part of all study visits. The AP of each partner will be the result of the learning process and the exchange of experiences activities. Each one will include (duly adapted to its individual reality) a selection of GP identified through this process, presenting concrete actions & recommendations about how to transfer them to the PI concerned.

ACR+ will support the consortium in the development of the AP being responsible of assuring all of them meet the programme requirements. The actions proposed as part of the exchange of experiences & learning process will be followed and assessed (through surveys to participants) & duly documented. All the AP will be presented and discussed in a 1st phase final high level political event targeting the stakeholders, the partners, the MA of the PI addressed by the project and other European institutions linked to the European urban policies like URBACT. This event has as main objective to assure the political involvement at the highest possible level, both in the policy change/improvement & in the AP implementation. Urban areas authorities will also be invited to this event, making of it an additional moment for exchanging experiences & knowledge & of raising awareness of political decision-makers regarding the importance of supporting low population density urban areas in the development and implementation of resource-efficiency and environmental performance management urban policies.

The advisory partner will also perform as project communication manager supporting partners in an efficient dissemination of the project information & results.

4,925 / 5,000 characters

### C.5 Communication strategy

**Describe the communication strategy and the way it will contribute to achieving the project objectives.**

**In the table below, outline your communication objectives, summarise the main target groups and the kind of activities planned to reach each objective. Add line per objective and describe each separately.**

The project communication (COM) strategy will be divided in 2 different (but complementary) parts:

- Strategy, methodology & actions for an efficient internal COM within the partnership to assure a full participation of partners in the project development & a fluid flow of information between them. Internal COM will be mainly via email with a common list of contacts.
- Strategy, methodology and actions for the external COM in different aims:
  - In each partner's territories, promoting the project & assuring the involvement of the main regional stakeholders in the project activities; & reach the highest number of local authorities for transfer the knowledge & lessons learnt within the project.
  - Beyond the territories involved in the partnership to assure that, once finished, its results could be used by the European policy actors, particularly in the peripheral regions, for the improvement of resource-efficiency & environmental urban management in urban policies through the articulation of the funds received from article 7 of the ERDF Regulation.

COM will be defined according with its target groups using writing styles, design of materials, & COM channels tailored to suit different audiences.

EURE will:

- Assure the creation and update of the website & specific social networks profiles to reach the target groups with the most suitable channel
- Assure the production of the mandatory A3 poster to display in the partners premises
- Promote the organization of individual or joint conferences/seminars/meetings open to public (local events), in order to involve them in the project activities & present its results
- Production of dissemination promotional materials (type & languages to be defined according with target COM groups: leaflets, newsletters, e-reports, etc.).
- Issue press releases (aiming at involving the local media).

The CM will help each region to design specific & goal-driven actions with tailored messages, & a time plan with milestones & indicators.

1,999 / 2,000 characters

Objectives	Target group	Activities
<p>To involve all the partners in the project activities assuring an active participation their side. Participation of the managing authority of the 8 addressed policy instruments in the project communication activities, mainly the high level political event.</p> <p>259 / 300 characters</p>	<p>Project partners staff</p> <p>22 / 500 characters</p>	<ul style="list-style-type: none"> <li>- Creation of a partners contact list</li> <li>- Organization of periodical skype meetings</li> <li>- Permanent update of the project website contents</li> <li>- Creation and permanent update of the project social network profiles contents</li> </ul> <p>214 / 1,500 characters</p>
<p>To involve the members of the LSG of the partners territories in the project activities assuring an active participation by their side Participation of at least 2 members of each LSG in the project learning activities, mainly the thematic seminars, study visits and high level political event.</p> <p>295 / 300 characters</p>	<p>Project partners Local stakeholders group member</p> <p>48 / 500 characters</p>	<ul style="list-style-type: none"> <li>- Permanent update of the project website contents</li> <li>- Creation and permanent update of the project social network profiles contents</li> <li>- Press releases and press conferences organization</li> <li>- Organization of periodical meetings of the LSG</li> <li>- Production of dissemination promotional materials</li> <li>- Personal and institutional invitations for the project interregional learning activities to be held in their territories as well as for their participation in the project high level political events</li> </ul> <p>488 / 1,500 characters</p>
<p>To raise awareness of EU bodies about the importance for the territorial cohesion of enlarging to low population density urban areas the funding opportunity art7 of the ERDF represents Participation of at least 3 relevant EU decision makers in the high level political event (Brussels, end of phase1)</p> <p>300 / 300 characters</p>	<ul style="list-style-type: none"> <li>- Managing authorities (and their staff) of the programmes responsible for the allocation of the article 7 of the ERDF Regulation</li> <li>- European Commission and European Parliament members</li> </ul> <p>185 / 500 characters</p>	<ul style="list-style-type: none"> <li>- Organization of specific meetings with the target group</li> <li>- Production of dissemination promotional materials</li> <li>- Personal and institutional invitations for the project interregional learning activities to be held in their territories as well as for their participation in the project high level political events</li> </ul> <p>312 / 1,500 characters</p>
<p>To raise awareness of local authorities about the importance of having sustainable &amp; resource efficiency urban policies as a base of territorial development, addressing at least 5 local authorities in each project region &amp; 15 more through the partners transnational &amp; European networks</p> <p>286 / 300 characters</p>	<p>Local authorities from the territories addressed.</p> <p>49 / 500 characters</p>	<ul style="list-style-type: none"> <li>- Permanent update of the project website contents</li> <li>- Creation and permanent update of the project social network profiles contents</li> <li>- Production of dissemination promotional materials</li> <li>- Press releases and press conferences organization</li> <li>- Personal and institutional invitations for the project interregional learning activities to be held in their territories as well as for their participation in the project high level political events</li> <li>- Organization of specific raising awareness events for this project target group</li> </ul> <p>521 / 1,500 characters</p>

Objectives	Target group	Activities
<p>To publicize the project and its activities, the project partners and the main results of the project reaching at least 15% of the partners territory population</p> <p style="text-align: right;">160 / 300 characters</p>	<p>General public (inhabitants of the project urban areas who are the mains beneficiaries of the</p> <p style="text-align: right;">94 / 500 characters</p>	<ul style="list-style-type: none"> <li>- Display of the A3 poster at partners' premises.</li> <li>- Permanent update of the project website contents</li> <li>- Creation and permanent update of the project social network profiles contents</li> <li>- Press releases and press conferences organization</li> </ul> <p style="text-align: right;">234 / 1,500 characters</p>

## C.6 Expected results and outputs of the project

### C.6.1 Overview of the expected outputs and results

Describe in more detail the outputs and results the projects intends to produce. Provide qualitative and quantitative information regarding outputs and results of the project, including those related to management and communication activities.

EURE main outputs:

- 8 Actions Plans aiming at improving the policy instruments addressed by the project
- 8 State of art reports about the policy instruments and the resource-efficiency in the urban context in each partners territories
- 8 Study visits (to know in situ each other reality)
- 64 Recommendation reports (partner will support each other in the identification of good practices and with recommendations regarding the study visit results/conclusions)
- 8 Thematic seminars (about the policy instruments and the resource-efficiency in the urban context with the participation of the managing authorities of those instruments and experts in resource-efficiency in the urban context)
- 8 Local stakeholders groups (local support for the development of the project activities and action plan involving in it the most relevant and influencers stakeholders)
- 1 Joint report (catalogue of policies, actions, good practices and recommendations) about how the funds allocated by article 7 of the ERDF Regulation for the development of urban policies are being used and how they can be improved.
- 1 Transnational cooperation pool of experts in urban environment and in ERDF programmes addressing environmental urban policies
- 1 High level political event (1<sup>o</sup> phase)
- 1 project website and 2 social network profiles
- 1 guidelines document for the project digital marketing strategy and a guide for the joint management of the project communication online tools
- 1 communication plan
- A semestral project newsletter
- 9 project posters
- 8 in-home public presentation of the project
- 8 presentation of the regional reports
- 11 partners meetings to assure the best coordination and management of the project possible
- 5 project execution reports (to be reported in the project phase 1).

EURE main expected results:

- Improvement of the 8 policy instruments addressed by the project in their effectiveness to support projects funded under the article 7.4 of ERDF Regulation mobilising 17 million euros of ERDF programmes to this improvement
- Enlarge the application of the article 7.4 of ERDF Regulation to low population density urban areas (and consequently as beneficiaries of those policy instruments).
- Reduction of the regional asymmetries between European urban areas (especially in peripheral regions).
- Improvement of local authorities' urban governance in the field of environment and resource efficiency management and the skills and knowledge of at least 56 local technicians in that field
- Local stakeholders more involved in the urban areas' environmental management and more aware of their role towards environment and resources efficiency.
- Creation of an informal interregional cooperation between the main stakeholders of the urban development policies encouraging effective networking and exchange of experiences between urban areas.

2,867 / 3,000 characters

### C.6.2 Indicators

Result indicators	Target
Number of Growth & Jobs or ETC programmes addressed by the project where measures inspired by the project will be implemented 100% of policy instruments addressed with structural funds link	5
Number of other policy instruments addressed by the project where measures inspired by the project will be implemented 100% of policy instruments addressed without structural funds link	3
Estimated amount of Structural Funds (from Growth & Jobs and/ or ETC) influenced by the project (in EUR)	17,000,000
Estimated amount of other funds influenced (in EUR)	2,500,000

Policies	Self-defined performance indicators	Target
Policy 1	Number of new typology of projects financed	1
Policy 2	Redeveloped and refurbished urban open spaces (green areas, parks, squares, etc.) in m2	20,000
Policy 3	Number of projects approved under the new typology	5
Policy 4	Number of mechanism created for improving the management of urban environment in regional development policy	1
Policy 5	Number of new typology of projects financed within ITI	1
Policy 6	Number of new projects for increasing the recycling rate and prevention of waste production in urban areas.	1
Policy 7	Number of financial aid programmes/specific objectives supporting the development of green infrastructure	6
Policy 8	Structural changes proposed within environment-related priority axes of the policy instrument (number of priority axis)	2

Output indicators	Target
Number of policy learning events organised	60
Number of good practices identified	16
Number of people with increased professional capacity due to their participation in interregional cooperation activities	56
Number of action plans developed	8
Number of appearances in media (e.g. press)	96
Average number of sessions at the project pages per reporting period	500

### C.6.3 Innovative character

The innovative character of the EURE falls on addressing urban environment improvements as part of urban development policies, working on the funds allocated to the article 7 of the ERDF Regulation under a double perspective: the promotion of an interregional cooperation work at the EU level for making the urban policies more resource efficient & the enlargement of these funds to low population density urban areas.

In fact, there are several Interreg Europe (IE) projects focused on circular economy but none of them are centred in the urban environmental management. Thus, EURE is innovative because it aims at the implementation of an holistic approach in the specific aim of the urban policies regarding the set of urban issues related with the a more efficient urban environment management and strategies.

It is also innovative once it assures that local authorities will directly benefit from the interregional lessons learnt & exchange of good practices of the project. EURE will assure synergies with:

- IE projects:
  - o INTHERWASTE that also aims at improving environmental performance management in cities through waste-related strategies.
  - o RETRACE which aims to support local & regional policies move towards a circular economy.
- MC2, a POCTEP project that develops the cross-border agenda for the urban system Galicia-North Portugal, that will be improved by adopting the main conclusions of the project & will be used as a good practice of an urban policy that seeks for the resource efficiency and promotes a better local governance in the low population density.
- SIX CITIES STRATEGY (Finland flagship initiative) an urban sustainable development strategy good practice recognised by the EU that promotes the design and implementation of urban policies and strategies in a collaborative way. The promoters of this initiative had supported the LP in the development of the project idea & goals.

1,913 / 2,000 characters

#### C.6.4 Durability of results

The durability of the project achievements will be assured by the implementation of the project action plans, during the project 2nd phase and be visible not only in the current programming period but also in the period 2021-2028. This is especially relevant taking into account that the draft EC proposal foresees to increase funds under art. 7.4 from 5 to 6% ERDF for urban issues.

On the other hand, the involvement of key technicians and decision/policy makers not only of the partners institutions but also of the LSG members and of policy instrument managing authorities in the policy learning events of the project will increase regional professional capacity on resource efficiency and environmental performance management in the urban context. These new skills will secure not only the implementation of the action plans but also better results achieved by the beneficiaries of the policy instruments support.

The project's achievements durability will be also supported by the active participation/mobilisation of regional stakeholders who will have (through their participation in the project LSG) the opportunity to know and better understand good practices from other regions in Europe.

The project's good practices will also be available for future consultation and transference through the Interreg Europe policy-learning platform.

The project main deliverables will remain available to consultation, transference and upgrade not only on the project website but also in the partners' documents on-line libraries.

Finally, still important, the cooperation relationship established between the partners and LSG of territories involved will last allowing the continuity of the exchange of knowledge and experiences.

1,730 / 2,000 characters

#### C.7 Horizontal principles

	Type of contribution	Description of the contribution
<b>Sustainable development</b>	Positive effects	<p>The project directly envisages the sustainable development of European urban areas once it will address the resource-efficiency, circular economy principles and environmental performance management in those areas.</p> <p>Adding to that, the project aims to contribute to the reduction of regional asymmetries and to support the EU urban peripheral areas by promoting the inclusion of low population density urban areas as beneficiaries of the funds allocated to the article 7.4 of ERDF Regulation (assuring the same possibilities and funding for the development and implementation of sustainable urban policies).</p> <p style="text-align: right;">607 / 1,000 characters</p>
<b>Equal opportunities and non-discrimination</b>	Neutral	<p>The project will assure non-discrimination (based on gender, religion, sexual orientation or other). There will be no limitation or rules (besides quality of work, knowledge and competence) in the choice of the participants in the project bodies and in the project activities as well as in the choice of subcontractors and external experts.</p> <p>On the other hand, the large geographical coverage of the project partnership “imposes” non-cultural discrimination demanding tolerant and open to diversity cooperation relationship between partners.</p> <p>Public events will be held in places that allow access to people with special needs (in particular, at the mobility level).</p> <p style="text-align: right;">665 / 1,000 characters</p>
<b>Equality between men and women</b>	Neutral	<p>The project communication and dissemination actions will be designed to ensure the non-inclusion of sexist images or messages and attend equality and parity criteria.</p> <p>The project will assure non-discrimination (gender, religion, sexual orientation or other). There will be no limitation or rules (besides quality of work, knowledge and competence) in the choice of the participants in the project bodies and in the project activities as well as in the choice of subcontractors and external experts.</p> <p>In this context, the project team will include men and women both at the technical (execution) and political (decision taking) levels.</p> <p>Project public events will have a statistical evaluation of men and women participation.</p> <p style="text-align: right;">723 / 1,000 characters</p>
<b>Digital agenda for Europe</b>	Neutral	<p>ICT are basic communication tools between partners (in the project implementation) and for the promotion and dissemination of project results.</p> <p>The project will increase the available online knowledge/information about the specific ERDF regulation, urban development policies and resource efficiency in the context of urban areas management.</p> <p style="text-align: right;">341 / 1,000 characters</p>

## C.8 Project management

### C.8.1 Management arrangements

In the project preparation period partners have agreed on distribute the project tasks and responsibilities according to partners' skills, experience and knowledge in order to ensure the full accomplishment of the project objectives and the Interreg Europe Programme.

Eixo Atlántico will assume the role of project coordinator leading the project management and assuring a permanent follow up of the project implementation being the ultimate responsible for the accomplishment of the subsidy contract and partnership agreement, the on time execution of the joint and individual actions and the maintenance and reinforcement of the partnership cohesion and coherence.

As Lead Partner (LP) it will be supported, in those obligations, by the project steering committee (SC) - the political and strategic body of the project. It will be composed by at least 1 member of each partner with decision taking capacity in the name of the entity they represent allowing the full participation of all partners in the decision-making process for the implementation and development of the project in all its stages.

It is previewed this body has bi-annual (in presence) meetings in the 1st phase of the project. However, if the project activities require the joint participation of the members of SC and in order to take advantage of their presence in the same place and avoid duplications in travel and accommodation costs, a SC meeting will be included in the activities agenda even if it represents more than one meeting per semester.

Whenever necessary for the correct development of the project, extra SC meetings can be held through skype. Emails will also be a communication tool for SC, to be used not only in the day-to-day communication of the partnership but also for the discussion and resolution of urgent matters.

SC is also responsible for answer to all the programme bodies' requests, with the support of the LP (that will also assume the role of project spokesperson).

SC meetings will follow a predefined agenda jointly defined by the partners under LP proposal. The SC agendas will mandatorily include the debate of the status of the project activities in each partner region (regarding the administrative, technical and financial execution) and the state of play of the project execution reports and contents.

This monitoring procedure held by the SC will assure a full, effective and on time implementation, avoiding or solving any deviations and constraints that might occur.

SC decisions will be taken by majority and the outcome of each SC meeting will be stated in a report to be adopted by all partners (this will be applied also to meetings held by skype).

The LP will assure a fluid and efficient communication between partners involving all of them in the implementation of the common actions and ensuring their individual initiatives are coherent and complementary.

The day-to-day external communication will be developed through the project website and social networks profiles. The main responsible for the external communication will be the project Communication Manager (CM) that will coordinate its actions with the LP and report the results in the SC meetings.

As a support to the project management, the LP will subcontract a technical assistance (TA) to properly carry out the project administrative obligations as well as to ensure partners properly answer and report to all the programme requests regarding the project implementation. It will also support the LP in the project coordination and management and to all the other partners in the presentation of their execution reports.

Each partner will be responsible for their own subcontracting procedures (assuring the accomplishment of the EU and national/regional rules; transparency and market competition) that mandatorily will be reported to the LP at the beginning of each procedure and when finished.

3,890 / 4,000 characters

### C.8.2 Project coordinator

Will project management be externalised?

### C.8.3 Finance manager

Will financial management be externalised?

### C.8.4 Communication manager

Will communication management be externalised?

## PART D – Work plan

### D.1 PHASE 1 ‘Interregional learning’ - Detailed work plan per period

#### Semester 1

##### a) Exchange of experience

The project will start with:

- Signature of the subsidy contract & the partnership agreement
- Definition of the partners’ staff members to be involved & to represent each partner in the project bodies
- The kick-off meeting (organized by LP in SP), where partners will
  - \*present their organizations, the main reasons of their participation in the project & how they envisage the impact of project results in their activity & territories
  - \*define the profile & main supporting responsibilities of the experts that will integrate the pool of experts, interregional supporting body that will be composed by, at least, 1 expert in urban environment of each territory to assist the partnership in the most technical aspects of the learning process, the action plans design & development & in raising awareness in those aspects of the members of local stakeholders group (LSG) - Group that will follow-up the interregional learning process & will also be created in this period

In addition, in this semester will be organized:

- 2 study visits (SV) (France - P9 & Italy - P2)
- 2 thematic seminars (TS) (France - From Climate Plans to ITI's: working on urban integrated strategies for energy and environment & Italy - “Integrated urban innovation projects and related policy instrument”

The pool of experts will participate in the SV as well as some of the partners LSG members (assuring their full participation in the interregional learning process)

The pool of experts will have its kick-off meeting along with the 1st SV. There they will define:

- a common structure & working methodology to draft the partners state of play reports (supporting them in its elaboration)
- the template for assessing the SV & TS feedback

The experts 2nd meeting (held along with the 2nd SV) will aim to start to prepare the project joint report about how in Europe the funds allocated by article 7 of the ERDF Regulation for the development of urban policies are being used for improving environmental performance management of EU urban spaces (and its effectiveness)

- oSupporting the inclusion of circular economy principles in those urban policies aiming at fostering resource efficient local economies
- oSupporting urban integrated development plans
- oCapitalize its results & transfer the resulting good practices to other EU regions

This document will be prepared by the partners with the experts’ advice. It will aim to present a catalogue of policies, actions, good practices & recommendations to improve urban policies regarding resource efficiency & environmental performance management & an improved management of PI linked to art 7 ERDF to better give answer to real urban needs in this field (environmental performance management)

The visitor partners, after the study visit, will prepare & send to the host partner & the LP a feedback report (using the template predefined by the experts) with the main conclusions & recommendations they can offer regarding the improvement of the policy addressed by the host partner

3,000 / 3,000 characters

##### b) Communication and dissemination

In this semester partners will proceed to the communication material definition

The project CM (ACR+) will gather all the information regarding the partners’ contacts and propose the internal communication tools

CM will be responsible for proposing to the partnership the communication strategy and dissemination plan of the project that, at least, should count on the following deliverables for this first period:

- production of A3 project poster layout (made according with the Interreg Europe (IE) requirements and that partners will display in their premises as soon as it is approved)
- creation of the project social network profiles
- development project website (also following the IE requirements and rules)

CM will also propose EURE’s social media strategy and a guide for the joint management of the project communication online tools

Under the coordination of the CM, each partner will be responsible of the communication actions in its territory (following the logical framework of the project communication strategy)

CM will be responsible for issue the project biannual newsletter and an European press-release

CM, with the support of all other partners, will assure a permanent update of the online tools in order to achieve at least 500 website sessions per semester

By their side, all partners will link the project site with their institutional sites (and vice versa). In addition, partners will announce their involvement in the project among their members in their domestic events

1,499 / 1,500 characters

**c) Project management**

Partners will constitute the project Steering Committee (SC).  
They will meet in July 2019 with an agenda that will include, besides the communication issues & partners' individual presentation:

- A reminder about each partner role in the project and the IE rules regarding EURE's implementation
- Review of the project calendar (approving any reprogramming needs to ensure the accomplishment of objectives & results)
- Definition of the experts' profile to be hired by each partner to be part of the project pool of experts
- Go through 1st and 2nd semester expected activities
- Establish the internal calendar for the preparation of the 1st project execution report

LP will subcontract an external technical assistance to support the partnership, in the administrative & operational requirements accomplishment, project execution follow-up & in the preparation project progress reports.  
Partners will subcontract their external First Level Controller when required by the programme.

985 / 1,500 characters

**Main Outputs**

1 project kick-off meeting (Spain)  
2 experts meetings  
1 template for the study visit and thematic seminar feedback report  
2 study visits  
2 thematic seminars  
16 feedback reports  
8 local stakeholders group meetings  
1 guidelines document for the project digital marketing strategy and a guide for the joint management of the project  
communication online tools  
1 communication plan  
1 project website (and updates)  
2 social network profiles (and updates)  
16 presences in traditional media  
9 project posters  
8 public in-home presentation of the project  
1 project newsletter  
9 sets of project promotional material (composed by roll-ups, leaflets and posters)  
2 SC meetings

667 / 1,000 characters

**Semester 2**

**a) Exchange of experience**

The interregional learning process will progress with similar activities to the ones organized in the previous semester. There will be:

- 2 study visits:
  - ☒ One in Latvia, organized by P10
  - ☒ One in the Czech Republic, organized by P6
- 2 thematic seminars:
  - ☒ in Latvia under the thematic “Integrated Urban Water Management and Financing Solutions”
  - ☒ in Czech Republic under the thematic: “Implementation scenarios, strategic documents development and evaluation, tackling relevant stakeholders under the Integrated territorial investments”

The pool of experts will participate in the study visits and in the thematic seminars, having their regular meetings (one in each study visit) to work on the joint report.

As in the previous period, visitor partners will send to the host partners and to the LP the study visit and thematic seminar feedback report with the main conclusions and recommendations they can offer regarding the improvement of the policy instrument addressed by them.

In their own region, partners will organize the semi-annual LSG group meeting transferring the lessons learnt; debating the good practices identified and the better way of include them in their policy instrument action plan. Members that had participated in the study visits will be invited to present their experience and findings.

Partners' regional state of play reports will be well advanced in this semester and partners will present the first draft for contributions of their LSG members, in which meeting each partner will inform too about the activities and results achieved within the project since the last meeting.

1,610 / 3,000 characters

**b) Communication and dissemination**

CM will assure the permanent update of the project website and the social network profiles. At this task, it will be supported (following the agreements taken in the kick-off meeting regarding online communication) by all partners. So they will assure new contents about their activities for those updates (especially, the ones who host study visits).

As advisory partner and using their own communication channels (and recognition all over Europe), CM will start to positioning the project to increase the influence capacity of the future action plans.

According with the profile of the communication target groups in each project region, partners will also assure the presence of the project in traditional media (through interviews, press-releases, press conferences,...)

Partners will produce the agreed project dissemination and communication material.

CM will be responsible for issue the project biannual newsletter and an European press-release.

952 / 1,500 characters

**c) Project management**

In this period there will be 2 SC meetings, one at the beginning of the semester (taking place in France) at the same time than the 3rd study visit and other at the same time than the 4th study visit (in Pilsen).

In both meetings each partner will present the state of play of their activities and financial execution level.

SC will analyse possible deviations and constraints and define solutions to ensure full compliance of the project objectives and expected results.

In both meetings CM will present the state of play and preliminary results of the communication actions already implemented.

Partnership will prepare the 1st period execution report that LP will present to the programme through the iOLF platform.

721 / 1,500 characters

**Main Outputs**

- 2 experts meetings
- 8 State of play reports (draft version)
- 8 LSG meetings
- 2 study visits
- 2 thematic seminars
- 16 feedback reports
- 18 presences in traditional media
- Website and social networks update
- 1 project newsletter
- 2 SC meetings
- 1 execution report

252 / 1,000 characters

**Semester 3**

**a) Exchange of experience**

As in the previous period there will be:

- 2 study visits:
  - o One in Poland, organized by P4
  - o One in the Romania, organized by P3
- 2 thematic seminars:
  - o in Poland under the thematic "The Future of the Urban Development Policy"
  - o in Romania under the thematic "Alba Iulia Smart City Circular Economy"

The pool of experts will participate in the study visits and in the thematic seminars, having their regular meetings (one in each study visit) closing the draft of the Joint Report and working in the first draft of the common structure of the regional action plans in Romania.

Visitor partners will send to the host partners and to the LP the study visit and thematic seminar feedback report with the main conclusions and recommendations they can offer regarding the improvement of the policy instrument addressed by them.

In their own region, partners will organize the semestral LSG meeting transferring the lessons learnt, debating the good practices identified and the better way of including them in their policy instrument action plan.

In addition, at this semester partners will present the final version of their state of play report.

1,145 / 3,000 characters

**b) Communication and dissemination**

CM will assure the permanent update of the project website and the social network profiles. They will be supported by all partners (following the agreements taken at the kick-off meeting regarding online communication). So they will assure new contents about their activities for those updates (especially, the ones who host study visits).

According with the profile of the communication target groups in each project region, partners will also assure the presence of the project in traditional media (through interviews, press-releases, press conferences,...)

CM will lead the execution of the communication plan assuring the accomplishment of the strategic actions preview for the period.

At this period all regional reports will be uploaded to the website of the project and presented in public in each region.

CM will be responsible for issue the project biannual newsletter and an European press-release.

908 / 1,500 characters

**c) Project management**

In this period there will be 2 SC meetings:

- ☑ one at the same time than the study visit held in Poland
- ☑ one at the same time than the study visit held in Romania

As in the previous meetings, each partner will present the state of play of their activities and financial execution level. They will also discuss the story telling of the project and any good practice identified so far.

SC will analyse possible deviations and constraints and define solutions to ensure full compliance of the project objectives and expected results and pay special attention to the recommendations of IE to the execution report presented in previous semester

Partnership will prepare the 2nd period execution report that LP will present to the programme through the iOLF platform.

At this semester LP will pay especial attention to assess the financial execution of the project, to detect deviations and, jointly with partners define solutions.

927 / 1,500 characters

**Main Outputs**

- 2 study visits
- 2 thematic seminars
- 2 experts meetings
- 16 feedback reports
- 8 LSG meetings
- 18 presences in traditional media
- Website and social networks update
- 8 regional reports edited as individual publications
- 8 presentations of Regional Reports
- 1 project newsletter
- 2 SC meetings
- 1 execution report

301 / 1,000 characters

## Semester 4

### a) Exchange of experience

Based on all the lessons learned until this period all partners (with the support of the advisory partner, pool of experts and their LSG) will start to design their action plans given special attention to the good practices identified until the moment. To do this in a coordinated way, the pool of experts will present at the 1st meeting of this semester the final version of a common structure all partner will follow when designing its own actions plans. In this task partners will also count on their experts and the advisory partner support. In this period there will be:

- 2 study visits:
  - o One held in Spain, organized by LP
  - o One held in Cyprus, organized by P7
- 2 thematic seminars:
  - o in Spain under the thematic: "Impact of Integrated Urban Development Plans in Sparsely Populated Areas"
  - o in Cyprus under the thematic: "Inter-municipal cooperation in urban areas for waste management"

The pool of experts will participate in the study visits and the thematic seminars, having their regular meetings (one in each study visit) to present the action plan common structure and following-up of the designing phase and to close the final version of the Joint Report and present it to partners in Spain.

As usual, visitor partners will send to the host partners and to the LP a the study visit and thematic seminar feedback report with the main conclusions and recommendations they can offer regarding the improvement of the policy instrument addressed by them.

In their own region, partners will organize the semestral LSG focus-group meeting starting to debate both the action plans development. In this meeting, partners will present the Joint Report to their LSG.

1,674 / 3,000 characters

### b) Communication and dissemination

At the end of this semester, partners will upload the Joint Report to the website and publish it in printed version. It will also be translated into all project languages for its communication to Managing Authorities and other relevant stakeholders at national and EU level (namely European Commission).

CM will assure the permanent update of the project website and the social network profiles. They will be supported (following the agreements taken at the kick-off meeting regarding online communication) by all partners. So they will assure new contents about their activities for those updates (especially, the ones who host study visits).

According with the profile of the communication target groups in each project region, partners will also assure the presence of the project in traditional media.

CM will lead the execution of the communication plan assuring the accomplishment of the strategic actions preview for the period.

CM will be responsible for issue the project biannual newsletter and an European press-release.

1,032 / 1,500 characters

### c) Project management

In this period there will be 2 SC meetings:

- one at the same time than the study visit held in Spain,
- one at the same time than the study visit held in the Cyprus

As in the previous periods, in the SC meetings, each partner will present the state of play of their activities and financial execution level and CM will present the state of play of the communication actions done until de moment. They will also discuss the story telling of the project and any good practice identified so far.

SC will analyse possible deviations and constraints and define solutions to ensure full compliance of the project objectives and expected results and pay especial attention to the recommendations of the IE to the execution report presented in previous semester. Especial attention will be given the accomplishment of project indicators.

Partnership will prepare the 3rd period execution report that LP will present to the programme through the iOLF platform.

953 / 1,500 characters

### Main Outputs

- 2 study visits
- 2 thematic seminars
- 2 experts meetings
- 16 feedback reports
- 8 LSG meetings
- 1 joint report (final version in the different languages of the project partners)
- 18 presences in traditional media
- Website and social networks update
- 1 project newsletter
- 2 SC meetings
- 1 execution report

294 / 1,000 characters

**Semester 5**

**a) Exchange of experience**

Based on all the lessons learned until this period all partners (with the support of the advisory partner, pool of experts and their LSG) will present in the middle of this period (once finished all the study visits in the previous one) a 1st draft of their Action Plan to share with the other partners for their advisement. At the end of the period, a second updated draft will be shared again with partners for new contributions.

The pool of experts will have their last meeting (along with the only SC meeting the partnership will hold in this semester) to assess the first version of the action plans and prepare the key messages for the high level political event to be held in the next period.

In their own region, partners will organize the semestral LSG focus-group meeting starting to debate the action plans development.

832 / 3,000 characters

**b) Communication and dissemination**

CM will assure the permanent update of the project website and the social network profiles. It will be supported by all partners. Thus, they will assure new contents about their activities for those updates (especially, the ones who host study visits).

According with the profile of the communication target groups in each project region, partners will also assure the presence of the project in traditional media.

Special attention will be given by the CM to the most relevant story telling identified in the execution reports already presented to integrated it in the project website.

CM will lead the execution of the communication plan assuring the accomplishment of the strategic actions preview for the period.

CM will be responsible for issue the project biannual newsletter and an European press-release.

813 / 1,500 characters

**c) Project management**

In this period there will be 1 SC meeting in France, organized by P9.

As in the previous periods, in the SC meeting, each partner will present the state of play of their activities and financial execution level. They continue discussing the story telling of the project but paying special attention to evaluation of the presented good practice to the programme through the Policy-learning platform of IE.

SC will analyse possible deviations and constraints and define solutions to ensure full compliance of the project objectives and expected results and pay special attention to the recommendations of the IE to the execution report presented in previous semester.

Partnership will prepare the 4th period execution report that LP will present to the programme through the iOLF platform.

787 / 1,500 characters

**Main Outputs**

- 1 experts meeting
- 8 LSG meetings
- 8 Action Plans (draft version)
- 18 presences in traditional media
- Website and social networks update
- 1 project newsletter
- 1 SC meeting
- 1 execution report

186 / 1,000 characters

## Semester 6

### a) Exchange of experience

In the last period of the 1st phase, partners will conclude their action plans and present them to the LSG and the other partners. At the middle of this period, the LP will organize a high level political event in Brussels (with the support of CM) to present the main project results to European Commission and other EU institutions, as well as to Managing Authorities of the PIs concerned. This event aims to be a place where present the main recommendations for improvement identified at general level in the Joint Report, the main priorities of each action plan and an opportunity for Managing Authorities to exchange and debate among them and with partners and other stakeholders.

This event will count with the participation of the partners, the managing authorities of the policy instruments addressed by the project and other European institutions linked to the European urban policies like URBACT.

LSG focus-group will meet to approve the final version of the action plans for the improvement of each policy instrument and will have the opportunity to participate in the high level political event.

1,108 / 3,000 characters

### b) Communication and dissemination

CM will assure the permanent update of the project website and the social network profiles with the support of the other partners in compliance with the agreements taken in the kick-off meeting.

Thus they will assure new contents about their activities for those updates. The political event in Brussels will have especial relevance in the communication activities this semester.

According with the profile of the communication target groups in each project region, partners will also assure the presence of the project in traditional media focusing on gather their attention and "using" its interest to increase the influence capacity of the project to promote an effective improvement in the addressed policy instruments.

CM will develop and present – for approval – an execution report of communication activities done within the project 1st phase of the implementation of the project.

In the aim of communication activities, it will be made the publication of the project deliverables in the project online channels and in paper to distribute to the LSG member in their own languages.

Partners will also publish those deliverables in their websites assuring the durability of the project results.

1,200 / 1,500 characters

### c) Project management

In this period there will be 1 SC meeting at the same time than the high level political event in Brussels.

As in the previous periods, in the SC meeting, each partner will present the state of play of their activities and financial execution level.

They will pay especial attention to the recommendations IE will include in the mid-term project evaluation the programme will develop.

Partnership will prepare the 5th period execution report that LP will present to the programme through the iOLF platform.

Partners will approve the final version of the action plans.

569 / 1,500 characters

### Main Outputs

8 Action Plans (final version)  
1 high level political event  
8 LSG meetings  
18 presences in traditional media  
Website and social networks update  
1 execution report of communication activities  
1 project newsletter  
1 SC meeting  
1 execution report

244 / 1,000 characters

## D.2 PHASE 2 - Detailed work plan per period

### Semester 7

<b>a) Action plan implementation follow-up</b>	Each region starts the implementation of its action plan. The relevant stakeholders for the implementation are mobilised. Each partner monitors the action plan implementation by contacting the stakeholders and beneficiaries of the different actions.	249 / 3,000 characters
<b>b) Communication and dissemination</b>	The partners ensure regular updates of the project website with information on the action plan implementation.	110 / 1,500 characters
<b>c) Project management</b>	The lead partner coordinates, finalises and submits the progress report related to the previous reporting period to the joint secretariat.	138 / 1,500 characters
<b>Main Outputs</b>	Website updates 1 progress report (covering last semester of phase 1)	70 / 1,000 characters

### Semester 8

<b>a) Action plan implementation follow-up</b>	Each partner finalises the monitoring of the action plan implementation. Each partner discusses the results of this implementation with the relevant regional stakeholders and beneficiaries. All partners meet to exchange and draw conclusions on the action plan implementation. This last exchange of experience event is organised back to back to the final dissemination event.	374 / 3,000 characters
<b>b) Communication and dissemination</b>	The partners organise a final dissemination event gathering executives and policy makers from the regions and from other relevant institutions. The aim is to promote the project achievements and to disseminate the results of the action plan implementation to a large audience. The partners ensure regular updates of the project website with information on the action plan implementation.	387 / 1,500 characters
<b>c) Project management</b>	Each partner summarises the level of achievement of its action plan. The lead partner coordinates, finalises and submits last progress report to the joint secretariat.	167 / 1,500 characters
<b>Main Outputs</b>	1 project meeting (with participation of at least 90% of partners involved in phase 2) Website updates 1 high-level political dissemination event (with min number of participants) 1 annual progress report	204 / 1,000 characters

**PART E – Project budget**
**E.1 Budget breakdown per budget line and partner**

Partner	Preparation costs	Staff costs	Office and administration	Travel and accommodation	External expertise and services	Equipment	Phase 2 lump sum	Revenues	Total partner budget
1-LP Atlantic Axis of Peninsular Northwest	15,000	60,000	9,000	16,400	99,075	0	136,000	0	335,475
2-PP Agency for the Development of the Empolese Valdelsa	0	77,220	11,583	12,600	52,250	0	0	0	153,653
3-PP Alba Iulia Municipality	0	80,000	12,000	17,100	52,500	0	0	0	161,600
4-PP Lubelskie Voivodeship	0	76,000	11,400	17,100	45,600	0	0	0	150,100
5-PP Department of coordination of European projects of the Pilsen City	0	70,000	10,500	17,100	43,800	0	0	0	141,400
6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	0	85,000	12,750	20,700	35,900	0	0	0	154,350
7-AP ACR+ - Association of Cities and Regions for sustainable Resource management	0	100,000	15,000	18,600	16,000	0	0	0	149,600
8-PP Conference of Atlantic Arc Cities	0	70,000	10,500	13,923	43,052	0	0	0	137,475
9-PP Riga City Council	0	70,000	10,500	17,100	52,500	0	0	0	150,100
	0.98 %	44.87 %	6.73 %	9.82 %	28.73 %	0.00 %	8.87 %	0.00 %	
<b>Total</b>	<b>15,000</b>	<b>688,220</b>	<b>103,233</b>	<b>150,623</b>	<b>440,677</b>	<b>0</b>	<b>136,000</b>	<b>0</b>	<b>1,533,753</b>

**Net revenues after project end**

Will any of the partners receiving funding from the programme generate net revenues from the project after the project has ended?

**E.2 External expertise and services**

N°	Type of costs	Description	Contracting partner	Amount
1	FLC costs	FLC costs <small>9 / 500 characters</small>	1-LP Atlantic Axis of Peninsular Northwest	6,000
2	Project and/or financial and/or communication management	Project financial & communication management (Project management and coordination office) <small>91 / 500 characters</small>	1-LP Atlantic Axis of Peninsular Northwest	40,000
3	Meeting costs: partner meeting	Meeting costs: partners meetings (Organization of the kick-off meeting in semester 1 and other steering committee meeting in Brussels in semester 6 (around 20 pax). Organization of 1 study visit + experts pool meeting in semester 4 (around 30 pax); 1 Thematic seminar in semester 5 (around 60 pax)). <small>300 / 500 characters</small>	1-LP Atlantic Axis of Peninsular Northwest	6,525

4	Meeting costs: stakeholder group	Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 1, 1 meeting per semester (around 10 pax))  156 / 500 characters	1-LP Atlantic Axis of Peninsular Northwest	1,800
5	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))  151 / 500 characters	1-LP Atlantic Axis of Peninsular Northwest	1,000
6	Travel & accommodation costs: members of the stakeholder groups and other external bodies	Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 1 to attend their meetings, 1 meeting per semester (7 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (1 pax x 8 seminars); the High level political event in Brussels in semester 6 (7 pax))  365 / 500 characters	1-LP Atlantic Axis of Peninsular Northwest	14,250
7	Publication and dissemination costs	Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Spanish, production of project communication materials in Spanish - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the proeject ))  293 / 500 characters	1-LP Atlantic Axis of Peninsular Northwest	5,500
8	External support for the exchange of experience process, in particular the development of the regional action plan	External support for exchange of experiences (External experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency))  315 / 500 characters	1-LP Atlantic Axis of Peninsular Northwest	24,000
9	FLC costs	FLC Costs  12 / 500 characters	2-PP Agency for the Development of the Empolese Valdelsa	6,000
10	Meeting costs: partner meeting	Meeting costs: partners meetings (Organization of 1 study visit + experts pool meeting in semester 1 (around 30 pax); 1 Thematic seminar in semester 2 (around 60 pax)).  170 / 500 characters	2-PP Agency for the Development of the Empolese Valdelsa	5,000
11	Meeting costs: stakeholder group	Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 2, 1 meeting per semester (around 10 pax))  157 / 500 characters	2-PP Agency for the Development of the Empolese Valdelsa	3,000
12	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))  152 / 500 characters	2-PP Agency for the Development of the Empolese Valdelsa	1,000

13	Travel & accommodation costs: members of the stakeholder groups and other external bodies	Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 2 to attend their meetings, 1 meeting per semester (6 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (1 pax x 8 seminars); the High level political event in Brussels in semester 6 (5 pax))  364 / 500 characters	2-PP Agency for the Development of the Empolese Valdelsa	9,500
14	Publication and dissemination costs	Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Italian, production of project communication materials in Italian - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the project). Design of the communication materials templates))  342 / 500 characters	2-PP Agency for the Development of the Empolese Valdelsa	2,750
15	External support for the exchange of experience process, in particular the development of the regional action plan	External support for exchange of experiences (External experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency))  315 / 500 characters	2-PP Agency for the Development of the Empolese Valdelsa	25,000
16	Meeting costs: partner meeting	Meeting costs: partners meetings (Organization of 1 study visit + experts pool meeting in semester 3 (around 30 pax); 1 Thematic seminar in semester 3 (around 60 pax)).  170 / 500 characters	3-PP Alba Iulia Municipality	4,500
17	Meeting costs: stakeholder group	Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 3, 1 meeting per semester (around 10 pax))  157 / 500 characters	3-PP Alba Iulia Municipality	3,000
18	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))  152 / 500 characters	3-PP Alba Iulia Municipality	1,000
19	Travel & accommodation costs: members of the stakeholder groups and other external bodies	Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 3 to attend their meetings, 1 meeting per semester (10 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (2 pax x 8 seminars); the High level political event in Brussels in semester 6 (10 pax))  366 / 500 characters	3-PP Alba Iulia Municipality	20,500

20	Publication and dissemination costs	<p>Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Romanian, production of project communication materials in Romanian - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the proeject))</p> <p style="text-align: right;">295 / 500 characters</p>	3-PP Alba Iulia Municipality	4,000
21	External support for the exchange of experience process, in particular the development of the regional action plan	<p>External support for exchange of experiences (3 external experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency. Travel and accommodation expenditures for participation in experts' meetings + 190 hours of work / expert)</p> <p style="text-align: right;">423 / 500 characters</p>	3-PP Alba Iulia Municipality	19,500
22	Meeting costs: partner meeting	<p>Meeting costs: partners meetings (Organization of 1 study visit + experts pool meeting in semester 3 (around 30 pax); 1 Thematic seminar in semester 3 (around 60 pax)).</p> <p style="text-align: right;">170 / 500 characters</p>	4-PP Lubelskie Voivodeship	6,780
23	Meeting costs: stakeholder group	<p>Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 4, 1 meeting per semester (around 10 pax))</p> <p style="text-align: right;">157 / 500 characters</p>	4-PP Lubelskie Voivodeship	3,000
24	Meeting costs: dissemination event	<p>Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))</p> <p style="text-align: right;">152 / 500 characters</p>	4-PP Lubelskie Voivodeship	1,000
25	Travel & accommodation costs: members of the stakeholder groups and other external bodies	<p>Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 4 to attend their meetings, 1 meeting per semester (2 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (1 pax x 8 seminars); the High level political event in Brussels in semester 6 (6 pax))</p> <p style="text-align: right;">364 / 500 characters</p>	4-PP Lubelskie Voivodeship	14,820
26	Publication and dissemination costs	<p>Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Polish, production of project communication materials in Polish - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the proeject))</p> <p style="text-align: right;">291 / 500 characters</p>	4-PP Lubelskie Voivodeship	2,000

27	External support for the exchange of experience process, in particular the development of the regional action plan	External support for exchange of experiences (1 external experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency. Travel and accommodation expenditures for participation in experts' meetings + fees)	4-PP Lubelskie Voivodeship	18,000
		401 / 500 characters		
28	Meeting costs: partner meeting	Meeting costs: partners meetings (Organization of 1 study visit + experts pool meeting in semester 3 (around 30 pax); 1 Thematic seminar in semester 3 (around 60 pax)).	5-PP Department of coordination of European projects of the Pilsen City	5,000
		170 / 500 characters		
29	Meeting costs: stakeholder group	Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 6, 1 meeting per semester (around 10 pax))	5-PP Department of coordination of European projects of the Pilsen City	1,800
		156 / 500 characters		
30	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))	5-PP Department of coordination of European projects of the Pilsen City	1,000
		152 / 500 characters		
31	Travel & accommodation costs: members of the stakeholder groups and other external bodies	Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 6 to attend their meetings, 1 meeting per semester (5 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (2 pax x 8 seminars); the High level political event in Brussels in semester 6 (10 pax))	5-PP Department of coordination of European projects of the Pilsen City	14,000
		365 / 500 characters		
32	Publication and dissemination costs	Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Czech, production of project communication materials in Czech - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the project))	5-PP Department of coordination of European projects of the Pilsen City	4,000
		289 / 500 characters		
33	External support for the exchange of experience process, in particular the development of the regional action plan	External support for exchange of experiences (2 external experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency. Travel and accommodation expenditures for participation in experts' meetings + 120 hours of work / expert).	5-PP Department of coordination of European projects of the Pilsen City	18,000
		423 / 500 characters		
34	FLC costs	FLC Costs	6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	3,000
		12 / 500 characters		

35	Meeting costs: partner meeting	Meeting costs: partners meetings (Organization of 1 study visit + experts pool meeting in semester 5 (around 30 pax); 1 Thematic seminar in semester 5 (around 60 pax)).	6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	5,000
		170 / 500 characters		
36	Meeting costs: stakeholder group	Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 7, 1 meeting per semester (around 10 pax))	6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	1,500
		157 / 500 characters		
37	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))	6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	1,000
		152 / 500 characters		
38	Travel & accommodation costs: members of the stakeholder groups and other external bodies	Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 7 to attend the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (1 pax x 8 seminars); the High level political event in Brussels in semester 6 (5 pax))	6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	10,400
		303 / 500 characters		
39	Publication and dissemination costs	Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Greek, production of project communication materials in Greek - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the project))	6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	3,000
		289 / 500 characters		
40	External support for the exchange of experience process, in particular the development of the regional action plan	External support for exchange of experiences (External experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency))	6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	12,000
		315 / 500 characters		
41	FLC costs	FLC Costs	7-AP ACR+ - Association of Cities and Regions for sustainable Resource management	6,000
		12 / 500 characters		
42	Publication and dissemination costs	Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into French, production of project communication materials in French - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the project))	7-AP ACR+ - Association of Cities and Regions for sustainable Resource management	4,000
		291 / 500 characters		
43	FLC costs	FLC Costs	8-PP Conference of Atlantic Arc Cities	2,400
		12 / 500 characters		

44	Meeting costs: partner meeting	Meeting costs: partners meetings (Organization of 1 study visit + experts pool meeting in semester 2 (around 30 pax); 1 Thematic seminar in semester 2 (around 60 pax); 1 steering committee meeting + experts pool meeting in semester 5 (around 30 pax)).  252 / 500 characters	8-PP Conference of Atlantic Arc Cities	6,000
45	Meeting costs: stakeholder group	Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 9, 1 meeting per semester (around 10 pax))  156 / 500 characters	8-PP Conference of Atlantic Arc Cities	1,800
46	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))  152 / 500 characters	8-PP Conference of Atlantic Arc Cities	750
47	Travel & accommodation costs: members of the stakeholder groups and other external bodies	Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 8 to attend their meetings, 1 meeting per semester (10 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (1 pax x 8 seminars); the High level political event in Brussels in semester 6 (5 pax))  366 / 500 characters	8-PP Conference of Atlantic Arc Cities	12,702
48	Publication and dissemination costs	Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into French, production of project communication materials in French - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the proejct))  290 / 500 characters	8-PP Conference of Atlantic Arc Cities	1,400
49	External support for the exchange of experience process, in particular the development of the regional action plan	External support for exchange of experiences (External experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency)  313 / 500 characters	8-PP Conference of Atlantic Arc Cities	18,000
50	Meeting costs: partner meeting	Meeting costs: partners meetings (Organization of 1 study visit + experts pool meeting in semester 1 (around 30 pax); 1 Thematic seminar in semester 1 (around 60 pax)).  169 / 500 characters	9-PP Riga City Council	10,100
51	Meeting costs: stakeholder group	Meeting costs: stakeholders group (Organization of 6 meetings of the local stakeholder group of policy instrument 8, 1 meeting per semester (around 10 pax))  157 / 500 characters	9-PP Riga City Council	1,200

52	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 Project public presentation of the regional state of play report in semester 3 (around 30 pax))  149 / 500 characters	9-PP Riga City Council	1,500
53	Travel & accommodation costs: members of the stakeholder groups and other external bodies	Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 8 to attend their meetings, 1 meeting per semester (6 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (2 pax x 8 seminars); the High level political event in Brussels in semester 6 (10 pax))  366 / 500 characters	9-PP Riga City Council	15,500
54	Publication and dissemination costs	Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Latvian, production of project communication materials in Latvian - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the proejct))  292 / 500 characters	9-PP Riga City Council	3,200
55	External support for the exchange of experience process, in particular the development of the regional action plan	External support for exchange of experiences (External experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency)  314 / 500 characters	9-PP Riga City Council	21,000
56	Meeting costs: dissemination event	Meeting costs: dissemination event (Organization of 1 high level political event in Brussels in semester 6 (around 100 pax))  124 / 500 characters	7-AP ACR+ - Association of Cities and Regions for sustainable Resource management	6,000
<b>Total</b>				<b>440,677.00</b>

### E.3 Equipment

N°	Type of costs	Description	Contracting partner	Amount
<b>Total</b>				<b>0.00</b>

### E.4 Budget breakdown per source of funding and partner

Partner	Country	TOTAL	Programme funds			Partner contribution		
			ERDF	ERDF/NO rate	Norwegian	Partner contribution from public sources	Partner contribution from private sources	Total partner contribution
1-LP Atlantic Axis of Peninsular Northwest	 ES	<b>335,475.00</b>	285,153.75	85.00 %	0.00	50,321.25	0.00	<b>50,321.25</b>
2-PP Agency for the Development of the Empolese Valdelsa	 IT	<b>153,653.00</b>	130,605.05	85.00 %	0.00	23,047.95	0.00	<b>23,047.95</b>
3-PP Alba Iulia Municipality	 RO	<b>161,600.00</b>	137,360.00	85.00 %	0.00	24,240.00	0.00	<b>24,240.00</b>
4-PP Lubelskie Voivodeship	 PL	<b>150,100.00</b>	127,585.00	85.00 %	0.00	22,515.00	0.00	<b>22,515.00</b>
5-PP Department of coordination of European projects of the Pilsen City	 CZ	<b>141,400.00</b>	120,190.00	85.00 %	0.00	21,210.00	0.00	<b>21,210.00</b>
6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	 CY	<b>154,350.00</b>	131,197.50	85.00 %	0.00	23,152.50	0.00	<b>23,152.50</b>
7-AP ACR+ - Association of Cities and Regions for sustainable Resource management	 BE	<b>149,600.00</b>	127,160.00	85.00 %	0.00	22,440.00	0.00	<b>22,440.00</b>
8-PP Conference of Atlantic Arc Cities	 FR	<b>137,475.00</b>	116,853.75	85.00 %	0.00	20,621.25	0.00	<b>20,621.25</b>
9-PP Riga City Council	 LV	<b>150,100.00</b>	127,585.00	85.00 %	0.00	22,515.00	0.00	<b>22,515.00</b>
<b>Total</b>		<b>1,533,753.00</b>	<b>1,303,690.05</b>		<b>0.00</b>	<b>230,062.95</b>	<b>0.00</b>	<b>230,062.95</b>

### E.5 Spending plan

Phase 1								
Partner	Preparation	Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6	Total
1-LP Atlantic Axis of Peninsular Northwest	15,000	12,926	29,921	31,916	33,910	35,905	39,897	199,475.0
2-PP Agency for the Development of the Empolese Valdelsa	0	21,511	23,047	24,584	26,121	27,657	30,733	153,653.0
3-PP Alba Iulia Municipality	0	22,624	24,240	25,856	27,472	29,088	32,320	161,600.0
4-PP Lubelskie Voivodeship	0	21,014	22,515	24,016	25,517	27,018	30,020	150,100.0
5-PP Department of coordination of European projects of the Pilsen City	0	19,796	21,210	22,624	24,038	25,452	28,280	141,400.0
6-PP NICOSIA DEVELOPMENT AGENCY (ANEL)	0	21,609	23,152	24,696	26,239	27,783	30,871	154,350.0
7-AP ACR+ - Association of Cities and Regions for sustainable Resource management	0	19,448	23,936	25,432	25,432	26,928	28,424	149,600.0
8-PP Conference of Atlantic Arc Cities	0	19,246	20,621	21,996	23,370	24,745	27,497	137,475.0
9-PP Riga City Council	0	17,486	23,910	24,211	25,111	27,528	31,854	150,100.0
<b>Total</b>	<b>15,000.00</b>	<b>175,660.00</b>	<b>212,552.00</b>	<b>225,331.00</b>	<b>237,210.00</b>	<b>252,104.00</b>	<b>279,896.00</b>	<b>1,397,753.</b>
% of Total (programme financed partners only)	0.98 %	11.45 %	13.86 %	14.69 %	15.47 %	16.44 %	18.25 %	100.00 %
Phase 2								
Phase 2 lump sum	136,000.00							

## Contrat De Subvention

pour la mise en œuvre du projet

## Subsidy Contract

for the implementation of the project

**PGI05871, EURE**

dans le cadre du programme Interreg Europe

in the framework of the Interreg Europe programme

### Entre

La **Région Hauts-de-France**, Hôtel de Région, 151, avenue du Président Hoover, 59555 LILLE Cedex, France, agissant en tant qu'autorité de gestion du programme de coopération territoriale européenne Interreg Europe (ci-après dénommée l'« autorité de gestion »)

Et

### Between the

**Région Hauts-de-France**, Hôtel de Région, 151, avenue du Président Hoover, 59555 LILLE Cedex, France, acting as the managing authority of the European territorial cooperation programme Interreg Europe (hereinafter referred to as "managing authority")

And

**Eixo Atlántico do Noroeste Peninsular, Boliva 4, bajo, 36203Vigo, Spain (ESPAÑA)**

Agissant en tant que chef de file conformément à l'Article 13 du Règlement (UE) No 1299/2013 (ci-après dénommé « le chef de file »).

Acting as lead beneficiary as referred to in Article 13 of Regulation (EU) No 1299/2013 (hereafter referred to as "lead partner").

Ce Contrat de Subvention (ci-après le « contrat ») définit les conditions juridiquement contraignantes relatives au financement, à la mise en œuvre et à la gestion de PGI05871, EURE. Les parties à ce contrat conviennent ce qui suit :

This subsidy contract (hereinafter referred to as the "contract") sets out the legally binding terms related to the funding, implementation and management of PGI05871, EURE. The parties to this contract hereby agree as follows:



## Définitions et abréviations

Dans le cadre de ce contrat, les mots et abréviations suivants auront les significations suivantes :

**Dossier de candidature** : le dossier de candidature, défini dans l'annexe 1 de ce contrat, ainsi que les modifications du dossier de candidature qui sont approuvées par les autorités du programme.

**Décision d'approbation** : la décision d'approbation du Comité de suivi datée 26/03/2019 et transmise par une lettre de notification telle que définie dans l'annexe 2 de ce contrat.

**Budget** : le budget du projet tel qu'il est défini dans le dossier de candidature.

**Programme**: le programme de coopération territoriale européenne Interreg Europe.

**Autorités du programme** : l'autorité de gestion (y compris le secrétariat conjoint), l'autorité de certification et l'autorité d'audit.

**Manuel du programme** : le dernier manuel du programme publié.

**Partenaires du projet** : les partenaires du projet nommés dans le dossier de candidature.

**Projet** : le projet PGI05871, EURE tel que décrit dans le dossier de candidature.

**Durée du projet**: la période de déroulement du projet telle que définie par la date de début et la date de fin indiquées dans le dossier de candidature.

**Subvention** : le cofinancement maximal du FEDER alloué au projet tel que défini dans le dossier de candidature.

### Article 1

## Cadre juridique

Ce contrat est conclu sur la base des documents suivants qui constituent le cadre juridique applicable aux droits et obligations des parties, ces dernières s'engageant à respecter les dispositions applicables définies dans ce cadre :

- le règlement (UE) n° 1303/2013 du Parlement européen et du Conseil du 17 décembre 2013 fixant les dispositions communes au Fonds européen de développement régional, au Fonds social européen, au Fonds de cohésion, au Fonds européen agricole pour le développement rural et au Fonds européen pour la pêche, portant dispositions générales sur le Fonds européen de développement régional, le Fonds social européen, le Fonds de cohésion et le Fonds européen pour la pêche, et abrogeant le

## Definitions and abbreviations

For the purpose of this contract, the following words and abbreviations shall have the following meanings:

**Application form**: the application form as set out in annex 1 of this contract together with any amendments to the application form which are approved by the programme authorities.

**Approval decision**: the approval decision of the monitoring committee dated 26/03/2019 communicated through a notification letter as set out in Annex 2 of this contract.

**Budget** the budget for the project as set out in the application form.

**Programme**: European territorial cooperation programme Interreg Europe.

**Programme authorities**: the managing authority (including the joint secretariat), the certifying authority and the audit authority.

**Programme Manual**: the latest published version of the programme manual.

**Project partners**: the project partners named in the application form.

**Project**: PGI05871, EURE project as described in the application form.

**Project Duration**: the term of the project commencing on the start date and ending on the end date set out in the application form.

**Subsidy**: the maximum ERDF co-financing allocated to the project in accordance with the application form.

### Article 1

## Legal framework

This contract is concluded on the basis of the following documents which constitute the legal framework applicable to the rights and obligations of the parties and the parties agree to comply with the applicable terms set out therein:

- Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council



règlement (CE) n° 1083/2006 du Conseil ainsi que toute modification de celui-ci ;

- le règlement (UE) n° 1301/2013 du Parlement européen et du Conseil du 17 décembre 2013 relatif au Fonds européen de développement régional et aux dispositions spécifiques concernant l'objectif d'investissement en faveur de la croissance et de la création d'emplois, et abrogeant le règlement (CE) n° 1080/2006 ainsi que toute modification de celui-ci ;
- le règlement (UE) n° 1299/2013 du Parlement européen et du Conseil du 17 décembre 2013 portant dispositions particulières relatives à la contribution du Fonds européen de développement régional à l'objectif de « Coopération territoriale européenne », et ses modifications éventuelles ;
- le règlement délégué (UE) de la Commission n° 481/2014 du 4 mars 2014 complétant le règlement (UE) n° 1299/2013 du Parlement européen et du Conseil en ce qui concerne des règles particulières concernant l'éligibilité des dépenses pour les programmes de coopération, et ses modifications éventuelles ;
- toutes autres législations de l'UE applicables, y compris les législations portant dispositions sur les marchés publics, la concurrence, les aides d'État, le développement durable et la promotion de l'égalité entre les hommes et les femmes et de la non-discrimination ;
- le programme de coopération territoriale européenne Interreg Europe approuvé par la Commission européenne en date du 11/06/2015, C(2015) 4053;
- l'« Accord sur le programme de coopération et confirmation du cofinancement national » signé par les États membres de l'UE et le Royaume de Norvège ;
- les règles spécifiques au programme et les indications précisées dans le manuel du programme ;
- les règles nationales applicables au chef de file et aux partenaires du projet, en l'absence de dispositions particulières dans les Règlements, de règles spécifiques aux fonds ou de règles du programme.

En cas de modification de l'un des documents ci-dessus, c'est la dernière version qui doit s'appliquer.

Regulation (EC) No 1083/2006, and any amendment.

- Regulation (EU) No 1301/2013 of the European Parliament and of the Council of 17 December 2013 on the European Regional Development Fund and on specific provisions concerning the Investment for growth and jobs goal and repealing Regulation (EC) No 1080/2006, and any amendment;
- Regulation (EU) No 1299/2013 of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial cooperation goal, and any amendment;
- Commission Delegated Regulation (EU) No 481/2014 of 4 March 2014 supplementing Regulation (EU) No 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes, and any amendment;
- All other applicable EU legislation, including the legislation laying down provisions on public procurement, on competition, on state aid, on sustainable development and on the promotion of equality between men and women and non-discrimination;
- The European Territorial Cooperation programme Interreg Europe, approved by the European Commission on 11/06/2015 C(2015) 4053;
- The "Agreement to the Cooperation Programme and confirmation of national co-financing" signed by the EU Member States and the Kingdom of Norway ;
- The Programme-specific rules and guidance laid down in the programme manual;
- National rules applicable to the lead partner and its project partners, in the absence of Regulations or fund-specific rules or programme rules.

In case of amendment to any of the above documents, the latest version shall apply.



## Article 2

### Octroi de la subvention

1. Conformément à la décision d'approbation, la subvention est accordée au chef de file pour la mise en œuvre du projet.
2. Le montant total de la subvention allouée au projet est défini dans le dossier de candidature.
3. Le chef de file doit – en s'assurant que les partenaires du projet agissent de même – respecter les règles applicables aux aides d'Etat par rapport à la réception de cette subvention ; le chef de file doit s'assurer en outre que son organisation, ainsi que celles de ses partenaires, enregistrent et archivent tous les documents justificatifs nécessaires pour une piste d'audit adéquate relative aux dépenses encourues et aux paiements effectués, de sorte que ces documents et informations puissent être présentés lors de toute demande émanant des autorités publiques de l'État membre de l'UE ou du Royaume de Norvège ou de la Commission européenne.

## Article 3

### Conditions et modalités de financement

1. La subvention est accordée pour la mise en œuvre du projet conformément aux conditions définies par le Comité de suivi dans la Décision d'approbation et les termes de ce contrat. La Décision d'approbation et le dossier de candidature font partie intégrante de ce contrat.
2. Le versement de la subvention est effectué sous réserve de la mise à disposition des fonds par la Commission européenne, ou lorsque des partenaires norvégiens participent au projet, par le Royaume de Norvège. En cas d'indisponibilité des fonds, l'autorité de gestion ne peut être tenue responsable des retards de paiement conformément à l'article 132 du règlement (UE) n° 1303/2013.
3. Si la Commission européenne et/ou le Royaume de Norvège ne libère pas les fonds nécessaires pour le paiement de la subvention, l'autorité de gestion peut, à sa seule discrétion, (i) suspendre le paiement de la subvention ; ou (ii) mettre fin à ce contrat. Si l'autorité de gestion exerce ses droits au titre du présent article 3, toute réclamation par le chef de file à l'encontre des autorités du programme, quelle qu'en soit la raison, est exclue.

## Article 2

### Award of subsidy

1. In accordance with the approval decision, the subsidy is awarded to the lead partner for the implementation of the project.
2. The maximum amount of the subsidy allocated to the project is set out in the application form.
3. The lead partner shall ensure that its own organisation, as well as the project partners' ones, complies with state aid regulations in respect of receipt of this subsidy; the lead partner shall also ensure that its own organisation, as well as those of its project partners, record and store all supporting documentation required for an adequate audit trail regarding expenditure incurred and payments made, so that it can be produced in response to any request from the EU Member State or the Kingdom of Norway's public authorities or the European Commission.

## Article 3

### Terms of funding

1. The subsidy is awarded for the implementation of the project to be carried out in accordance with the conditions set out by the monitoring committee in the approval decision and with the terms of this contract. The approval decision and the application form constitute an integral part of this contract.
2. Disbursement of the subsidy shall be subject to the condition that the European Commission, and if Norwegian partners are participating in the project, the Kingdom of Norway, make the funds available. In case of non-availability of funds, the managing authority cannot be deemed responsible for late payments in accordance with Article 132 of Regulation (EU) No 1303/2013.
3. If the European Commission and/or the Kingdom of Norway fails to make the funds available for payment of the subsidy, the managing authority can at its sole discretion (i) withhold payments of the subsidy; or (ii) terminate this contract. If the managing authority exercises its rights under this Article 3, any claim by the lead partner against the programme authorities for whatever reason is excluded.



4. Le versement de la subvention est soumis à la condition que ce contrat soit signé par les Parties.
4. Disbursement of the subsidy is subject to the condition that this contract is signed by the parties to this contract.

#### *Article 4*

### **Durée du contrat**

1. Indépendamment de la durée du projet et sans préjudice des dispositions concernant la mise en œuvre du projet et l'éligibilité des dépenses, les termes de ce contrat s'appliquent à compter de la date de la décision d'approbation du projet et expirent conformément aux conditions prévues par les obligations d'audit et d'archivage définies à l'article 140 du règlement (UE) n° 1303/2013.
2. L'autorité de gestion informera le chef de file de la date de démarrage de la période visée au paragraphe 1 de l'article 140 du règlement (UE) n° 1303/2013.

#### *Article 5*

### **Éligibilité des dépenses**

1. La subvention ne sera payée au chef de file que pour les dépenses éligibles. Pour être réputées éligibles, les dépenses d'un projet doivent :
  - a. concerner les activités et les coûts effectués, encourus et payés à partir de la date de la décision d'approbation et jusqu'à la date de fin du projet indiquée dans le dossier de candidature ;
  - b. concerner des activités définies dans le dossier de candidature qui sont nécessaires à la réalisation du projet et à l'atteinte de ses objectifs, produits et résultats et être incluses dans le budget du dossier de candidature ;
  - c. être raisonnables, justifiées et conformes aux règles applicables de l'UE et du programme. En l'absence de règles au niveau de l'UE ou du programme, ou encore dans les domaines qui ne sont pas précisément réglementés, les règles nationales ou les règles institutionnelles conformes aux principes de bonne gestion financière s'appliquent ;
  - d. être encourues et payées par le chef de file ou les partenaires du projet et justifiées par des documents qui permettent leur identification et leur vérification ;
  - e. être identifiables, vérifiables, plausibles, déterminées conformément aux principes comptables pertinents, et enregistrées dans

#### *Article 4*

### **Duration of the contract**

1. Notwithstanding the project duration and without prejudice to the provisions concerning the implementation of the project and the eligibility of expenditure, the terms of this contract apply starting from the date of the project's approval decision, and expire in accordance with audit and archiving obligations defined in Article 140 of Regulation (EU) no 1303/2013.
2. The managing authority will inform the lead partner of the start date of the period referred to in paragraph 1 of Article 140 of Regulation (EU) no 1303/2013.

#### *Article 5*

### **Eligibility of expenditure**

1. The subsidy will only be paid to the lead partner for eligible expenditure. In order to be deemed eligible, project expenditure shall:
  - a. relate to activities and costs which are carried out, incurred, and paid from the date of the approval decision to the project end date as indicated in the application form;
  - b. relate to activities set out in the application form which are necessary for carrying out the project and achieving the project's objectives, outputs and results, and are included in the budget of the application form;
  - c. be reasonable, justified, and comply with the applicable EU and programme rules. In the absence of rules set at EU or programme level or in areas that are not precisely regulated, national or institutional rules, in accordance with the principles of sound financial management, apply;
  - d. be incurred and paid out by the lead partner or project partners and be substantiated by proper evidence allowing identification and checking;
  - e. be identifiable, verifiable, plausible, determined in accordance with the relevant accounting principles, and recorded in a separate accounting



un système de comptabilité séparé ou avec un code comptable adéquat ;

- f. être vérifiées par un contrôleur de premier niveau conformément à l'article 125(4) du règlement (UE) n° 1303/2013.
  2. Par dérogation à l'article 5.1 (a) à (e), des méthodes de coûts simplifiés peuvent être prévues dans le manuel du programme. C'est le cas notamment des frais de bureau et administratifs éligibles au titre du projet qui sont calculés en appliquant un taux fixe de 15 % à la fraction éligible des charges directes de personnel supportées par les partenaires du projet.
  3. Le non-respect par le chef de file et/ou les partenaires du projet des règles applicables dans l'article 5.1 peut conduire les autorités du programme à imposer des mesures correctives et à exclure du budget du projet toute dépense inéligible, et à demander le remboursement de tout ou partie de la subvention payée
  4. Sans approbation préalable de l'autorité de gestion, le budget du projet peut être modifié au niveau des lignes budgétaires ou du budget des partenaires, sous réserve du strict respect de la règle de flexibilité de 20 % indiquée dans le manuel du programme et du montant maximal de la subvention défini dans le dossier de candidature, et à condition que les modifications respectent les critères définis dans l'article 5.1.
  5. Les frais de préparation sont fixés forfaitairement à 15 000 € de dépenses éligibles totales et inclus dans le budget du chef de file. Le financement FEDER ou norvégien (c.-à-d. 12 750 € pour les partenaires de l'UE et 7500 € pour les partenaires norvégiens) sera payé au chef de file en même temps que le premier rapport d'avancement. Le chef de file doit indiquer dans la convention de partenariat comment le montant forfaitaire correspondant aux coûts de préparation sera partagé entre les partenaires du projet et doit verser les sommes correspondantes en conséquence dès leur réception.
  6. Pour les projets du 4ème appel, les coûts liés aux activités de la phase 2 sont fixés forfaitairement en fonction du nombre de politiques publiques qui doivent être suivies par le partenariat selon les montants indiqués dans le manuel du programme. Le financement FEDER ou norvégien sera payé au chef de file en même temps que le dernier rapport d'avancement à condition que les produits de la phase 2 soient réalisés conformément aux exigences du manuel du programme. Le chef de file doit indiquer dans la convention de partenariat comment le montant forfaitaire lié à la phase 2 sera partagé entre les
- system or with an adequate accounting code;
  - f. be verified by a first level controller in accordance with Regulation (EU) no 1303/2013, Article 125(4).
  2. By derogation to Article 5.1 (a) to (e), simplified costs options may be indicated in the programme manual. As an example, the eligible office and administrative expenditure for the project are calculated by applying a flat rate of 15 % to the eligible direct staff costs of project partners.
  3. Non-compliance by the lead partner and/or project partners with the rules set out in Article 5.1 may lead the programme authorities to impose corrective measures and exclude, from the budget of the project, any ineligible expenditure, and to request repayment of all or part of the subsidy paid out.
  4. Without prior approval of the managing authority, the project is entitled to deviate from the budget, at budget line, and project partner budget level, provided that any deviation is strictly in accordance with the 20% flexibility rule specified in the programme manual and provided always that the total maximum subsidy as set out in the application form is never exceeded and that any deviations meet the criteria set out in Article 5.1.
  5. Preparation costs are fixed as a lump sum of EUR 15,000 total eligible expenditure and included within the lead partner budget. The corresponding ERDF or Norwegian funding (i.e. EUR 12,750 for EU partners and EUR 7,500 for Norwegian partners) will be paid to the lead partner together with the first progress report. The lead partner shall lay down in writing in the project partnership agreement how the lump sum relating to the preparation costs is to be shared among the project partners and disburse the amounts accordingly upon receipt.
  6. For 4th call projects, the costs linked to phase 2 activities are fixed as a lump sum defined in relation to the number of policy instruments to be monitored by the partnership in accordance with the amounts indicated in the programme manual. The corresponding ERDF or Norwegian funding will be paid to the lead partner together with the last progress report, provided that the outputs of phase 2 are delivered in accordance with the programme manual requirements. The lead partner shall lay down in writing in the project partnership agreement how the lump sum relating to phase 2 is to be shared among



partenaires du projet et doit verser les sommes correspondantes en conséquence dès leur réception.

the project partners and disburse the amounts accordingly upon receipt.

#### *Article 6*

#### *Article 6*

### **Soumission électronique**

### **Electronic submission**

1. Conformément à l'article 122 du règlement (UE) n° 1303/2013, tous les échanges d'information entre le chef de file et les autorités du programme s'effectueront au moyen de systèmes d'échange électronique de données. En conséquence, la soumission des rapports d'avancement et des demandes de modifications s'effectuera au moyen du système d'échange électronique de données du programme, appelé iOLF.
2. Le système d'échange électronique du programme doit être utilisé conformément aux conditions générales publiées sur le site internet iOLF.
1. In accordance with article 122 of Regulation (EU) no 1303/2013, all exchanges of information between the lead partner and the programme authorities shall be carried out by means of electronic data exchange systems. Accordingly, the submission of progress reports and requests for changes shall be done by using the electronic data exchange system of the programme, called iOLF.
2. The electronic exchange system shall be used in compliance with the terms and conditions published on the iOLF website.

#### *Article 7*

#### *Article 7*

### **Performance du projet et du programme**

### **Project and programme performance**

1. Si un ou plusieurs objectifs, produits, résultats, tels qu'ils sont définis dans le dossier de candidature ne sont pas atteints, l'autorité de gestion peut demander la mise en place de mesures correctives pour garantir la performance du projet et limiter l'impact de ces défaillances au niveau du programme.
2. Si le projet ne respecte pas les dispositions contractuelles relatives à la mise en œuvre du projet par rapport aux délais, au budget ou aux produits définis dans le dossier de candidature, le programme peut réduire la subvention allouée au projet et, si nécessaire, mettre fin au projet en résiliant le contrat.
3. Les montants de la subvention qui ne sont pas demandés en temps et en heure par rapport aux montants indiqués dans les prévisions de dépenses incluses dans le dossier de candidature pourront être perdus.
1. If one or more expected objectives, outputs or results as set out in the application form are not successfully reached, the managing authority may request corrective measures to be put in place to ensure project performance and to minimise the impact of any such failure at programme level.
2. If the project fails to respect the contractual arrangements on delivery in time, delivery to budget and delivery of outputs as defined in the application form, the programme may reduce the subsidy allocated to the project and, if necessary, stop the project by terminating this contract.
3. Subsidy payments not requested in time and in full as indicated in the spending plan included in the application form may be lost.

#### *Article 8*

#### *Article 8*

### **Demandes de paiement, rapports d'avancement et modifications du projet**

### **Financial claims, reporting progress and changes in project**

1. Le chef de file doit se conformer aux règles et délais indiqués dans le manuel du programme
1. The lead partner will comply with the rules and deadlines described in the programme manual



pour ce qui concerne la soumission des rapports d'avancement, y compris le rapport final, et les modifications du projet.

2. Une demande de réaffectation budgétaire dérogeant à la règle de flexibilité budgétaire de 20 % indiquée dans l'article 5.4 peut être effectuée auprès de l'autorité de gestion une seule fois pendant la durée du projet, conformément à la procédure de demande de modification décrite dans le manuel du programme.
3. Les paiements au chef de file seront uniquement faits en euros (EUR ; €) et transférés sur le compte indiqué par le chef de file dans le rapport d'avancement.
4. Conformément à l'article 132 du règlement (UE) n° 1303/2013, les paiements de la subvention peuvent être suspendus en partie ou en totalité en cas de non-conformité avec les règles du programme ou de soupçon d'irrégularité.

#### *Article 9*

### **Responsabilités, représentation des partenaires et obligations du chef de file**

1. Le chef de file s'engage, conformément à l'article 13 (2) du règlement (UE) n° 1299/2013, à :
  - a. définir avec les partenaires du projet leurs responsabilités respectives dans le cadre d'une convention de partenariat comprenant notamment les modalités de recouvrement des sommes indûment versées;
  - b. garantir la bonne gestion financière du budget ;
  - c. assumer la responsabilité d'assurer la mise en œuvre de l'ensemble du projet ;
  - d. s'assurer que les dépenses présentées par tous les partenaires du projet ont bien été engagées pour mettre en œuvre le projet et correspondent aux activités définies d'un commun accord par l'ensemble des partenaires et indiquées dans le dossier de candidature ;
  - e. s'assurer que les dépenses présentées par le chef de file et les partenaires du projet ont été vérifiées par un contrôleur de premier niveau dans le respect des exigences de contrôle de leur État membre ou de la Norvège, en application de l'article 125 (4) du règlement (UE) 1303/2013;
  - f. faire en sorte que le transfert de la subvention au profit des autres partenaires du projet

with regard to the submission of progress reports, including final report, and request for changes in the framework of the project.

2. A request for a budget reallocation for modifications not falling within the 20% budget flexibility rule referred in Article 5.4 may be made to the managing authority once during the project duration, in accordance with the request for change procedure described in the programme manual.
3. Payments to the lead partner will be made in euro (EUR; €) only and transferred to the account specified by the lead partner in the progress report.
4. In compliance with Regulation (EU) 1303/2013, Article 132, payments of the subsidy can be suspended partially or in full in cases of non-compliance with the programme rules or suspicion of an irregularity.

#### *Article 9*

### **Liabilities, representation of partners and obligations of the lead partner**

1. The lead partner shall, in compliance with Article 13 (2) of Regulation (EU) No 1299/2013:
  - a. establish with the project partners the division of the mutual responsibilities in the form of a project partnership agreement including inter alia the arrangements for recovering amounts unduly paid;
  - b. guarantee the sound financial management of the budget;
  - c. assume responsibility for ensuring the implementation of the entire project;
  - d. ensure that expenditure presented by all project partners has been incurred for the implementation of the project and corresponds to the activities agreed between all the partners indicated in the application form;
  - e. ensure the expenditure presented by the lead partner and project partners has been verified by a first level controller according to the control requirements of their EU Member State or of the Kingdom of Norway, in compliance with Regulation (EU) 1303/2013, Article 125 (4);
  - f. ensure the transfer of subsidy to the project partners as quickly as possible and in full.



s'effectue le plus rapidement possible et dans son intégralité.

2. Le chef de file garantit qu'il peut légalement conclure ce contrat et représenter l'ensemble des partenaires participant au projet.
  3. Le chef de file doit fournir à tous les autres partenaires une copie de la version signée du contrat de subvention, et doit s'assurer que les partenaires du projet respectent les dispositions de ce contrat. Le chef de file sera responsable de tout défaut, violation, défaillance ou le non-respect, par lui-même et par ses partenaires, des termes de ce contrat. L'autorité de gestion sera de même responsable pour toute violation ou non-respect de ses obligations découlant de ce contrat ou de toute autre document visé à l'article 1. Cette disposition n'affecte pas les responsabilités des Etats membre de l'UE, du Royaume de Norvège et de tout autre acteur pertinent en vertu du cadre juridique détaillé à l'article 1.
  4. Le chef de file est responsable vis-à-vis de l'autorité de gestion pour la valeur totale de la subvention payée. Si un ordre de recouvrement est émis pour le remboursement total ou partiel de la subvention à l'autorité de gestion, ou à tout organisme identifié par l'autorité de gestion comme pouvant recevoir ce remboursement, le chef de file devra respecter la procédure spécifique du programme pour le remboursement de la subvention, définie dans le manuel du programme.
  5. En vertu de l'article 122.2 du règlement (UE) 1303/2013 et de l'article 27.3 du règlement (UE) 1299/2013, si le chef de file ne parvient pas à se faire rembourser par les autres partenaires du projet ou si l'autorité de gestion ne parvient pas à se faire rembourser par le chef de file, après avoir utilisé tout moyen raisonnable conformément au point 5.4 du Programme de Coopération et à la procédure de recouvrement des irrégularités, l'Etat membre ou l'Etat tiers sur le territoire duquel le bénéficiaire concerné est situé doit rembourser à l'autorité de gestion toute somme indûment versée à ce bénéficiaire. L'Etat membre de l'UE ou l'Etat tiers (la Norvège) sur le territoire duquel le bénéficiaire intéressé est situé est en droit d'entreprendre toute action judiciaire qu'il jugera nécessaire à l'encontre du bénéficiaire concerné afin de recouvrer la somme indûment versée, selon les règles de compétence juridictionnelle nationales et conformément à tout accord que l'Etat membre de l'UE ou le Royaume de Norvège peut avoir conclu avec ce bénéficiaire.
2. The lead partner guarantees that it has sufficient authority to enter into this contract and to represent all project partners participating in the project.
  3. The lead partner shall provide all other project partners with a copy of the signed version of the subsidy contract, and shall ensure that the project partners comply with its provisions. The lead partner will be liable for any default, breach, failure or non-compliance to the provisions of this contract by the lead partner and/or the project partners. The Managing Authority will be similarly liable for any breaches or failures to comply with its obligations deriving from this contract or from any other document referred to in article 1. This provision is without prejudice to the liabilities of the EU Member States or of the Kingdom of Norway and other stakeholders involved based on the legal framework detailed in article 1.
  4. The lead partner is liable to the managing authority for the total value of the subsidy paid out. In the event of a recovery order for full or partial reimbursement of the subsidy to the managing authority or such organisation identified by the managing authority as the party that should receive such reimbursement, the lead partner shall comply with the specific programme procedure for the reimbursement of the subsidy as set out in the programme manual.
  5. According to article 122.2 of Regulation (EU) 1303/2013 and article 27.3 of Regulation (EU) 1299/2013, if the Lead Partner does not succeed in securing repayment from other project partners or if the Managing Authority does not succeed in securing repayment from the lead partner after having used all reasonable endeavours in accordance with point 5.4 of the Cooperation Programme and the procedure for the recovery of irregularities, the EU Member State or third country on whose territory the beneficiary concerned is located shall reimburse the Managing Authority any amounts unduly paid to that beneficiary. The EU Member State or third country (Norway) on whose territory the concerned beneficiary is located shall be entitled to undertake any legal action that it may deem necessary towards the concerned beneficiary in order to recover the unduly paid amount, based on national jurisdiction rules and in accordance with any agreement the EU Member State or the Kingdom of Norway may have entered into with the beneficiary.



6. Outre les obligations déjà énoncées pour le chef de file, ce dernier s'engage à :
- utiliser tout moyen raisonnable pour récupérer rapidement tout montant FEDER indûment perçu, conformément au point 5.4 du Programme de Coopération et à la procédure de recouvrement des irrégularités, et informer l'Autorité de Gestion sur les progrès de cette démarche.
  - mettre en œuvre le projet conformément à la description qui en est faite dans le dossier de candidature ;
  - informer l'autorité de gestion, conformément aux exigences du manuel du programme, de toute modification concernant les données de contact, la replanification des activités ou les écarts budgétaires;
  - informer immédiatement l'autorité de gestion de tout changement concernant le statut juridique des partenaires du projet ;
  - informer l'autorité de gestion immédiatement de tout changement dans la situation juridique, financière, technique, organisationnelle ou patrimoniale du chef de file ou de l'un des partenaires du projet susceptible d'affecter substantiellement la mise en œuvre du contrat ou de remettre en cause la décision d'attribuer la subvention.
  - informer immédiatement l'autorité de gestion si les coûts sont réduits, si l'une des conditions de versement cesse d'être remplie, ou de l'existence de circonstances qui pourrait conduire l'autorité de gestion à réduire la subvention ou en exiger le remboursement en tout ou en partie ou à résilier ce contrat.
7. L'autorité de gestion n'accepte aucune responsabilité pour toutes les conséquences découlant de la mise en œuvre du projet, de l'utilisation de la subvention et/ou du retrait de la subvention.
6. In addition to the obligations of the lead partner as already stated, the lead partner, undertakes:
- to use all reasonable endeavours to promptly recover any irregular ERDF amount unduly received by a project partner, in accordance with point 5.4 of the Co-operation Programme and the Procedure for the recovery of irregularities, and report on progress to the managing authority;
  - to implement the project according to the description in the application form;
  - to inform the managing authority according to the requirements of the programme manual of any changes in the contact information, the rescheduling of activities and on budget deviations;
  - to inform the managing authority immediately of any changes in the project partners' legal status;
  - to inform the managing authority immediately if a change to the lead partner's or a project partner's legal, financial (incl. insolvency), technical, organisational or ownership situation is likely to affect the implementation of the contract substantially or may call into question the decision to award the subsidy.
  - to inform the managing authority immediately if costs are reduced, or one of the disbursement conditions ceases to be fulfilled, or circumstances arise which may entitle the managing authority to reduce subsidy or to demand repayment of the subsidy wholly or in part or to terminate this contract.
7. The managing authority accepts no liability for any consequences which come from the running of the project, the use of the subsidy, and/or the withdrawal of the subsidy.

#### *Article 10*

### **Partenariat du projet**

- Seules les dépenses payées et encourues par les partenaires du projet sont éligibles à la subvention.
- Conformément à l'article 13(2) du règlement (UE) n° 1299/2013, les relations entre les partenaires du projet et le chef de file doivent être régies par une convention de partenariat signée par tous les partenaires du projet.

#### *Article 10*

### **Project partnership**

- Only expenditure paid and borne by the project partners is eligible for the subsidy.
- In accordance with Regulation (EU) 1299/2013, Article 13(2), the relationship between the project partners and the lead partner shall be governed by a project partnership agreement signed by all project partners. The allocation of



L'affectation des tâches et les responsabilités et obligations respectives des partenaires du projet sont précisées dans cette convention de partenariat.

tasks, mutual responsibilities and obligations among the project partners are specified in this project partnership agreement.

#### *Article 11*

### **Droits d'audit, d'évaluation et d'archivage des documents**

1. La Commission européenne, l'Office européen de lutte anti-fraude, la Cour des comptes européenne et, pour les responsabilités qui leur incombent, les organismes pertinents des États membres de l'UE et du Royaume de la Norvège ou d'autres autorités du programme sont habilitées à auditer l'utilisation correcte des fonds par le chef de file ou les partenaires du projet, ou à faire réaliser ce type d'audit par des personnes autorisées.
2. Le chef de file et les partenaires du projet produiront l'ensemble des documents requis pour l'audit, fourniront toutes les informations utiles et donneront accès à leurs locaux professionnels.
3. Conformément aux articles 56 et 57 du règlement (UE) 1303/2013, le chef de file s'engage à fournir aux experts et organes indépendants procédant à l'évaluation du projet tout document ou information nécessaire pour en faciliter la réalisation.
4. Le chef de file doit s'assurer que chacun des partenaires du projet archive les documents relatifs à la mise en œuvre du projet pour toute la durée requise par l'article 140 du règlement (UE) n° 1303/2013. L'autorité de gestion informera le chef de file de la date de démarrage de la période visée au paragraphe 1 de l'Article 140 du Règlement (UE) no 1303/2013 en temps voulu. Cette période peut être interrompue dans des cas dûment justifiés et, dans ce cas, se poursuit après cette interruption. Dans l'hypothèse où la loi fixe d'autres délais de conservation légaux éventuellement plus longs, ces derniers demeurent inchangés.
5. Conformément à l'article 140 du règlement (UE) n° 1303/2013 (Archivage des documents), le chef de file doit s'assurer que tous les documents sont conservés :
  - a soit sous forme d'originaux ;
  - b soit comme des copies certifiées conformes des originaux ;
  - c sur des supports de données communément admis contenant les versions électroniques des documents originaux ou des documents existants uniquement en version électronique.

#### *Article 11*

### **Audit rights, evaluation of the project and archiving of documents**

1. The European Commission, the European Anti-Fraud Office, the European Court of Auditors and, within their responsibility, the relevant bodies of the EU Member States and of the Kingdom of Norway or other programme authorities are entitled to audit the proper use of funds by the lead partner or by project partners or arrange for such an audit to be carried out by authorised persons.
2. The lead partner and project partners will produce all documents required for the audit, provide necessary information and give access to their business premises.
3. In accordance with Regulation (EU) 1303/2013, Articles 56 and 57, the lead partner undertakes to provide to independent experts or bodies carrying out any project evaluation, all documents or information necessary to assist the evaluation.
4. The lead partner will ensure that each of the project partners archives documents related to the project implementation for the period required by and in compliance with Regulation (EU) No 1303/2013 Article 140. The managing authority will inform the lead partner of the start date of the period referred to in paragraph 1 of Article 140 of Regulation (EU) no 1303/2013 in due time. This period might be interrupted in duly justified cases and will resume after any such interruption. Other possibly longer statutory retention periods, as might be stated by national law, remain unaffected.
5. In accordance with Regulation (EU) No 1303/2013, Article 140 (the archiving of the documents) the lead partner must ensure that all documents are kept either:
  - a. in their original form;
  - b. as certified true copies of the originals;
  - c. on commonly accepted data carriers including electronic versions of original documents or documents existing as electronic version only.



Indépendamment de ce qui précède, les formats d'archivage doivent respecter les exigences juridiques nationales.

6. Le chef de file doit faire en sorte que lui-même et les différents partenaires du projet respectent pleinement et en temps et en heure les obligations susmentionnées.

#### *Article 12*

### **Information et communication**

1. Toutes mesures d'information et de communication destinées aux groupes cibles, aux groupes cibles potentiels et au grand public doivent respecter les dispositions du Règlement (UE) 1303/2013, Annexe XII 2.2 et les règles spécifiées dans le manuel du programme.
2. Sauf indication contraire de l'autorité de gestion, tout avis ou publication se rapportant au projet, sous quelque forme et par quelque moyen que ce soit, y compris Internet, doit indiquer qu'il reflète uniquement l'opinion de l'auteur et que les autorités du programme déclinent toute responsabilité pour l'utilisation pouvant être faite des informations qu'il contient.
3. Les autorités du programme seront autorisées à publier, sous quelque forme et par quelque moyen que ce soit, y compris Internet, les informations suivantes :
  - a. le nom et les coordonnées du chef de file et des partenaires du projet,
  - b. le nom du projet,
  - c. une synthèse des activités du projet,
  - d. les objectifs du projet et de la subvention,
  - e. les dates de début et de fin du projet,
  - f. le montant de la subvention et le budget total du projet,
  - g. la localisation géographique de la mise en œuvre du projet,
  - h. les rapports d'avancement, y compris le rapport final.
4. Le chef de file s'engage à adresser au secrétariat conjoint, sur demande de toute autorité du programme, un exemplaire de tout document de communication et d'information produit. Le chef de file autorise en outre le secrétariat conjoint, l'autorité de gestion et la Commission européenne à utiliser ces supports pour montrer comment la subvention est utilisée.
5. Toute campagne de communication, intervention dans les médias ou autre forme de publicité

Notwithstanding the foregoing, the archiving formats have to comply with national legal requirements.

6. The lead partner must guarantee that both the lead partner and all project partners comply fully and in due time to the above-mentioned obligations.

#### *Article 12*

### **Information and communication**

1. Any information and communication measures aimed at target groups, potential target groups and the general public must comply with the provisions of Regulation (EU) 1303/2013, Annex XII 2.2 and with the rules specified in the programme manual.
2. Unless differently required by the managing authority, any notice or publication in relation to the project, made in any form and by any means, including the internet, must state that it only reflects the author's views and that the programme authorities are not liable for any use that may be made of the information contained therein.
3. The programme authorities shall be authorised to publish, in any form and by any means, including the internet, the following information:
  - a. the name and contact details of the lead partner and of the project partners,
  - b. the project name,
  - c. a summary of the project activities,
  - d. the objectives of the project and the subsidy,
  - e. the project start and end date,
  - f. the amount of the subsidy and the total budget of the project,
  - g. the geographical location of the project implementation,
  - h. progress reports including the final report.
4. The lead partner undertakes, upon request by any of the programme authorities, to send a copy of any communication and information material produced to the joint secretariat. The lead partner furthermore authorises the joint secretariat, the managing authority and the European Commission to use this material to showcase how the subsidy is used.
5. Any communication campaign, media appearance, or other publicity of the project shall



relative au projet devra être communiquée au secrétariat conjoint pour une éventuelle mise à jour du site internet ou autre promotion de l'information.

6. Le projet doit respecter les exigences concernant le site internet du projet décrites dans le manuel du programme.

#### *Article 13*

### **Droits de propriété intellectuelle**

1. Tous les droits de propriété intellectuelle (tangibles ou intangibles) qui découlent du projet seront la propriété du chef de file et des partenaires du projet; le chef de file et les partenaires du projet sont habilités à faire valoir les droits de propriété qui découlent du projet au titre de la convention de partenariat convenue entre les parties.
2. Nonobstant les termes de l'article 13.1, les résultats du projet doivent être mis à disposition du grand public gratuitement par le chef de file et les partenaires du projet. L'autorité de gestion et toute autre partie prenante pertinente du Programme (points de contact nationaux, Commission européenne) peuvent les utiliser pour des actions d'information et de communication dans le cadre du programme.
3. Si des droits de propriété intellectuelle et industrielle antérieurs existent en relation avec le projet, ils seront strictement respectés à condition d'être notifiés par écrit à l'autorité de gestion par le chef de file et les partenaires du projet.

#### *Article 14*

### **Résiliation du contrat et recouvrement**

1. L'autorité de gestion est habilitée à résilier ce contrat et à demander un remboursement de la subvention en tout ou partie s'il est avéré que :
  - a. tout ou partie de la subvention a été utilisée à des fins autres que celles envisagées dans ce contrat ; ou
  - b. la subvention a été obtenue suite à des déclarations fausses ou incomplètes ou en produisant des documents falsifié ; ou
  - c. le chef de file ou un partenaire du projet a omis de signaler immédiatement des événements retardant ou empêchant la mise en œuvre du projet financé, ou toute circonstance conduisant à sa modification ; ou

be communicated to the joint secretariat for potential website updates or showcases.

6. The project is obliged to comply with the requirements for the project website as described in the programme manual.

#### *Article 13*

### **Intellectual property rights**

1. All intellectual property (whether tangible or intangible) that derive from the project will be the property of the lead partner and the project partners; the lead partner and project partners are entitled to establish the property rights deriving from the project under the project partnership agreement entered into by the parties.
2. Notwithstanding the terms of Article 13.1, the results of the project have to be made available to the general public free of charge by the lead partner and project partners. The managing authority and any other relevant Programme stakeholder (such as the national points of contact, the European Commission) may use them for information and communication actions in respect of the programme.
3. If there are pre-existing intellectual and industrial property rights which are made available to the project, these will be fully respected provided that they are notified by the lead partner and project partners to the managing authority in writing.

#### *Article 14*

### **Termination of the contract and recovery**

1. The managing authority is entitled to terminate this contract and to demand repayment of the subsidy in whole or in part, if it has evidence that:
  - a. all or part of the subsidy was used for purposes other than those envisaged in this contract; or
  - b. the subsidy has been obtained through false or incomplete statements, or through forged documents; or
  - c. the lead partner or a project partner has failed to report within a reasonable time events delaying or preventing the implementation of the project funded, or any circumstances leading to its modification; or



- d. par rapport au dossier de candidature, il s'est produit un changement substantiel dans la nature, l'échelle, la propriété, les coûts, les délais, le partenariat ou l'achèvement de la mise en œuvre du projet ; ou
  - e. le chef de file ou l'un des partenaires du projet a empêché ou entravé les contrôles et audits ; ou
  - f. le chef de file ou l'un des partenaires du projet a omis de soumettre les informations demandées dans les délais prévus ; ou
  - g. une procédure d'insolvabilité est engagée contre les actifs du chef de file et/ou de l'un des partenaires du projet ou est rejetée car les actifs ne sont pas suffisants pour permettre le recouvrement des créances, à la condition que cette situation soit de nature à empêcher ou compromettre la réalisation des objectifs du programme, ou encore en cas de fermeture de l'entité du chef de file ou de l'un des partenaires du projet ; ou
  - h. le chef de file ou l'un des partenaires du projet est en situation de faillite ou liquidation, de règlement judiciaire, de concordat préventif, de cessation d'activité, ou dans toute situation analogue résultant d'une procédure de même nature existant dans les législations et réglementations nationales ; ou
  - i. toute règle du programme, loi ou règlement a été violé par le chef de file ou l'un des partenaires du projet ; ou
  - j. un changement dans la situation juridique, financière, technique, organisationnelle ou patrimoniale du chef de file ou de l'un des partenaires du projet est susceptible d'affecter substantiellement la mise en œuvre du contrat ou de remettre en cause la décision d'attribuer la subvention ; ou
  - k. sous réserve des dispositions de l'article 15 de ce contrat, le chef de file ou un partenaire du projet vend, donne en leasing ou loue tout ou partie des produits /résultats du projet à un tiers ; ou
  - l. le chef de file et les partenaires du projet reçoivent des fonds supplémentaires de l'Union européenne pour tout ou partie des dépenses du projet déclarées dans le cadre du programme durant la période de mise en œuvre du projet.
2. Si l'autorité de gestion exerce son droit de résiliation au titre de cet article 14, le chef de file doit, dans un délai d'un mois, transférer le montant requis par l'autorité de gestion sur le compte bancaire du programme indiqué dans
- d. with reference to the application form a substantial change in the nature, scale, ownership, costs, timing, partnership or completion of the project implementation has occurred; or
  - e. the lead partner or any project partner has impeded or obstructed controls and audits; or
  - f. the lead partner or a project partner has failed to submit requested information within given deadlines; or
  - g. insolvency proceedings are instituted against the assets of the lead partner and/or any of the project partners or insolvency proceedings are dismissed due to lack of assets for cost recovery, provided that this appears to prevent or risk the implementation of the programme objectives, or the lead partner or any of the project partners closes down; or
  - h. if the lead partner or a project partner is declared bankrupt, is being wound up, is having its affairs administered by the courts, has entered into an arrangement with creditors, has suspended business activities, or is in an analogous situation arising from a similar procedure provided for in national legislation or regulations; or
  - i. any programme rules, laws or regulations have been breached by the lead partner or any project partner; or
  - j. a change to the lead partner's or a project partner's legal, financial, technical, organisational or ownership situation is likely to affect the implementation of the contract substantially or calls into question the decision to award the subsidy; or
  - k. subject to the provisions of Article 15 of this contract, the lead partner or a project partner wholly or partly sells, leases or lets the project outputs/results to a third party; or
  - l. the lead partner and the project partners receive additional funding from the European Union for all or part of the project expenditure reported under the programme during the period of the implementation of the project.
2. If the managing authority exercises its right of termination under this Article 14, the lead partner must transfer the amount requested by the managing authority within one month to the programme bank account specified in the



l'ordre de recouvrement émis par l'autorité de gestion à l'attention du chef de file.

3. Tout retard de remboursement par le chef de file donne lieu à des intérêts à compter de la date d'exigibilité et jusqu'à la date du paiement effectif à un taux déterminé conformément à l'article 147 du règlement (UE) n° 1303/2013.
  4. Si l'autorité de gestion résilie le contrat conformément à l'article 14.1 avant que le montant total de la subvention n'ait été payé au chef de file, tous les paiements relatifs à la subvention seront interrompus et le chef de file ne pourra pas prétendre au paiement du solde de la subvention.
  5. Si le chef de file ou un partenaire du projet omet de restituer les sommes indûment versées dans un autre projet financé par le programme Interreg Europe, l'autorité de gestion est en droit de déduire les sommes FEDER dues par le chef de file ou par le partenaire de projet concerné de tout paiement restant à effectuer au titre du présent projet.
  6. Après résiliation, les obligations du chef de file (entre autres, celles énoncées aux articles 4, 9, 11, 14, 15 et 16) continuent à s'appliquer.
  7. Chaque partie peut décider de résilier la convention moyennant un préavis écrit de trois (3) mois à compter de la réception du courrier par l'autre partie. La résiliation prendra effet à la fin de la période de préavis, sauf si les parties en décident autrement par écrit.
  8. Les dispositions précédentes n'affectent en rien les autres voies de recours.
3. Any delay in effecting repayment by the lead partner shall give rise to interest on account of late payment, starting on the due date and ending on the date of actual payment. The interest rate will be determined in accordance with Article 147 of Regulation (EU) 1303/2013.
  4. If the managing authority terminates the contract in accordance with Article 14.1 before the full amount of the subsidy has been paid to the lead partner, all payments of the subsidy will be discontinued and the lead partner shall not be entitled to claim payment of the remaining amount of the subsidy.
  5. If a lead partner or project partner fails to return unduly paid funds in another project funded by the Interreg Europe programme, the managing authority has the right to withdraw the corresponding ERDF relating to the lead partner or project partner in question from any open payment in this project.
  6. After termination, the lead partner's obligations (inter alia Articles 4, 9, 11, 14, 15 and 16) continue to apply.
  7. Each party can decide to terminate the contract with a three (3) months written notice from the receipt of the letter by the other party. The termination will take effect at the end of the notice period unless the parties agree otherwise in writing.
  8. Any further legal claims shall remain unaffected by the above provisions.

#### *Article 15*

### **Succession légale et cession des droits**

1. L'autorité de gestion est en droit, à tout moment, de céder les droits qui lui sont reconnus par le présent contrat. En cas de cession, l'autorité de gestion en informera le chef de file sans délai.
2. Le chef de file n'est autorisé à transférer ou céder à un tiers ses obligations et droits provenant du présent contrat qu'avec le consentement écrit préalable de l'autorité de gestion.
3. En cas de succession légale, le chef de file est tenu de transférer au successeur légal l'ensemble des obligations supportées au titre de ce contrat. Le chef de file doit au préalable notifier immédiatement l'autorité de gestion de toute modification, par écrit.

#### *Article 15*

### **Legal succession and assignment of rights**

1. The managing authority is entitled at any time to assign its rights under this contract. In case of assignment the managing authority will inform the lead partner without delay.
2. The lead partner is allowed to transfer or assign to a third party its obligations and rights stemming from this contract only after receipt of prior written consent of the managing authority.
3. In cases of legal succession, the lead partner is obliged to transfer all duties under this contract to its legal successor. The lead partner shall notify immediately the managing authority about any change beforehand and in writing.



#### Article 16

### Réclamations et conflits

1. Pour toute réclamation déposée contre une décision prise par une ou plusieurs autorités du programme, le chef de file doit suivre la procédure indiquée dans le manuel du programme.
2. Tout litige entre les parties qui ne pourrait être résolu à l'amiable concernant leur relation contractuelle et, plus précisément, l'interprétation, l'exécution et la résiliation du présent contrat, sera porté devant le Tribunal administratif de Lille qui aura compétence exclusive, lorsque toutes les autres voies sont épuisées, même lorsque la procédure implique une garantie d'une tierce partie ou une pluralité de défendeurs.

#### Article 17

### Législation applicable

1. Ce contrat est régi par la loi française. Le Tribunal administratif de Lille aura compétence exclusive.
2. Conformément à la loi française n° 94-665 du 4 août 1994, une version française du contrat doit être prévue. Les versions anglaise et française du présent contrat font foi. Les parties contractantes pourront se prévaloir des dispositions des deux versions.

#### Article 18

### Autres dispositions

1. Toute correspondance avec le secrétariat conjoint et l'autorité de gestion entrant dans le cadre du présent contrat doit être adressée en anglais aux contacts du secrétariat conjoint précisés sur le site internet du programme.
2. Si une disposition de la présente convention devait s'avérer totalement ou partiellement inapplicable, les parties au présent contrat s'engagent à la remplacer par une disposition applicable se rapprochant le plus possible de l'objectif de la disposition inapplicable.
3. Les avenants ou modifications apportées à ce contrat, y compris ses annexes, ne seront applicables qu'à la condition d'être approuvées par écrit par les autorités du programme appropriées.

#### Article 16

### Complaints and disputes

1. In case of a complaint following a decision taken by one or more programme authorities, the lead partner has to follow the procedure laid down in the programme manual.
2. Any dispute between the parties which could not be resolved amicably concerning their contractual relationship and, more specifically, the interpretation, performance and termination of this contract, shall be referred to the Administrative Tribunal of Lille (Tribunal administratif de Lille) which shall have exclusive jurisdiction, once all other practical routes have been exhausted, even when proceedings involve a third party guarantee or more than one defendant.

#### Article 17

### Applicable law

1. This contract is governed by French law. The Administrative Tribunal of Lille (Tribunal administratif de Lille) shall have exclusive jurisdiction.
2. According to French law number 94-665 of the 4 August 1994, a French version of the contract has to be set. The English and French versions of the present contract are in force. The contracting parties will be able to invoke the provisions of the two versions.

#### Article 18

### Other provisions

1. All correspondence with the joint secretariat and managing authority under this contract must be in the English language and has to be sent to the joint secretariat contact details specified on the programme web-site.
2. If any provision in this contract should be wholly or partly ineffective, the parties to this contract undertake to replace the ineffective provision by an effective provision which comes as close as possible to the purpose of the ineffective provision.
3. Amendment or modification to this contract, including its annexes, will only be effective if they have been agreed in writing by the appropriate programme authorities.



*Article 19*

**Signatures**

Ce contrat est émis en trois exemplaires. Chaque exemplaire doit être signé par le chef de file et par l'autorité de gestion.

*Article 19*

**Signatures**

This subsidy contract is issued in three originals. Each original must be countersigned by the lead partner and by the managing authority.



## Signatures of the parties

### Pour l'autorité de gestion :

Je soussigné(e) accepte le contenu et les dispositions du contrat de subvention.

Je confirme également être officiellement habilité(e) à signer ce contrat.

Prénom et nom du signataire  
Name and surname of the signatory

Fonction du signataire  
Function of the signatory

Nom de l'organisation  
Name of the organisation

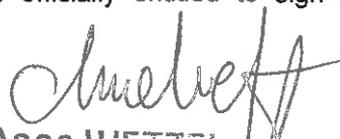
Signature (et tampon, si disponible)  
Signature (and stamp, if available)

Lieu et date  
Place and date:

### For the managing authority:

I hereby accept the contents and provisions of the subsidy contract.

I also confirm to be officially entitled to sign this contract.

  
Anne WETZEL  
Directrice Europe

04 JUN 2019

### Pour le chef de file:

Je soussigné(e) accepte le contenu et les dispositions du contrat de subvention.

Je confirme également être officiellement habilité(e) à signer ce contrat.

Prénom et nom du signataire  
Name and surname of the signatory

Fonction du signataire  
Function of the signatory

Nom de l'organisation  
Name of the organisation

Signature (et tampon, si disponible)  
Signature (and stamp, if available)

Lieu et date  
Place and date:

### For the lead partner:

I hereby accept the contents and provisions of the subsidy contract.

I also confirm to be officially entitled to sign this contract.

XOAIN VARGUES DIAZ

SECRETARY GENERAL

EXPO ATLANTICO DO ARquipélago BIVINSULAR

VIGO, 10.06.2019

## ANNEXE 1

Dernier dossier de candidature approuvé

## ANNEXE 2

Dernière lettre de notification d'approbation

## ANNEX 1

Latest approved application form

## ANNEX 2

Latest approval notification letter







Travel and accommodation members of stakeholders group (Travel and accommodation of members of the local stakeholders group of Policy Instrument 6 to attend their meetings, 1 meeting per semester (5 pax x 6 meetings); the abroad thematic seminars, 2 in semesters 1, 2, 3 and 4 (2 pax x 8 seminars); the High level political event in Brussels in semester 6 (10 pax))	56,00	250,00 €	14 000,00 €		LSG Meeting S1 FRANCE ITALY	LSG Meeting S2 LATVIA CZECH REP	LSG Meeting S3 POLAND ROMANIA	LSG Meeting S4 SPAIN CYPRUS	LSG Meeting S5	LSG Meeting S6 Final event BELGIUM				
Publication and dissemination costs (Project communication and dissemination in local language (translation of documents into Czech, production of project communication materials in Czech - At least the mandatory poster, 1 roll up for the project events and 100 brochures of the project))	4,00	1 000,00 €	4 000,00 €											
External support for exchange of experiences (2 external experts on urban environment responsible for the development of the joint methodologies and templates, supporting the production of action plans and the joint report and catalogue of policies about improvement of urban policies regarding resources efficiency. Travel and accommodation expenditures for participation in experts' meetings + 120 hours of work / expert).	1,00	18 000,00 €	18 000,00 €			Payment S1&S2		Payment S3&S4		Payment S5&S6				
<b>TOTAL</b>			<b>141 400,00 €</b>		<b>19 796,00 €</b>	<b>21 210,00 €</b>	<b>22 624,00 €</b>	<b>24 038,00 €</b>	<b>25 452,00 €</b>	<b>28 280,00 €</b>	<b>- €</b>	<b>- €</b>	<b>€</b>	<b>€</b>

(1)	ERDF	120 190,00 €	85%	14,00%	15,00%	16,00%	17,00%	18,00%	20,00%	0,00%	0,00%	0,00%	0,00%
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Staff costs: recommended to be largest share of the total budget, approx. 50%

COFINANC	21 210,00 €	15%								141 400,00 €			
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To be detailed, we need:

141 400,00 € 100%

- Number of employees to be dedicated to the project
- Time dedicated to the project for each one of them (% per month)
- Total cost per employee and month (social charges and taxes included)

- Three options are available (page 102 Interreg Europe Programme Manual):

- \* Full time (no time sheet will be requested for justification)
- \* Working partly at a fixed percentage (no time sheet will be requested for justification)
- \* Working partly at a flexible percentage
- \* Hourly basis

(2)

Office and administration costs: mandatory 15% of partner staff costs (flat rate automatically calculated)

(3)

External Expertise and Services costs: recommended to be less than 50% of the total budget

(4)

No costs have been budgeted under the Equipment budget line once it seems not to be necessary. Nevertheless, if any partner need it, let us know (maximum 5,000 - 7,000 € per project and duly justified. E.g.: computer, software, etc.).

(5)

State of play report template, partners state of play report, Survey, How is being enhanced the border effect in the protection and development of natural and cultural cross-border heritage in Europe report, Regional action plans

(6)

Lump sum for the second phase to be allocated to the whole project once finished the first phase according to the number of policy instruments to be monitored:

- 6PI - 102.000,00 €
- 7PI - 119.000,00 €
- 8PI - 136.000,00 €
- 9PI - 153.000,00 €



# Project Partnership Agreement

## Annex IV

### Phase 2 lump sum division

For the implementation of phase 2 partners agree on the following division of funds:

- Payment of the technical support for the management and coordination of the project, to be done by the Lead Partner for an amount that will be agreed by the Steering Committee in its last meeting before the end of Phase 1.
- Payments related to the organization and logistic of the project final event, to be done by the Lead partner previous approval of the budget by the Steering Committee.
- The rest of the total available funds will be shared in equal parts among all partners approved to work on the 2<sup>nd</sup> phase of the project, once accomplished all the INTERREG EUROPE requirements regarding this issue.